



## Policy Name: UGME Policy on Academic Accommodation

**Approved By:** MDCM Program Committee

**Approved On:** June 10, 2019

**Pertinent to:** Students / Faculty

**Purpose:** Policy for academic accommodation during the MDCM Program

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### Background

Some students may require reasonable accommodation to overcome barriers and access their education. The MDCM Program works with Student Accessibility and Achievement and the Office of Medical Learner Affairs to ensure that medical students have access to reasonable and appropriate academic accommodation.

Whether or not a student has an approved academic accommodation, all students in the MDCM Program must meet the same standards. All students complete the same courses and are assessed using the same standards.

#### A. Role of Student Accessibility and Achievement

1. Academic accommodation is offered through [Student Accessibility and Achievement](#)
2. The [Guidelines for learners in the Faculty of Medicine requiring academic accommodations or other guidance from Student Accessibility and Achievement](#) explain the steps involved in accessing accommodation through Student Accessibility and Achievement

#### B. Role of the Office of Medical Learner Affairs

1. All MDCM Program students requiring academic accommodation are required to register with Student Accessibility and Achievement and are encouraged to inform the [Office of Medical Learner Affairs](#)
2. Student Accessibility and Achievement and the Office of Medical Learner Affairs collaborate to establish appropriate academic accommodations in the clinical environment, based upon recommendations from the student's physician. The Office of Medical Learner Affairs can provide students with a sample form letter for the treating physician to facilitate this process.

## C. Role of Students

1. Students who have reason to believe they may require academic accommodation are expected to contact Student Accessibility and Achievement as soon as possible. Students who have previously had academic accommodation are expected to contact Student Accessibility and Achievement prior to beginning the MDCM Program.
2. Students who have reason to believe they may require academic accommodation in the clinical environment will need specific recommendations from their physician regarding practical and reasonable reduction of barriers to promote student success. Students are advised to request a sample form letter from the Office of Medical Learner Affairs to guide this process.
3. Students who have reason to believe they may require academic accommodation in the clinical environment must submit documentation to the Office of Medical Learner Affairs prior to the deadlines provided by the UGME Office.
  - Chronic conditions
    - i. Students requiring accommodation in Transition to Clinical Practice (TCP) should submit documentation to the Office of Medical Learner Affairs no later than September of their second year of the MDCM Program
    - ii. Students requiring accommodation in Clerkship should submit documentation to the Office of Medical Learner Affairs no later than January of their second year of the MDCM Program
  - Acute conditions (e.g., fractured limb) or new diagnosis of a chronic condition
    - i. Students requiring accommodation should inform the Office of Medical Learner Affairs as soon as the situation arises, and submit documentation as soon as possible

