

University Student Assessment Policy Reference Sheet

- All Assessments and evaluations should be **fair and reasonable** (Article 12 of the Charter of Student Rights).
- There should be **more than one** assessment for each Course (3.1.4) and **no assessments during the add/drop period** (3.1.5).
- Course outlines **must provide** a detailed description of the assessment method (3.2.1).
- In certain very specific cases, a student can defer an exam or a required assessment (3.4.3).
- In certain faculties, students who have received a grade of D, F, J or U can ask for a supplemental exam (3.5.1).
- Students **have the right** to be provided feedback on assessments (3.6.1).
- Students **have a right** to an impartial re-read of any written assessment (3.7.1).
- Unless otherwise specified, the due date for in-term written assignments shall be **no later than the last day of classes**. (4.1.2).
- If a final examination is offered in a course, **it shall be worth at least 25% but no more than 75% of the course grade** (6.1.3).
- If a written examination in a regularly scheduled course contribute 50% or more of the grade, it should be held during the final examination period (6.1.4).
- No examination in a regularly scheduled course worth more than 10% of the final grade shall be scheduled during the last 14 calendar days of classes (7.1.2).

Any deviation or exception to these rules must be approved by the appropriate Dean or his/her designate.