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McGill

Office of
Sustainability

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Sustainability
Projects Fund

Volunteer Opportunity Sustainability Projects Fund Ambassadors (2023-2024)

Position

Sustainability Projects Fund (SPF) Ambassador

Overview

Since its creation in 2010, the [Sustainability Projects Fund \(SPF\)](#) has been building a culture of sustainability on McGill campuses through the development and seed-funding of interdisciplinary projects. The largest fund of its kind in Canada (approximately \$1,000,000 per year), the SPF has supported over 300 projects and empowered countless students and staff to become change agents in their own studying and working environments.

The SPF Ambassador Program is an academic year-long volunteering opportunity (September 2023 - April 2024) for students to raise awareness about the SPF and encourage the development of new sustainability projects on campus. SPF Ambassadors will help to build a culture of sustainability at McGill by informing McGill undergrad and grad students about the SPF and creating new connections to inspire action. SPF Ambassadors will gain sustainability education and community engagement experience, help promote the SPF, meet new people, and have fun!

Duties

- Attend in-person volunteer training in mid-September (September 14 or 15 to be confirmed, duration: 1.5 hours)
- Attend and contribute to regular SPF Ambassador meetings (weekly in Sept-Oct, then every other week)
- Give at least five class presentations each semester to reach a minimum of 300 students
- Table for the SPF on campus and at events
- Partner with other McGill event coordinators and groups for SPF tabling
- Coordinate with some SPF project teams to include them in your outreach activities
- Brainstorm and suggest ways to be even more successful in SPF outreach efforts
- Others, as opportunities arise

Qualifications

- Enthusiasm, leadership skills, and contagious energy; you can rally people around your cause
- Strong communication and public speaking skills
- Autonomy and resourcefulness; you can work independently and get the job done
- Ability to take a systematic approach to accomplishing tasks and reporting on achievements
- Interest in creating connections and identifying new opportunities
- A commitment to our university, sustainability, and the SPF!



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In sum, you are a highly proactive and positive person that knows how to get things done—and done well! Students from all faculties are invited to apply.

Hours

Average of 2-3 hours per week (minimum 2 hours) during the fall and winter semesters, with fluctuations based on the number of outreach opportunities and planning requirements. Ambassadors will not have any responsibilities during examination periods.

How we will support you

- We will give you all the tools and resources you need to make your mission successful (e.g., training, promotional material, network, organizational tips, etc.).
- We will provide a passionate work environment with a dynamic, supportive, and caring team.
- We will work to adapt to your schedule as a student.
- We will help you grow personally and professionally through your work.
- We will add your volunteer commitment to your myInvolvement co-curricular record at the end of each semester.
- We will write letters of recommendation for exemplary ambassadors' applications to internships, jobs, etc.

How to apply

Please fill and submit the [online application form](#) by **Tuesday, September 5 at 11:59 p.m.**

For more information, contact Peter Garber, Sustainability Officer at peter.garber@mcgill.ca.

The McGill Office of Sustainability (MOOS) values the contributions that individuals who identify as members of marginalized communities bring to our organization, and encourages women, Indigenous people, people of colour, people identifying as LGBTTTQI (lesbian, gay, bisexual, transgendered, two-spirited, queer, intersex), members of ethnic minorities, immigrants and people with disabilities to apply. Please indicate if you consider yourself to be a member of one of these groups and would like to be considered as such for the purpose of this recruitment process.