March 17, 2020

Dear students of SPOT,

You have now received messages from McGill senior administration outlining the
general procedures to be followed over the next weeks. Please read them carefully as they
contain important information to help manage expectations about how the University will
operate for the time being. Take note that, in order to eliminate in-person contact and
movement within the community, all classes, teaching labs, exams, and other assessments will
be delivered on-line and possibly in other formats. Such measures are necessary and represent
a significant step taken by the University and the Province to contain the spread of COVID-19.

Below is an overall summary of what to expect in the delivery of your Winter term
courses. Your instructors will communicate the specific details and expectations regarding each
course. Please note that the situation around COVID-19 remains fluid and that additional
changes are likely in the coming weeks and months.

Key Dates

On-line instruction for the QY/U3/Pre-Master’s and M1 classes in the OT and PT programs, as
well as the Graduate Rehabilitation Science program, will begin on Monday March 23.
The U1 and U2 undergraduate cohorts in Rehabilitation Science will follow the University’s
guidelines for the suspension of in-person teaching until March 30, 2020 when their on-line
classes will begin.

Course Delivery

Course material, assignments, readings, and exams will be adjusted to reflect the loss of time
during the term. These changes will be identified in the course outlines and will be posted on
MyCourses by Friday March 20 at 4pm. Many instructors will use Zoom, an online instruction
platform, in addition to MyCourses. Whenever possible lectures given via Zoom will be
recorded and posted on MyCourses. Over the next week, course instructors will share their arrangements with you regarding online course delivery, and virtual ‘office hours’. We are still in the process of determining how the practical content in the PT courses will be delivered and examined. PT students will be advised of the plan in the coming weeks.

**Final Exams**

All final exams will be in a take-home format. The exam period will remain unchanged and will run from **April 6-17th** for the U3/QY courses. M1 courses run until **May 8**, with exams included in the 9-week semester.

**Clinical Placements**

Arrangements for scheduled clinical/fieldwork placements are under discussion, and you will be advised by the Academic Coordinators of Clinical Education.

**Student Affairs Coordinators**

Student Affairs Coordinators are working remotely and are available to you. Please contact your respective student affairs coordinators via e-mail to arrange consultation if needed.

Finally, remember that it will take us all a while to place this overwhelming situation into context, but we will. Together, we will take the baby steps needed to walk calmly through this. Reach out to a friend. Trust in your own resilience. Continue to take health precautions. Watch for updates on the SPOT website and for future e-mail announcements such as this. [https://www.mcgill.ca/spot/about/special-notices-covid-19-spot-updates](https://www.mcgill.ca/spot/about/special-notices-covid-19-spot-updates)

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