

ELIGIBILITY CRITERIA		FIT WITH CRITERIA		
<b>AT MCGILL</b>	Eligible projects are led by a current student, administrative staff, or academic staff <u>and</u> primarily impact the McGill campus community.	Poor	Concerns	Great
<b>SUSTAINABILITY FOCUSED</b>	Eligible projects focus on one or more dimensions of sustainability (e.g. environmental, social, economic). These projects advance sustainability at McGill and are managed sustainably.	Poor	Concerns	Great
<b>SEED FUNDING</b>	Eligible projects are either new projects or projects that complement, build upon, or scale existing initiatives. Requests for ongoing operating support are not eligible, as the funding should be used to move campus beyond business as usual.	Poor	Concerns	Great
<b>ACTION ORIENTED</b>	Eligible projects are action oriented and aim to make change happen on McGill campus(es). In general, research-focused projects are not eligible.	Poor	Concerns	Great
EVALUATION CRITERIA		FIT WITH CRITERIA		
<b>ANALYSIS</b>	The project team has identified an issue or need on campus, researched best practices, evaluated other funding sources, and consulted other projects for lessons learned. Given this information, the team is qualified to create the project.	Poor	Concerns	Great
<b>IMPACT</b>	The project creates a positive change, which can include behaviour change and/or improvements in institutional performance. The project and its impacts are shared with the community, and it is planned so that there is a lasting impact, institutionalization, or potential to scale, when possible.	Poor	Concerns	Great
<b>FEASIBILITY</b>	The project is well planned, has realistic goals, activities and timeline, mitigates risks, and has a budget that makes sense considering the project scale and expected impact.	Poor	Concerns	Great
<b>COLLABORATION</b>	The project is inclusive, collaborative, and considers the voices of undergraduates, postgraduates, administrative staff, and academic staff on the different campuses it impacts. It is interdisciplinary and collaborative between students and staff, when possible.	Poor	Concerns	Great
<b>SUPPORT</b>	The project team has consulted with relevant stakeholders and gained their support and/or permission for the project.	Poor	Concerns	Great
<b>CAPACITY BUILDING</b>	The project is a learning opportunity for involved stakeholders and, when possible, the project incorporates training, volunteerism, job creation, and/or complementary applied student research.	Poor	Concerns	Great

## COVER PAGE

### PROJECT INFORMATION

Please complete the fields below with information regarding your project.

**Project Title** Campus Crops Sustainability Practices 2020

**Brief Description** Paving the way for another decade of Campus Crops campus community gardening

**Total Estimated Project Budget** \$5540 **Amount Requested from SPF** \$5540

**Campus(es) Impacted**  Downtown  Macdonald  Gault Nature Reserve  Other \_\_\_\_\_

### CONTACT INFORMATION

#### Project Leader

This person must be a current McGill University student, administrative staff, or academic staff.

Name	<u>Talia Martz-Oberlander</u>	Affiliation	<u>Postgraduate</u>
Phone	<u>5165247737</u>	Faculty/Unit/Organization	<u>Science</u>
Email	<u>talia.martz-oberlander@mail.mcgill.ca</u>	Campus	<u>Downtown</u>

#### Project Team Members

The SPF encourages you to be inclusive, collaborative (especially between staff and students), diverse, and interdisciplinary when possible. To list more members, please complete a second cover page. You may e-mail it to [SPF Staff](#) to include with your application.

Name	<u>Juan Pablo Arellano</u>	Affiliation	<u>Undergraduate</u>
Email	<u>juan.arellanobaeza@mail.mcgill.ca</u>	Faculty/Unit/Organization	<u>Arts</u>
Name	<u>Corey Antoniuk</u>	Affiliation	<u>Administrative Staff</u>
Email	<u>Corey.antoniuk@mail.mcgill.ca</u>	Faculty/Unit/Organization	<u>IT Services</u>
Name	<u>Antonio Inserra</u>	Affiliation	<u>Postgraduate</u>
Email	<u>antonio.inserra@mcgill.ca</u>	Faculty/Unit/Organization	<u>Medicine/psychology</u>
Name	<u>Siena Grevatt</u>	Affiliation	<u>Undergraduate</u>
Email	<u>siena.grevatt@mail.mcgill.ca</u>	Faculty/Unit/Organization	<u>Arts</u>
Name	<u>Ghislaine Fandel</u>	Affiliation	<u>Undergraduate</u>
Email	<u>ghislaine.fandel@mail.mcgill.ca</u>	Faculty/Unit/Organization	<u>Arts</u>

### SUBMISSION INFORMATION

In line with the [SPF Eligibility Criteria](#), our team certifies that this project takes place at [McGill University](#), is sustainability focused, is requesting seed funding, and is action oriented.  Yes  No

Our team has read the [SPF Terms & Conditions](#) and agrees to respect them.  Yes  No

Our team understands that this application is not confidential and consents to have its contents shared with relevant stakeholders during the review process and, if approved, on the SPF website.  Yes  No

Our team agrees to have [their contact information](#) included in the complete and shared application.  Yes  No

## PROJECT OVERVIEW

**Instructions:** Please answer the questions below as clearly and concisely as possible. You will be able to detail your project further in Part 2 of the Over \$5,000 application process, the Project Plan, as well as submit relevant appendices. Once you have completed this Project Overview, save it and submit it online. SPF Staff will respond with feedback on your application within 2 weeks and send you Part 2. Once all sections are complete, the combined application will be provided to the SPF Governance Council for their review and decision. As a reminder, all SPF applications are assessed using the [SPF Eligibility & Evaluation Criteria](#):

ELIGIBILITY CRITERIA		EVALUATION CRITERIA		
AT MCGILL	SUSTAINABILITY FOCUSED	ANALYSIS	IMPACT	FEASIBILITY
SEED FUNDING	ACTION ORIENTED	COLLABORATION	SUPPORT	CAPACITY BUILDING

Before starting, you may find it helpful to consult the [SPF Sustainability Brief](#) and [Vision 2020 Climate & Sustainability Action Plan](#).

## CONTEXT

Criteria assessed in this section: **SUSTAINABILITY FOCUSED, ANALYSIS**

- 1. What specific sustainability-related need/issue have you identified at McGill and aim to address through your project? In your response, please describe clearly how the need/issue is related to sustainability.**

*Note: Please wait to detail your project idea in response to Question 5. Limit ~100 Words*

Due to the need for careful planning and organizing required to run a community garden, Campus Crops engages two Coordinators per year. We seek to fulfill our vision for sustainable governance. In the past these positions were on a volunteer basis, however continuity as well as class and financial access has been an issue. Providing a paying job helps support lower-income students to be able to dedicate time to managing the organisational health of the garden as well as act as educators for new gardeners. We are seeking funding to plan and transition to a partnership with SSMU so we can create two new full year paid positions that would be funded by SSMU. We are also planning to install drip irrigation.

- 2. How do you know this is a need/issue? What research have you done (e.g. consultation, observation, survey)?**

*Limit ~100 Words*

In Campus Crops' twelve operating years, we have always focused on being a community-based, inclusive garden. However, every group needs vision and leadership. We have had issues where lack of continuity of membership and leadership has added enormous amounts of avoidable work each season to re-amasse resources not properly documented. Coordinators of the past few seasons were those with enough wealth not to work extra jobs, or those who did have to work extra jobs could not bring as much to the project, such community workshops. We have discussed the issue of paid positions with Coordinators of the past three years who all agree offering paid positions is a just way to ensure garden sustainability.

3. **What relevant information and/or best practices have you found that relate to this need/issue? In addition to information from external sources, detail any relevant related initiatives (past or current) that you are aware of at McGill.** *Limit ~100 Words*

Offering paid positions is a direct answer to the issue of financial accessibility to garden leadership and is similar in practice to other campus initiatives looking to reduce financial access barriers to volunteer work. This Campus Crops-SSMU partnership has been informally agreed upon in 2019/2020 and now needs concerted administrative work to establish and guarantee smooth sailing for 2021 and beyond. The McGill's Farmers Market is doing a similar application for administrative work to create a fee levy to ensure perpetual funding of their operations just like we are with the SSMU Green Fund.

4. **What expertise or qualifications does your team have regarding this need/issue, if any?** *Limit ~100 Words*

The main issue at hand is the sustainability of Campus Crops leadership and administration. Our co-project leader, Talia, has over twelve years of experience with group management, from community environmental organizations to city arts festivals, as well as 19 years of experience with mixed farming and urban agriculture. Our co-project leader Juan Pablo has seven years experience with urban agriculture and group facilitation. They've been a Campus Crops volunteer and Coordinator for close to four years and has already laid the foundation for our partnership with SSMU.

## PROJECT IDEA

Criteria assessed in this section: **ALL ELIGIBILITY & EVALUATION CRITERIA**

5. **In context of the sustainability-related need/issue that you previously identified, what is your project idea? Please describe the idea thoroughly and concisely. In your response, share how your project is new or how it is complementary to existing initiatives.** *Limit ~400 Words*

Campus Crops has been serving the McGill student and staff community for over a decade. Gardening the community plot behind the School of Environment (3534 Rue. Universite), we provide fresh produce to over 30 students and staff each growing season. We also provide urban farming education for newcomers. We emphasize student-led mutual aid through skill-sharing and growth and access to healthy produce. Campus Crops prides ourselves in keeping financial costs low by putting an emphasis on reusing, repurposing, and sharing garden supplies or where necessary sourcing in-kind donations. We are a group that is dedicated to sustainability and efficiency. This project requires careful planning and skillful leadership from two yearly Campus Crops Coordinators. In the past, Campus Crops efficiency has suffered from relying on volunteer-only coordination. Over the past 1-2 years we have built relationships with SSMU Environment Commissioners to create two annual student positions to be financed entirely by the SSMU Green Fund from Summer 2021 and beyond.

These part-time positions starting 2021-2022 would take care of the Campus Crops bed as well as the SSMU courtyard garden. This solidification of paid positions will also allow the Coordinators more flexibility time to innovate educational workshops, host training sessions, and raise awareness on urban farming. These programmatic offerings were previously impossible as it was too much work for two students to do unpaid.

The money from the SPF for 2020-2021 will go towards financially supporting the two current Coordinators to ensure that all the planning and documentation can be done to enter into a viable contract between Campus Crops and SSMU for these recurring positions in the future. These positions will not just continue our mission in a more socially sustainable manner, but will also provide educators for the SSMU daycare children who would have weekly sessions learning about and tending to the garden. It will also let the future Coordinators have more time to devote to planning and maintenance of the garden to ensure higher crop yields and care for pollinators and wildlife.

Lastly, a part of this SPF application is for sustainable hardware. We want to purchase a drip irrigation system that could be installed for the 2021 growing season. Drip irrigation saves water and could be run on a timer to ensure consistency in watering and set to pre or post -dawn times to prevent even more water from being lost due

to evaporation from watering when student gardeners are most often free: mid-day. The system is highly modular able to be removed and repositioned.

6. Is your project related to the University's [Vision 2020 Sustainability Strategy](#)?  Yes  No  Not sure

7. If you answered yes to Question 6, how does it relate? Please refer to the strategy category (e.g. Research, Education, Connectivity, Operations, and Governance & Administration) or related action from the [2017-2020 Climate & Sustainability Action Plan](#) in your response. *Limit ~100 Words*

We source seeds from the Seed Library, seedlings from Macdonald Campus farm, soil from Grounds Services, and labour from the student and staff pool. We therefore contribute to the connectivity of the Vision 2020 strategy as we engage students and staff on campus, offer continued connection between alumni in the neighbourhood and McGill, and invite Milton Parc community as well. Integrating with SSMU and their daycare builds new, exciting connections. Creating this paid position will allow for many more workshops and help the strategy in the sustainability education of its community. We grow organic plants and practice seed harvesting and recycling within our plot. We implement winterising to maintain soil qua

## TRANSFORMING CAMPUS

Criteria assessed in this section: **AT MCGILL, IMPACT**

8. In the table below, describe your proposed project's 2-5 main impacts on the McGill campus community or goals to accomplish. Please check the stakeholders that will be impacted. Finally, please list at least one key [success indicator](#) for each impact (e.g. # people will be engaged in the project, % waste will be diverted from the landfill, # buildings will be LEED certified, etc.)

Main Impacts/Goals		McGill Stakeholders Impacted (check all that apply)		Key Success Indicator(s)
REQUIRED	1 Ensured access to fresh produce for any volunteers	<input checked="" type="checkbox"/> Undergraduate <input checked="" type="checkbox"/> Postgraduate <input checked="" type="checkbox"/> Alumni	<input checked="" type="checkbox"/> Academic Staff <input checked="" type="checkbox"/> Admin. Staff	Number of volunteers (~30 annually past decade)
	2 Successful creation of two annual paid positions via a contract between Campus Crops and SSMU	<input checked="" type="checkbox"/> Undergraduate <input checked="" type="checkbox"/> Postgraduate <input checked="" type="checkbox"/> Alumni	<input checked="" type="checkbox"/> Academic Staff <input checked="" type="checkbox"/> Admin. Staff	Yearly coordinators are hired and feel supported
OPTIONAL	3 Carry-over of information and resources and robust garden planning and administration	<input checked="" type="checkbox"/> Undergraduate <input checked="" type="checkbox"/> Postgraduate <input checked="" type="checkbox"/> Alumni	<input checked="" type="checkbox"/> Academic Staff <input checked="" type="checkbox"/> Admin. Staff	gardening and volunteer info, surveys, volunteers returning
	4 Incentivize longer term commitment from the coordinators (stability of institutional knowledge)	<input checked="" type="checkbox"/> Undergraduate <input checked="" type="checkbox"/> Postgraduate <input checked="" type="checkbox"/> Alumni	<input checked="" type="checkbox"/> Academic Staff <input checked="" type="checkbox"/> Admin. Staff	longer term projects taken, planning process extended, returning coordinators
	5 Educate the community about urban agriculture and food systems as well as sustainable practices	<input checked="" type="checkbox"/> Undergraduate <input checked="" type="checkbox"/> Postgraduate <input checked="" type="checkbox"/> Alumni	<input checked="" type="checkbox"/> Academic Staff <input checked="" type="checkbox"/> Admin. Staff	Number of workshops done per year, number of events planned

9. Have you considered implementing your project at more than one McGill campus? (e.g. If your project is downtown, could it be implemented at Macdonald Campus as well?)

Yes  No

- 10. If relevant, please describe your choice(s) of campus(es) and why this choice is best for your project.** *Limit ~150 Words*

Campus Crops brings a little bit of McGill agriculture to downtown. We are honoured to be able to offer locally grown produce inside the downtown core to McGill students and staff, by McGill students and staff.

## PART 2: PROJECT PLAN

**Instructions:** Please answer the questions below as clearly and concisely as possible. Once you have completed this Project Plan, save it and submit it online. SPF Staff will respond with feedback on your application within 2 weeks. Once all sections are complete, the combined application will be provided to the SPF Governance Council for their review and decision. As a reminder, all SPF applications are assessed using the [SPF Eligibility & Evaluation Criteria](#):

ELIGIBILITY CRITERIA		EVALUATION CRITERIA		
AT MCGILL	SUSTAINABILITY FOCUSED	ANALYSIS	IMPACT	FEASIBILITY
SEED FUNDING	ACTION ORIENTED	COLLABORATION	SUPPORT	CAPACITY BUILDING

## IMPLEMENTATION

Criteria assessed in this section: **ACTION ORIENTED, FEASIBILITY, IMPACT**

- List the key **activities** for your project and indicate the timing for these on the right. Please be specific and realistic when formulating your activities, ensuring that they are achievable within the indicated timeframe.

Key Project Activities	Start Date (MM-DD-YY)	End Date (MM-DD-YY)
Designing partnership between Campus Crops (CC) and yearly plan, formation of 5-10 year planned	09-01-20	12-31-20
Oranization of current historical documents and resources from CC, creation of guide for future	09-01-20	12-31-20
Creation and formalization of legal documents outlining and detailing roles of CC and SSMU	01-01-21	03-01-21
Meeting with SSMU Environment Commissioners to collaborate on contract	09-01-20	04-30-21
Installation of irrigation system for CC	04-15-21	04-30-21
Posting job and hiring 2 Campus Crops Coordinators for year one of SSMU partnership	04-01-21	04-30-21
2021 season CC Coordinators begin (end of SPF project, start of SSMU partnership)	05-01-21	09-30-21

- Please describe what will happen to your project after the SPF funding ends. Additionally, please share if anything will be produced or installed. (e.g. a workshop guide, equipment, a toolkit, a network, website, etc.) If so, please describe these items and indicate how they will be maintained. *Limit ~200 Words*

The end of our SPF funding is marked by the beginning of the Campus Crops (CC)- SSMU partnership. When our SPF funding ends, our first year of SSMU-paid CC coordinators will begin work for Summer 2021. These two paid positions will run annually and will be funded by SSMU and each year new hires will be solicited through SSMU's hiring process. The irrigation system, installed in advance to facilitate an easier, more efficient growing 2021 season will remain in place in perpetuity. The irrigation system is, however, modular and portable and able to be disassembled when necessary for bed changes or for deep soil conditioning and can be stored in the pre-existing Campus Crops (CC) storage bins.

- Please list any potential risks associated with your project and the measures you will take to reduce their likelihood.

Main Risks	Preventative Measures
We cannot find 2 Coordinators for SSMU to hire Summer '21	SSMU will advertise the job online and on social media
Our past information is thin and hard to collect	This project will help collect, sort, and enrich CC knowledge


## STAKEHOLDER ENGAGEMENT

Criteria assessed in this section: **AT MCGILL, COLLABORATION, SUPPORT, CAPACITY BUILDING**

- 4. Please list all of the key stakeholders involved in your project, indicating their role and support. If the stakeholder has provided a support letter, please indicate so here and attach it as an appendix document.**

*Note: Projects involving modifying a space on campus, making a permanent installation, hiring a full-time staff, or adding/modifying a garden, etc., must seek permission from the appropriate stakeholder(s) (e.g. building director, Campus Planning and Development office, staff supervisor, etc.). SPF Staff can help you assess if any key stakeholders need to be added to your list.*

Stakeholder's Name(s)	Title	Role in the Project	Support/Permission	Support Letter
Siena Grevatt	Student	Garden Volunteer 2020	Confirmed support	Attached
Agathe Moreau	Sustainability Ad.	Supporter	Confirmed	Yes
Dasha Gousseva	SSMU Env. Com.	SSMU collab. for our project	Confirmed	Yes
			Choose one.	Choose one.
			Choose one.	Choose one.
			Choose one.	Choose one.
			Choose one.	Choose one.
			Choose one.	Choose one.
			Choose one.	Choose one.

- 5. How will you communicate about your project and share its impacts with your stakeholders and the McGill community? Please describe your tactics (e.g. social media, workshops, tabling, newsletters, etc.) and any related timing (e.g. at the beginning, during, or after the project). Related activities can also be included in Question 1. Limit ~200 Words**

We will make a photo essay and garden timelapse available on the McGill Sustainability website from our 2020 season as well as spread the word through our social media channels to advertise our project to the McGill community. We will also be asking several groups with large and popular email listservs, such as SSMU Environment and QPIRG, to let people know about the new paid positions for Summer '21 and to advertise when and how to apply in in Spring '21. Each summer, Campus Crops offers workshops and orientations to the garden. If funded by the SPF, this would be supported by the reparatory work undertaken Winter 2020-2021 and then executed by the SSMU-paid Coordinators Summer '21 and beyond.

- 6. If applicable, are there any training, volunteer opportunities, jobs, or complementary applied student research integrated in your project? Please describe. Limit ~100 Words**

The SPF funding directly supports the planning for and creation of two reoccurring, paid summer positions Summer 2021 and beyond in partnership with SSMU. This Winter 2020-2021 year of organizing, amassing materials and information, and contractual preparation is not only crucial for the creation of these paid positions but will help Campus Crops build its capacity on an annual basis to hold more gardening workshops and opportunities for the larger McGill community to learn about food sustainability. Having paid positions will allow more time for student partnerships.



## PROJECT BUDGET

Criteria assessed in this section: **FEASIBILITY**

### Revenues

Indicate any funding you will receive or may receive to complete your project, including funds from McGill Departments and Units.

Funding Source(s)	Amount Requested	Request Status
Sustainability Projects Fund (SPF)	\$5,600.00	Requested
	\$0.00	Choose one.
	\$0.00	Choose one.
	\$0.00	Choose one.
<b>REVENUES GRAND TOTAL (must match Expenses Grand Total)</b>	<b>\$5,600.00</b>	

### Expenses

Indicate your project expenses below. In the Funding Sources column, use the reference number from the first column of the Revenues section, above. You may list more than one source if applicable (e.g. 1,3).

Item Description	Unit Cost	# of Units	Total Cost	Expense paid by SPF?
Hosing pegs	\$90.60	1	\$ 90.60	Yes, fully
Irrigation tubing	\$150.00	1	\$ 150.00	Yes, fully
Irrigation timer	\$80.00	1	\$ 80.00	Yes, fully
	\$0.00		\$ 0.00	Choose one.
	\$0.00		\$ 0.00	Choose one.
	\$0.00		\$ 0.00	Choose one.
	\$0.00		\$ 0.00	Choose one.
	\$0.00		\$ 0.00	Choose one.
	\$0.00		\$ 0.00	Choose one.
	\$0.00		\$ 0.00	Choose one.
	\$0.00		\$ 0.00	Choose one.
	\$0.00		\$ 0.00	Choose one.
	\$0.00		\$ 0.00	Choose one.
	\$0.00		\$ 0.00	Choose one.
	\$0.00		\$ 0.00	Choose one.
	\$0.00		\$ 0.00	Choose one.
	\$0.00		\$ 0.00	Choose one.
	\$0.00		\$ 0.00	Choose one.
Expenses Subtotal			<b>\$ 320.60</b>	

### Salaries & Wages

If applicable, please indicate any paid positions needed for your project. Please note: if you complete the Salaries & Wages section, you must also complete the Staff Position Information Appendix.

Position Title	~# Hours per Week	~# Weeks	Hourly Wage	Subtotal	+ 20% Benefits	Total Cost	Funding Sources
Off-season CC Coordinator 1	6	25	\$14.50	\$2,175.00	1.2	\$2,610.00	
Off-season CC Coordinator 2	6	25	\$14.50	\$2,175.00	1.2	\$2,610.00	
			\$0.00	\$ 0.00	1.2	\$ 0.00	
			\$0.00	\$ 0.00	1.2	\$ 0.00	
Salaries & Wages Subtotal						<b>\$5,220.00</b>	

**EXPENSES GRAND TOTAL (must match Revenues Grand Total) \$5,540.00**

## APPENDIX

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### Relevant Support Documents

List any appendix documents in order in the table, below.

*Please keep the total number of pages as low as possible (recommended max 10). Please include any relevant support letters.*

Doc #	Appendix Document Title	# of Pages
1	SSMU letter of support (Dasha Gousseva, Environment Commissioner)	1
2	Campus Crops garden volunteer letter of support (Siena Grevatt)	1
3	McGill Sustainability letter of support (Agathe Moreau)	1
4	Juan Pablo Arellano CV	2
5	Talia Martz-Oberlander CV	2
6		
7		
8		
9		
10	Staff Position Information Appendix, if applicable	2

## STAFF POSITION INFORMATION

Please complete the fields below with information regarding the position that you would like to fund through your project. Should you have more than one type of position, please fill and attach a form for each position.

<b>Position Title</b>	Winter 2020-2021 Campus Crops Coordinator
<b>Brief Description of Role</b>	Designs partnership between Campus Crops and SSMU for future years, collects and organizes and archives past Campus Crops information, creates usable educational plans for future years

1. **This position is:**  New  Already exists on campus
2. **Please describe which McGill Unit/Department/Group/Association will host the position.** *Limit ~100 Words*

The Students society of McGill university (SSMU) will host this position as we will be working with them alongside the SSMU daycare to create the future gardening positions.

3. **Who will supervise the employee? Please list the supervisor's name and role at McGill.** *Note: The supervisor must provide a letter detailing their commitment. Please include this in the application appendix. Limit ~100 Words*

The supervisors will be the SSMU Environment Commissioners.

4. **Campus(es) where employee will work:**  Downtown  Macdonald  Gault  Other \_\_\_\_\_

5. **Please provide a detailed task list and/or job description.** *Limit ~400 Words*

- Institutionalizing SSMU Summer Coordinators position (preparing contract between entities, solidifying supervisory relationship with SSMU, writing transition reports and job description, assisting with candidate selection, etc)
- Collecting and making guides for educational workshops for summer programming
- Liaising with our current stakeholders and partner community groups to ensure smooth transition to the new model
- Compiling and archiving all past documentation from Campus Crops

6. **Please share how you have determined the hours and wages included in the budget.** *Limit ~200 Words*

Wages are chosen based AMUSE Casual C minimum wage. This will likely be the wage offered by SSMU when this position is institutionalized. The institutionalized position will likely be a total of 25 hours per week.

7. **If applicable, please share how you will integrate the employee into the existing team/group structure.** *Limit ~100 Words*

This position is a one year role acting as the bridge between current Campus Crops volunteer coordinator work with the future Campus Crops Coordinator position funded by SSMU. The two employees are already volunteer Campus Crops Summer 2020 Coordinators and will use existing team resources and knowledge to fulfill job duties.

8. **What will happen to the position after the project funding concludes? Is there an intent to institutionalize this position?** *Limit ~200 Words*

After the project funding ends, a yearly reoccurring position hosted by SSMU using the Green Fund will pay upcoming yearly coordinators. The position will at that time become a Summer position recruited and paid for by SSMU in perpetuity.

9. **If applicable, please briefly describe how you plan to recruit the employee.** *Limit ~200 Words*

The employees holding this position are the current Campus Crops unpaid 2020 Coordinators.

10. My project team already has a candidate in mind to fill this position:  Yes  No

**If yes, please disclose.** *You may wish to attach a CV for the candidate in the application appendix. Limit ~100 Words*

Juan Pablo Arellano and Talia Martz-Oberlander

August 1st 2020

To the council for the McGill Sustainability Projects Fund,

It is my pleasure to recommend Campus Crops for funding. I am a 4th year undergraduate student in Cognitive Science and have been volunteering at the garden for the past two years. The Campus Crops gardens is a priceless campus oasis. Being able to visit, care for, and harvest from communal gardens right on campus has greatly enhanced my experience as a student at McGill.

I appreciate how Campus Crops is open to all students and staff and has enough management with the annual Coordinators to ensure successful growing seasons and winter care. At the same time, garden volunteers like myself always feel welcome and valued and are never made to jump through unnecessary hoops to gain full access to the gardens.

Having gotten to know various Campus Crops Coordinators over the years, I know how much work has to go into ensuring this project not only continues, but thrives agriculturally, as well as socially. The Coordinators not only manage scheduling, but source seeds or seedlings, offer gardening how-to's, answer all volunteer questions, and go above and beyond to bring new gardeners into the project. Even within the unique and challenging context of COVID-19, the Coordinators worked to make sure as many students as possible would be able to take part in gardening and to enjoy the produce grown.

Having seen the SPF funding proposal, I would like to voice just how much Campus Crops needs and deserves this funding. Firstly, certain tools, like an irrigation system, would greatly help gardeners like myself to more easily care for the garden and reduce water waste. Secondly, each year unnecessary time is spent on administrative catch up that could be easily avoided through the creation of paid Coordinator positions - which would allow for proper continuity, clear documentation, and thorough administration. I know that SPF funding to finalise arrangements between Campus Crops and SSMU Environment would not only ensure smooth transitions for this year, but would also lay the foundations for many years of amazing Campus Crops community in the future.

Sincerely,

Siena Grevatt  
Campus Crops Volunteer.



**Students' Society of McGill University**

Tel: (514) 398-6800 | Fax: (514) 398-7490 | [ssmu.ca](http://ssmu.ca)

3600 McTavish St., Suite 1200, Montréal, QC, H3A 0G3

Located on Haudenosaunee and Anishinaabe, traditional territories

July 28th, 2020

To the SPF Committee Members:

On behalf of the SSMU Environment Committee, I am writing this letter to outline our support for the Campus Crops SPF application and the student body's long-term interconnection with this urban agriculture initiative. Given the nature of the 2020 growing season, it is understandable that certain difficulties have come up — we believe it is incredibly important for Campus Crops to receive the support it needs to continue its ongoing initiatives.

In early winter 2020, it was brought to the attention of the SSMU Environment Committee that Campus Crops, while bringing together so many urban agriculture efforts at the university, was not receiving the centralized support it needed to run seamlessly and to make the most of spaces, resources, and student interest on campus. Working together, the SSMU Sustainability Commissioners and Campus Crops Coordinators worked to centralize Campus Crops within the Students' Society. This was especially reasonable given that coordinators already shared responsibility for the SSMU Daycare garden.

With the summer 2020 campus closure, this transition was moved to the next growing season; however, the need for supporting Campus Crops cannot fully be set aside. This year's SPF support is a bridge that would allow Campus Crops to remain functional and supported into future growing seasons. Projects run by Campus Crops have already made urban agriculture so much more accessible, visible, and open to learning for students and the community at large. Centralization under the Students' Society, which is scheduled to go in effect for the 2021-2022 academic year, was essential to ensuring that the initiative can continue growing and making the campus feel more engaged in sustainability efforts. This institutional support was especially important in providing compensation for the coordinators that put in so much effort to keep the gardens running and available to the community.

To lose on the progress made by Campus Crops and to further allow urban agriculture, community involvement, and self-sufficiency grow at the university, I am writing in full support of the initiative. A lot of work and effort has been and will continue to be needed to run these campus gardens — centralizing Campus Crops under SSMU, I have witnessed how much needs to be done behind the scenes to ensure the gardens' progress. I hope this letter has reflected how much the SSMU Environment Committee vouches for Campus Crops, as this truly is an initiative that should not be negatively impacted by this season's setting. Please do not hesitate to reach out to me with any further questions.

Sincerely,

Dasha Gousseva

Sustainability Commissioner

Students' Society of McGill University (SSMU)

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Dear Sustainability Projects Fund Governance Council,

I am writing this letter in support of Campus Crops' SPF Application. Campus Crops is a key player when it comes to urban agriculture at McGill. With over ten years of existence, this student-led group has proved to be essential in creating a rich campus experience and mobilizing the McGill community around local food systems.

Having interacted with Campus Crops several times since my start at McGill, I can attest their work has always been done in a professional, consistent, and time sensitive manner. I am confident this funding will help Campus Crops ensure a smooth transition towards a permanent support under SSMU. Moreover, it will allow for necessary hardware upgrades, such as a drip irrigation system, alleviating daily gardening tasks and allowing for more coordination time.

I support Campus Crops' application in full and am excited see the roots of urban agriculture initiatives grow stronger.

All the best,

Agathe Moreau

NB. The drip irrigation system will need to be approved by the building manager prior to installation.

Agathe Moreau

Project Administrator | Administratrice de projet

McGill Office of Sustainability | Bureau du développement durable

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