



Policy Name: UGME Registration Policy

Approved By: MDCM Program Committee

Approved On: December 7, 2020

Updated by: Governance Officer, Medical Education

Updated on: November 25, 2020

Pertinent to: MDCM students

Purpose: General policy on registration for the MDCM program

UGME Registration Policy

1. Students must register on [Minerva](#) for all courses within the registration period. Please refer to information provided by Medical Admissions (Med-1 students) or the UGME office (Med 2 to 4) for registration deadlines.
 - 1.1 Students who are not registered are not permitted to attend courses; [University Regulations](#) do not permit auditing of courses.
2. Students who do not register within the registration period may be referred to the Associate Dean UGME for a possible [professionalism lapse in behaviour](#).
3. Students enrolled in the MDCM program may not register for courses outside the program. The following exceptions apply:
 - 3.1 French or English Language Courses^{1,2}
 - 3.1.1 Options applicable to all MDCM students
 - French Medical Conversation Courses offered by the Faculty of Medicine.
 - These take place on Saturday mornings. Fee and registration information can be found [here](#).
 - Courses held during their summer vacation period.

¹ Click [here](#) for a list of resources.

² Students who are blocked from registering for language courses on Minerva should contact the UGME Student Records Officer at ugofficer.med@mcgill.ca.

