



## 2022-2023 Qualifying Year for the M.Sc. (A) P.T. Guide

### IN THIS GUIDE, YOU WILL FIND:

1. Overview of program and Qualifying Year course details
2. Registration information.
3. Immunisation information.
4. PT Orientation information and Campus Life and Engagement New Students Information

### PROGRAM OVERVIEW

The Qualifying Year (PT QY) for the M.Sc.(A) P.T. is one academic year given over two semesters: fall and winter semesters. This is immediately followed by the Master of Science (Applied) Physical Therapy (M.Sc.(A)P.T.) program which is 1.5 academic years (5 semesters) in duration.

### Program Direction and Staff Support

- The Director of the QY and M.Sc.(A)P.T. program is Prof Liliane Asseraf-Pasin ([liliane.asseraf.pasin@mcgill.ca](mailto:liliane.asseraf.pasin@mcgill.ca))
- The Associate Program Director of the QY and M.Sc.(A)P.T. program is Prof Richard Preuss ([Richard.preuss@mcgill.ca](mailto:Richard.preuss@mcgill.ca))
- The Student Affairs Coordinator responsible for the QY and M.Sc.(A) P.T. program Ms. Marlene Brettler [profmasters.spot@mcgill.ca](mailto:profmasters.spot@mcgill.ca)

If you have any questions or concerns, please do not hesitate to reach out to us for advising.

Program Timeline Overview		
Term	Content	Approximate Time Period
QY Fall	Academic Classes	September to December
QY Winter	Academic Classes	January to mid- April
M1 Summer	Clinical Practica 1 and 2	Mid-April to the end of August
M1 Fall	Academic Classes	September to December
M1 Winter (Part 1)	Clinical Practicum 3	January to March break
M1 Winter (Part 2)	Academic Classes	After March break to mid-May
M2 Summer	Master's Project	Mid-May to August
M2 Fall	Clinical Practicum 4	September to December

The QY year (PREMASTERS) consists of two terms:

- **Fall term:** Wednesday August 31<sup>st</sup> 2022 – Wednesday December 21<sup>st</sup> , 2022
- NB: Classes are in - person

- **Deadline to register for at least one course** to avoid registration penalties:

Sunday, August 14

- **Deadline to cancel registration:** Wednesday, August 31
- **Add/Drop deadline:** Tuesday, September 13
- **Course or University Withdrawal with refund deadline:** Tuesday, September 20
- **Course or University Withdrawal WITHOUT REFUND deadline:** Tuesday, October 25
- Fall break: Tuesday, October 11 and Wednesday, October 12
- Makeup Days for Fall break days: Thursday, October 13 and Friday, October 14
- Classes end: Monday, December 5
- Study Day: Tuesday December 6
- Exams begin Wednesday December 7
- Exams end: Wednesday December 21

Please remember not to make plans to be away from Montreal or make travel arrangements during the exam period and before the posting of the final exam schedule.

- **Winter term:** Classes start Wednesday January 4<sup>th</sup> , 2023
- N.B. Classes are in-person

- **Reading Week:** from February 27 to March 3
- **Deadline to cancel registration:** Saturday, December 31, 2022
- **Add/Drop deadline:** Tuesday, January 17
- **Course or University Withdrawal with refund deadline:** Tuesday, January 24
- **Course or University Withdrawal WITHOUT REFUND deadline:** Tuesday, March 7

There are many other types of deadlines and events that you may need to be aware of (e.g., registration start and end dates, thesis deadlines, convocation dates, fee payment deadlines). These can be found on the Important Dates Search Tool.

- Master of Science (Applied) Physical Therapy begins with 2 summer clinical courses from mid-April. Details to follow in your Clinical Seminar.

## CURRICULUM OVERVIEW AND REGISTRATION MINERVA REGISTRATION FOR FALL AND WINTER COURSES

- > Registration for newly admitted graduate students opens on Tuesday, July 5<sup>th</sup> 2022 as of 9:00 a.m. via [Minerva](#).
- > Detailed registration information for all students is available at [Registration dates](#).
- > To avoid a late registration fee, new students must register for both the **Fall 2022 & Winter 2023** terms during the official registration period which runs from July 5<sup>th</sup>, 2022, to August 14, 2022, inclusive.

### Note 1:

You will need to attend to any holds before you are able to register on Minerva. You will NOT be able to register if you have any outstanding fee balance with the University if you have any holds that prevent you from registering.

### Note 2:

You cannot register before your ticket time but can continue to register after the time.

- o Program requirements are also listed on the School's [curriculum](#) page as well as in the [Graduate and Postdoctoral eCalendar](#).
- o All QY students have spaces reserved in each course and section components.
- o You must be registered in all courses, and all the different sections of the courses as indicated below.
- o This includes the required non-credit courses:

Interprofessional courses:

Fall: IPEA 500 section 001

Winter: IPEA 501 section 001

Note 1: All graduate students must add the Registration Confirmation course (REGN RCGR) to their records for each term:  
CRN 180 (Fall 2022)  
CRN 190 (Winter 2023).

Note 2: IPEA courses: For both fall and winter *the add/drop deadline is September 12<sup>th</sup>*. After this date you will be subject to a late registration fee.

Note 3: At the start of classes, you will be subdivided into groups as appropriate, and will be directed to your activity group.

Note 4: Break out room sections are additional rooms for the courses/sections. Therefore, the registration for these sections is not required.

**NOTE: CLASSES WILL BE HELD IN PERSON**

THE TABLE BELOW IS A SUMMARY OF THE QY COURSES AND THEIR COMPONENTS.

**PT FALL 2022 COURSES AND SECTIONS**

		CRN
POTH 563 001 Lecture Foundations of Professional Practice.	Lecture	6050
POTH 563 004 Tutorial Foundations of Professional Practice.	Tutorial	6052
POTH 563 003 Laboratory Foundations of Professional Practice.	Laboratory	5078
PHTH 550 001 Physical Therapy 001 Orthopedic Management.	Lecture	6030
PHTH 550 002 Physical Therapy Orthopedic Management.	Laboratory	6031
PHTH 550 003 Physical Therapy Orthopedic Management.	Workshop	6032
PHTH 550 004 Physical Therapy Orthopedic Management.	Drop-in lab	6033
PHTH 551 001 Physical Therapy Neurological Rehabilitation.	Lecture	6034
PHTH 551 002 Physical Therapy Neurological Rehabilitation.	Laboratory	6035
PHTH 551 003 Physical Therapy Neurological Rehabilitation.	Workshop	6036
PHTH 554 001 PT Cardiorespiratory Rehabilitation.	Lecture	6037
PHTH 554 002 PT Cardiorespiratory Rehabilitation.	Laboratory	6038
IPEA 500 001 Roles in Interprofessional Teams.	Seminar	664

**PT WINTER 2023 COURSES & SECTIONS**

PHTH 560 001 Integrated Orthopedic Management.	Lecture	5480
PHTH 560 002 Integrated Orthopedic Management.	Laboratory	5481
PHTH 560 003 Integrated Orthopedic Management.	Workshop	4449
PHTH 561 001 Integrated Neurological Rehabilitation.	Lecture	4450
PHTH 561 002 Integrated Neurological Rehabilitation.	Laboratory	5483
PHTH 561 001 Integrated Neurological Rehabilitation.	Workshop	5482
PHTH 564 001 Integrated Cardiorespiratory Rehabilitation.	Lecture	5486
PHTH 564 002 Integrated Cardiorespiratory Rehabilitation.	Laboratory	5487
IPEA 501 001 Communication in Interprofessional Teams.	Seminar	644

## ACADEMIC ADVANCEMENT

- A minimum grade of B- (**65%**) must be obtained in courses specific to the profession, including each course section, with the course designations of PHTH & POTH.
- Similarly, the passing grade on any supplemental evaluation or examination is B- (65%) for these courses.
- Students should be aware that there are specific criteria for promotion for courses with theoretical and practical components or individual and group work.  
*This is in addition to fulfilling all specific course requirements outlined in the Important Information, Rules and Regulations, Code of Conduct and other [QY documents](#).*
- NB: A **minimum cGPA** of 3.0 or higher is necessary to be promoted to M1 [MSc (A) PT] in addition to achievement of the required skills and attributes for entry to practice ([see Essential Skills and Attributes](#)).

## RESOURCES RELATED TO REGISTRATION AND ADDITIONAL INFORMATION

- **Courses and Programs** – [Registering for Courses and How to Use Minerva](#)
- **How to verify your course registration**
- To ensure that you have correctly registered to all your courses, look up your [unofficial transcript \(student record\)](#) in Minerva.

## STUDENT CONFIDENTIALITY

Confidentiality of personal information and access to documents are governed by the provisions of the Quebec Act respecting Access to documents held by public bodies and the Protection of personal information (the Access Act). The privacy regulations prohibit McGill from releasing any academic or other information regarding students without their specific written and signed consent. [Secretariat's website](#)

## STUDENT ID:

Details about obtaining a McGill Student ID card are available at [How to get a student ID card](#)

## STUDENT ACCOUNTS

Please refer to the [Student Accounts website](#) for payment information including deadlines and mode of payment. You can access your e-billing assessment through your Minerva student account. You can view both the [Tuition Fees Table](#) and the [Tuition Calculator](#).

NB: The University shall have no obligation to issue any transcript of record, award any diploma or re-register a student in case of non-payment of tuition fees, library fees, residence fees or loans on their due date. Access to Minerva for the Registration functions will be denied until these debts are paid in full, or arrangements made to settle the debt.

## YOUR STUDENT RECORD

While all courses offered at McGill have academic merit, not all are appropriate for credit towards the qualifying year for the M.Sc. (A) P.T. Students should consult the information on the School's website for the regulations governing which courses are required for Qualifying Year and program completion.

Keep in mind that students are responsible for the correctness and completeness of their records. It is your responsibility to make sure that your student record is accurate and that all required courses are correctly recorded in order to be promoted.

While faculty advisers and staff are always available to give advice and guidance, it is the student's ultimate responsibility for: (1) completeness and correctness of course selection, (2) compliance with and completion of program and degree requirements, and (3) observance of regulations and deadlines. It is the student's responsibility to seek guidance if in any doubt; misunderstanding or misapprehension will not be accepted as cause for dispensation from any regulation, deadline, program, or degree requirement.

### [myProgress](#)

Graduate and Postdoctoral Studies (GPS) has developed a tool called **myProgress** that is available for all graduate students. This tool allows graduate students to view their degree progress; it shows what degree requirements have been completed and what ones must be completed. The web-based tool also sends students reminders about graduate milestones.

### [STUDENT RECORDS – FORMS:](#)

Select "Graduate Students" in the navigation bar.

Select "Physical and Occupational Therapy – Professional Programs" as your department.

You can access useful forms including the **Request for Registration/Course Changes** form that is necessary to make a late-registration or late-withdraw request.

### EMAIL NOTICES

[Policy on email communication with students.](#)

Email is one of the official means of communication between McGill University and its students. *Notices from McGill and the School, including your instructors, will be communicated via e-mail to your **McGill e-mail** address only, and will not be sent to any other e-mail address. As well, you are required to send your questions or inquiries using your **McGill e-mail**.*

## CLINICAL COURSES

The first clinical courses in the M.Sc. (A) P.T. program begin in the spring and summer immediately following the Premasters (PT QY) academic year. Details on clinical courses will be provided in the Premasters year and can be found on the [School's website](#).

The Academic Coordinators for Clinical Education are

Professor Crystal Garnett ([crystal.garnett@mcgill.ca](mailto:crystal.garnett@mcgill.ca))

Professor Martha Visintin ([martha.visintin@mcgill.ca](mailto:martha.visintin@mcgill.ca))

Professor Sarah Turgeon-Desilets ([sarah.turgeon-desilets@mcgill.ca](mailto:sarah.turgeon-desilets@mcgill.ca))

- Administrative and Student Affairs Coordinator for Clinical Education:  
Ms. Nadina Paraschuk ([clinicaleducation.spot@mcgill.ca](mailto:clinicaleducation.spot@mcgill.ca))

### Immunisation (for Clinical Courses)

A **compulsory** immunisation program exists at McGill for students in the Health Sciences programs. Health Sciences students must start the immunization process as soon as they are accepted at McGill and must complete it well before they are permitted contact with patients. Entry into the McGill University Teaching Hospitals may be delayed if immunizations are incomplete according to the information provided by [McGill's Rossy Student Wellness Hub](#).

Prior to starting their first clinical course, students must ensure that their immunization records are complete and that they have completed their mask fitting. Failure to do so will prevent students from starting their first clinical course in the professional masters' program.

Some vaccines may require you to follow immunisation schedules that last several months. Obtain the form to be completed from the McGill Student Wellness Hub, which allows students to submit their immunisation records directly to the Hub. Students must contact the [Student Wellness Hub](#) for a mask fitting appointment or attend announced group appointments. All supporting documentation regarding immunization must be submitted to the Student Wellness Hub.

Submission details provided in Clinical Seminar.

Process:

Verify details of the immunization requirements at [mcgill.ca/wellness-hub/access-care/vaccines](http://mcgill.ca/wellness-hub/access-care/vaccines).

Immunisations can be completed at the Student Wellness Hub, which operates during the summer.

Obtain the [form](#), which allows students to submit their immunization records directly to the Hub. Students are asked to submit their duly completed and signed immunization forms (with supporting documentation if specified) or their supporting immunization documentation via the Student Wellness Hub's secure [document submission platform](#).

The Wellness Hub has set up a virtual session for OT and PT premasters (U3/QY) with their nurses to explain to students how their online portal works and how to upload immunization forms.

The session has been scheduled for:  
**Thursday Sept. 8th from 11:00 am -12:00 m**  
**Online details to follow**

For information on how to make an appointment at the Student Wellness Hub, see [mcgill.ca/wellness-hub/access-care/meet-doctornursedietitian](http://mcgill.ca/wellness-hub/access-care/meet-doctornursedietitian).

For complete details, consult the [Student Wellness Hub](#)

## FRENCH LANGUAGE REQUIREMENT TO PRACTICE

### Language Requirements for Professions

Quebec law requires that candidates seeking admission to provincially recognized professional corporations\* must be able to communicate verbally and in writing in French. To demonstrate a working knowledge of French, the professional corporation requires one of the following:

- Evidence that you have completed three years of full-time instruction in a French post-primary school
- A certificate that shows you completed your secondary education in Quebec in 1986 or later
- Successful completion of a written examination set by Quebec's *Office québécois de la langue française* (OQLF). See below for more information.

If you are a registered student and are within two years of graduating with a degree that will give you access to a professional corporation, you can write the OQLF examination. Examinations take place every three months and may be attempted an unlimited number of times. Priority is given to students closest to graduation.

More information may be obtained from the *Office québécois de la langue française*, 125 Sherbrooke Street West, Montreal, Quebec, H2X 1X4. Telephone: 514-873-6565.

Visit [www.oqlf.gouv.qc.ca](http://www.oqlf.gouv.qc.ca) and <https://examens.oqlf.gouv.qc.ca/Compte/inscription> for information on the online application for the exam.

## FRENCH FOR HEALTH SCIENCES STUDENTS

Students might find French as a Second Language courses beneficial to ameliorate their language skills. McGill French Language Centre offers great courses geared to Health Science students. There has been excellent feedback/positive outcomes for the Office québécois de la langue française (OQLF) exam preparatory workshops.

Fall 2022

**Improve your French reading, writing, speaking & listening skills!**

*Professional communication, role-plays, vocabulary, pronunciation, case studies*

- *OQLF Exam activities*
- *Free course pack*

**FRSL 209 - 3 Credits**

**Level:** Elementary

**Wednesdays:** 5:35 pm - 8:25 pm

**FRSL 219 - 3 Credits**

**Level:** Lower Intermediate

**Fridays:** 2:35 pm - 5:25 pm



For more info, contact Dr. Ariel Mercado: [ariel.mercado@mcgill.ca](mailto:ariel.mercado@mcgill.ca)

### **Information about the OQLF Workshops**

**1. What is the purpose of these workshops?**

The objective is to make students become familiar with the structure of the OQLF exams and the type of possible activities they may encounter the day of the exam. This is not a French course to prepare students for the OQLF exam. If students require preparation, they should do a French for Health Sciences course at the FLC.

**2. Who can do these workshops?**

Registered McGill University students. Other cases, please consult with me.

**3. When are they offered?**

They are offered around twice a semester, depending on the profession. Students are grouped by profession.

**4. How many students per Workshop?**

Preferably, between 4 and 8.

**5. Which level of French is required?**

A minimum of an intermediate level of French, equivalent to a level 8 in the Canadian Benchmark or B2 of the European Framework. To have an idea of what an intermediate level of French means, the person should be able to communicate in a professional setting fluently, although not perfectly.

**6. How long do these workshops usually last?**

The first meeting lasts two hours and all the participants must be there. The second part is arranged individually with each student and it lasts 30 minutes.

**7. What is the modality of these workshops?**

They are done on Zoom.

**8. Who should I contact?**

Prof. Dr. Ariel MERCADO: [ariel.mercado@mcgill.ca](mailto:ariel.mercado@mcgill.ca)

## McGILL SCHOLARSHIP AND STUDENT AID

McGill Student Aid and Scholarship office has all the resources and advice you need to help pay for university, from step-by-step guides on how to apply for funding to information on how to budget effectively.



### **Apply now for the McCall MacBain Scholarships at McGill!**

If you are a U3 or newly admitted QY student, now is the time to apply to join the September 2023 cohort of scholars.

First announced in 2019 with a historic \$200-million gift, the McCall MacBain Scholarships enable aspiring community leaders to pursue a **fully funded** master's or professional degree at McGill, while connecting with **mentors** and participating in a **leadership program**.

### **Eligible SPOT programs**

- MSc, Rehabilitation Science (Non-Thesis)
- MSc, Rehabilitation Science (Thesis)
- MScAOT, Occupational Therapy (Non-Thesis)
- MScAPT, Physical Therapy (Non-Thesis)

### **Who should apply?**

McCall MacBain Scholars have a track record of community engagement, informed by a sense of duty, empathy, intellectual curiosity, grit, and a willingness to take risks. They aim to create meaningful and lasting change, while improving the lives of others.

### **How to apply**

Start your application at [mccallmacbainscholars.org/apply](https://mccallmacbainscholars.org/apply). This application involves the submission of two reference forms and other materials before **September 21, 2022** at 4:00 PM Eastern Time. Don't delay!

### **Scholar experience**

The scholarship provides much more than financial support. Hear from inaugural McCall MacBain Scholars about their experience in the program:



[\(watch video\)](#)

Visit [mccallmacbainscholars.org](https://mccallmacbainscholars.org) for more information on the scholarships and application process. We look forward to seeing you apply!



## [McGill International Student Requirements](#)

International Students have mandatory requirements imposed by the Federal and Provincial governments.

- Federal Government Requirements
- Study Permit
- Provincial Government Requirements
- Québec Acceptance Certificate (CAQ)
  
- [Co-Op Work Permit](#) (requirement for students in programs with mandatory clinical practica which begin in summer of M1)

Students are advised to inform themselves of all requirements early and to ensure that applications for all necessary documentation are made well ahead of time because application processing times can be lengthy. Failure to have the necessary documentation can result in the delay of student's clinical placements or in university withdrawal.

For full details on what is required, international students are advised to contact [International Student Services](#).

### **ORIENTATION**

#### **QY PT ORIENTATION**

**Please join the U3 students for an in-person orientation:**

**Tuesday August 23<sup>rd</sup>**

**Time and Location TBC**

Attend Classes as scheduled starting Wednesday August 31<sup>st</sup>, 2022

### **CAMPUS LIFE AND ENGAGEMENT (CL&E)**

Campus Life & Engagement provides multiple virtual programs to help orient incoming graduate students.

All new students are encouraged to view the information at [Your First Year at McGill](#) for details about orientation activities and workshop.

Orientation includes many activities for new students in the days leading up to the beginning of classes. It is an opportunity for you to get to know the University, the city of Montreal, other new students, and upper-year students.

Orientation is your chance to learn all about the services, resources, and opportunities dedicated to supporting the success of graduate students at McGill. It's also a great opportunity to connect directly with service representatives and have your questions answered in real time.

## **Graduate Orientation Workshop Series**

**Monday August 22<sup>nd</sup> to Wednesday, August 24<sup>th</sup>**

Join us for three days of in-person workshops, panels, and info sessions for new graduate students! This includes the **What I Wish I'd Known (When Starting Grad School)** student panel, where returning graduate students share their experiences and advice on life as a new McGill student.

## **Grads Connect**

**Thursday, August 25<sup>th</sup>**

Connect with peers before your first semester begins at **Grads Connect!** Join us for fun outdoor activities, team-based challenges, and a chance to win some prizes as you explore downtown campus and the neighbouring community. Lunch is provided!

## **Discover McGill Graduate Services Fair and Reception**

**Thursday August 25<sup>th</sup>**

Get to know the services and offices at McGill dedicated to supporting graduate students at the **Discover McGill Graduate Services Fair and Reception!** Drop by to learn more about the many supports McGill provides you, network with other new graduate students, and enjoy some light refreshments.

## **PGSS Orientation**

The Post-Graduate Students' Society hosts a ton of social events on and off campus for new graduate students. Join your peers for Montreal tours, a hike up Mont-Royal, the Welcome Back BBQ, and much more! Keep an eye out for more information on the [PGSS website](#) later this summer.

## **International Student Orientation**

If you're an international student, join **International Student Services** for opportunities to connect with new and returning international students, receive essential information and advice, and explore Montreal's iconic neighbourhoods and local food culture! Visit the [Orientation for New International Students webpage](#) for more information!

We encourage you to partake in all these activities.