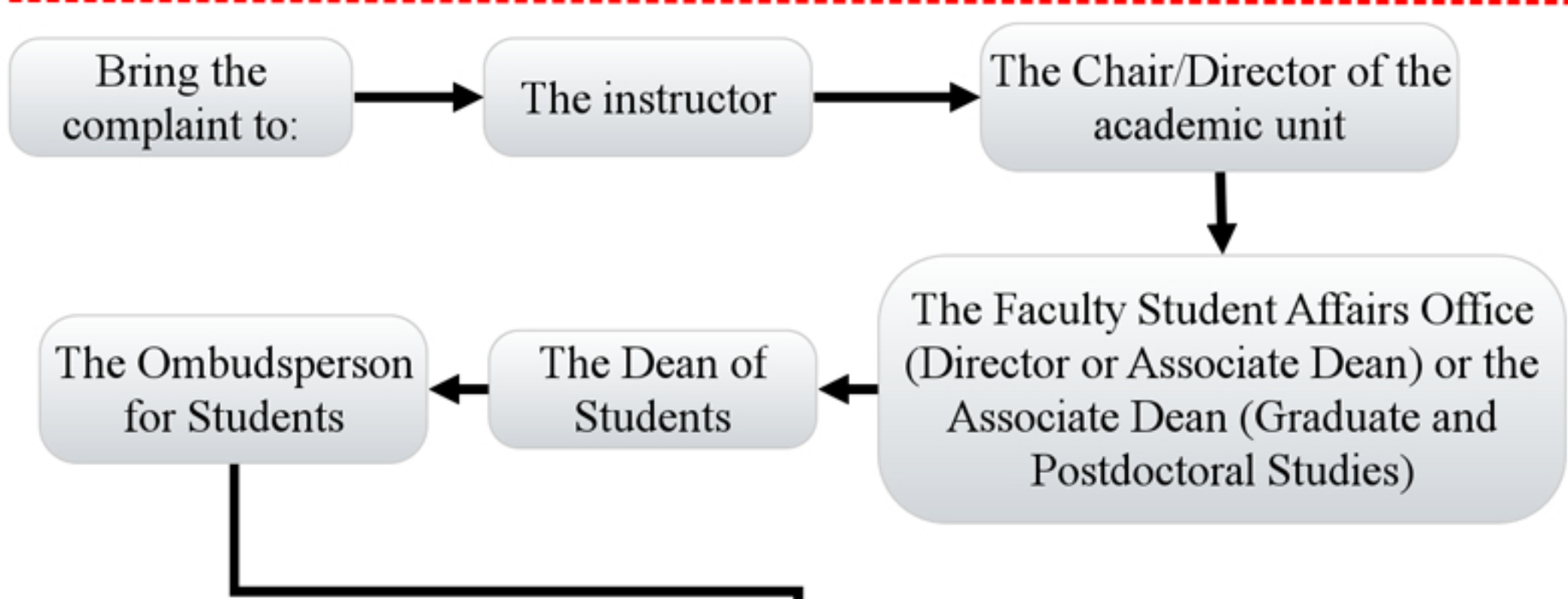


Informal Resolution



Still a problem?

Write to the Chair, Committee on Student Grievances, via the University Secretariat. Submit your grievance, the steps taken and the redress you seek. See Ch. 17, Handbook on Student Rights & Responsibilities for more details.

Chair contacts the Committee and the respondent; respondent replies within 15 days.

Committee meets and invites each party and advisor to make oral arguments; Committee decides whether to hold a hearing.

Committee decides the case based on written submissions. No hearing is held.

A hearing is held.

After the Hearing

Implementation of decision is verified; decision is forwarded to Dean of Students.

Decision is communicated to the Principal and the two parties.

Matter is closed.

Within 14 days, complainant seeks permission to appeal from the Appeal Committee for Student Discipline and Grievance, based on either new evidence or a breach of natural justice that affected the hearing's outcome.

Respondent replies within 14 days.

Subcommittee of the Appeal Committee is convened, hears oral presentations, and decides if appeal will be heard.

No appeal; Original decision stands, no further appeal is allowed and the matter is closed.

Appeal will be heard by Appeal Committee within 40 days.

After the Appeal Hearing

Original decision stands.

Original decision is changed. This new decision is final.

Matter is closed.

Principal is advised and decision is implemented.