

Evaluation

- SPF projects must meet the SPF Eligibility Criteria in order to receive and maintain funding.
- During the project approval process, the SPF Governance Council reserves the right to request the revision, addition, or removal of items in the project budget and/or to approve only a portion of the project scope.
- All project teams must receive support and/or necessary permissions from relevant McGill stakeholders prior to starting a project. SPF funding support does not constitute necessary approval by relevant McGill stakeholders for your project operations.

Funding

- Funding is available for the duration of the timeline as specified in the SPF Project Charter post-approval.
- Funding is distributed according to McGill financial policies and is not provided in a lump sum. Expenses may be reimbursed (often at a delay of 1-3 months) or paid directly by the SPF, which could include procuring items or paying salaries directly, for example.
- The following expenses are not eligible:
 - o Project expenses that solely benefit an individual and not the community, group, or project,
 - o Retroactive funding,
 - o Air travel,
 - o Alcohol, unless purchased through the designated McGill vendors,
 - o Stipends or salary for work done towards achieving academic credit,
 - o Research, including research-related activities and/or positions (Note: the SPF only funds "M" positions and/or certain casual positions),
 - o Projects where a one-off event is the primary focus (e.g. symposium, case competition), unless the event is sustainability-focused and funded through the Tiny Stream or Under \$5,000 Stream.
- Funding will be provided for items listed in the approved project budget only.
- The SPF reserves the right to discontinue funding for any valid reason at its discretion.

Participation

- Should a team or its members behave inappropriately or violate any University code of conduct, funding may be discontinued and/or the team may be ineligible to apply for future funding from the SPF.
- Project teams are required to submit reports and failure to do so may result in a loss of funding.
- In the event that a project is in jeopardy, the project team should communicate with SPF Staff to determine a course of action. In the case of cancellation, a team must still complete a Final Report.
- A project team should notify the SPF of any potential or actual risk to the environment and/or to the physical/mental health and safety of its direct and indirect stakeholders as a result of its project.
- SPF-related individuals and material are not insured outside of McGill campuses.

Property

- The SPF is not focused on supporting commercialization or for-profit businesses. Usually, it also cannot fund projects where Intellectual Property and/or incorporation is involved or is planned to be at a later date, particularly where funding from a third party outside the University is involved. In such cases, the Terms & Conditions of the third party must align with those of the SPF and the [McGill Policy on Intellectual Property](#), and be clearly detailed in the application supporting documents.
- All SPF-funded intellectual and physical materials are co-owned with McGill University, with the University keeping the rights as per the [McGill Policy on Intellectual Property](#).

Any non-compliance with the above terms and conditions will result in a suspension of funding.