

Sustainable Events Ambassador

SUSTAINABILITY
AT MCGILL



Overview: As a member of the Sustainable Events Ambassador team, you will liaise with event organizers in the McGill community to ensure that their events are organized in the most sustainable way possible. You will help event organizers gain access to knowledge about sustainable resources, and ensure these resources are implemented at their events.

Training: Ambassadors will attend a 2 hour training on sustainable events and event planning during the afternoon of March 17th.

Commitment: 5 hours per week until the end of the Winter 2017 Semester. We are hiring for March 12th, 2017 to April 12th, 2017 and then will be re-hiring again in September 2017. We will strongly encourage applicants to reapply for the Fall 2017 Semester.

Responsibilities:

- Meet with students, staff, and faculty who are organizing events to help them make their events socially, financially, and environmentally responsible.
- Consult with and/or audit several events per semester by using our sustainable events resources.
- Attend and contribute to regular administrative meetings.
- When necessary, recruit volunteer teams to assist with day-of event sustainability logistics.
- Develop resources and tools for more sustainable events.

Qualifications:

- An enthusiastic personality, leadership skills, and contagious energy; you know how to rally people around your cause.
- Excellent judgment and resourcefulness; you can work independently to get the job done.
- Strong communication and presentation skills.
- A systematic approach to accomplishing your tasks and reporting on your achievements.
- Good instincts for sensing great opportunities.
- A strong network at McGill and an eagerness to build on it by fostering quality relationships.
- A commitment towards our University, sustainability, and responsible event planning.

How We Will Support You:

- We will give you all the tools and resources you need to make your mission successful (e.g. training, promotional material, network, organizational tips, etc.).
- We will provide a passionate work environment with a dynamic, supportive, and caring team.
- We will make sure you grow personally and professionally through your work.
- We will invite you to the tastiest potlucks you will ever attend!

Apply: Submit your application [here](#) by March 12th, 2017 at 11:59pm and, if possible, send a CV to shona.watt@mcgill.ca.