



President's Prize for Excellence in Teaching

Nomination Form

The President's Prize for Excellence in Teaching recognizes excellence and commitment to teaching and the importance of these qualities in the academic experience of students at McGill.

Nominee _____ Current Status _____
Category _____
Faculty _____ Department _____
Contact Person in Faculty/Department _____

Nomination Procedures and Requirements

Teaching faculties are asked to submit their nominations by **June 15, 2024**. Note that due to the tight timelines associated with the selection and subsequent approval processes, no extension to the nomination deadline will be accorded. Faculties should submit only one nomination per category. Faculties may choose not to submit nominations in every category.

Each nomination should include:

1. Completed nomination form
2. Table of contents
3. A nomination letter from the Dean
4. Letters of support, including:
 - a) a letter of support from the Chair or Director (where applicable)

Supporter _____
Relationship to Nominee _____
 - b) up to four (4) letters from colleagues, former students or other persons in a position to comment on the abilities of the nominee. It is recommended that at least one (1) letter be from a former colleague. In those Faculties without Departments, one (1) letter **must** be from a colleague. At least two (2) of the letters **must** be from former students:

Supporter 1 _____
Relationship to Nominee _____

Supporter 2 _____
Relationship to Nominee _____

Supporter 3 _____
Relationship to Nominee _____

Supporter 4 _____
Relationship to Nominee _____
5. Statement of teaching approach (two-page limit)
6. Teaching responsibilities
7. Evidence of teaching excellence
8. Evidence of integrating research with teaching and using inquiry-based techniques
9. Evidence of educational leadership
10. Curriculum vitae of the nominee
11. Student course evaluation comments (appendix)

Please consult the Guidelines for more precise information on the letters and documents required.

Faculties are asked to submit the completed nomination dossier to teachingawards.tls@mcgill.ca.