

An important reminder about Speedwell Safe Exam Browser:

Please ensure that you are **not logged in to** “Safe Exam Browser” on your computer before the exam start.

When the exam time begins, you may then open the app, log on to the safe exam browser, and then click the exam.

If you are logged into the APP, you will get a “500 error” when you click your exam and will need a “restart”.

Please note – having the app ready will not save time.

Instructions for Taking an Exam on Speedwell

1. Launch Speedwell using **Safe Exam Browser**. Be sure to have closed ALL other programs on your computer before launch.
2. Log in using the following:
 - Username: firstname.lastname@mail.mcgill.ca
 - Password: email password
3. Support is available prior to your exam time from MedIT and the exam administrator.
4. When you have finished your exam, please click the “Finished” button on Speedwell. Make sure you close the program by clicking on the power icon on the bottom right of your screen.
5. Exams should be submitted prior to the exam being unpublished from the safe browser. If you are unable to submit prior to the unpublishing of the exam, rest assured that Speedwell saves your answers throughout the exam.
6. **Do not exit Speedwell unless you have finished your exam.**