

**School of Information Studies
McGill University**

MLISSA EXECUTIVE MEETING

Thursday, 10, January 2013

McLennan/Redpath Library Cybertheque Pod 1

Present

Ariana Ross (President)
Marta Mazur-Rusak (Treasurer)
Steve Daley (Archives and Documentation Officer)
Paul Grewai (Curriculum Committee Representative)
Kristy Popwell (Secretary)
Daniela Oliveira (Education Library Liaison)

Regrets

Alexandra Symons (Vice President External & PGSS Rep)
Kathleen Cauley (Vice-President Internal)
Rachel Legaspi (EGSS Rep)
Halley Silverside (Chief Returning Officer Parliamentarian)
Tracey Regimbal (PGSS Rep)
Jacob Siefring (Curriculum Committee Rep (MLIS II))
Tina Hwang (Internet Communications Officer)
Xenia Kurguzova (Prof. Assoc. Liaison Committee Chair)

Meeting called to order - 4:06pm

Approval of Agenda

Approval of Minutes

Presidents Report

SISmas went very well and an excellent job in organizing the event was done by Kathleen. The sign up spreadsheet for food items was a great idea. The party was produced under budget. Suggestion for next years party, make arrangements with cleaning staff in order to extend hours of the party.

Alex Simmons (Vice President External & PGSS Rep) is moving to Rome, Italy and would like to keep her position on MLISSA. Her position is responsible for running the Book Sale and she will be still present to run the event before she leaves.

MLISSA needs to approve Alex remaining the Vice President External & PGSS Rep. If she remains on the board she possibly could attend meetings through Skype.

Another option is to run an election for someone new to fill the position, or they could shadow Alex for the remainder of the year.

Item tabled until next meeting to consult Alex and Halley who is responsible for running elections.

Education Library Liaison Report

Education library is restructuring, reducing services, no longer purchasing course packs to keep on reserve. Undergraduate programs will be most affected.

Treasurer's Report

Need receipts from SISmas party, ask Kathleen for receipts so she can be reimbursed if she had not done so with PGSS

E-mail drafted for Student Associations in reference to funding, will e-mail draft to MLISSA members to review and approve.

(See attachment 1)

Curriculum Committee Representative Report

6th Annual Symposium on Web 2.0 February 8th open to all MLISSA members. This is a chance for students to network, see guest speakers, enhance MLIS experience and is a learning opportunity. It is open to students, faculty and professionals. Student fee is \$25.00.

Requests funding from MLISSA to help cover costs, has already recieved an \$800.00 grant from PGSS and a \$400.00 grant from SIS is under review. Only asking for funding for exact amount needed, no monies will be left over.

Ariana move to pass motion to give funding

Marta seconds motion

All in agreement

Motion passed

(See attachment 2)

Archives and Documentation Officer Report

Steve needs access to MLISSA documents and records history to begin organization of documents.

Announcements/Good of the Order

Move to adjourn meeting at 4:44pm.

Attachment 1

Dear MLISSA clubs,

Happy New Year! With the new year come gifts -from MLISSA! Yes, that's right -you, as a club, are eligible to receive the following funds from MLISSA:

a) \$200 to reimburse you for the 2011-2012 MLISSA funding freeze, when MLISSA could not access it's funds and therefore could not fund its clubs' operations*

Fill out the Invoice form and submit to either Ariana Ross or Marta Mazur Rusak. You may do this either in paper format (print and drop off in either person's mailbox, and send both an email informing us it is there) OR electronically (to both AR and MMR, by email, having scanned your original signature on the form).

Once received, AR and MMR will then submit the form to PGSS, who will release the funds to your club in the form of a cheque.

Wait time is approximately 1 week.

**CBPQ is not eligible for this money, as the club did not exist in the 2011-2012 academic year. CBPQ may apply for the funding in b).*

b) MLISSA Grant (up to \$300). This is money which MLISSA will grant its clubs to fund their operations

Fill out the 2012-2013 MLISSA Grant Application Form, and submit either in paper format (print and drop off in either person's mailbox, and send both an email informing us it is there) OR electronically (to both AR and MMR, by email, having scanned your original signature on the form).

Once received, the application is subject to review by the entire MLISSA executive committee, at the next scheduled meeting.

Your club contact will be informed of the approved grant amount, and you will be asked to fill out Invoice form. The Invoice Form will then be billed to PGSS for release to your club, in the form of a cheque.

Wait time is subject to MLISSA meeting dates and executive availability. NOTE: After grant approval, funding transfer can be rushed by releasing funding from MLISSA's CIBC account.

We look forward to hearing about the initiatives and projects that you will be offering to SIS students in the coming semester!

Respectfully,

Marta Mazur Rusak
MLISSA Treasurer 2012-2013

Marta Mazur Rusak

MLIS Candidate, McGill University SIS, 2011-2013

MLISSA Treasurer 2012-2013

McGill SLA Student Chapter Treasurer 2012-2013

Quo Vadis Conference Montreal 2013 Committee

SIS Career Fair Committee 2012-2013

MLISSA Grant Application Form 2012-2013

Contact Information

Group Name: Web 2PointU Organizing Committee

Contact Names: Ian Robertson, Paul Grewal

Contact e-mails: ian.roberton@mail.mcgill.ca;

paul.grewal@mail.mcgill.ca Contact phone: 514-560-5787

Event Name: Web 2PointU Symposium 2013

Event Date: Friday, February 8, 2013

Project Information

Brief description of the event:

The sixth annual Web 2PointU Symposium will bring together MLIS students, information professionals and practitioners for a full day of learning and exchange about social and interactive Web 2.0 technologies. As in past years, this conference will host Canadian and international speakers, including librarians from McGill University and Concordia University, and an international keynote speaker to be determined. Participants will learn about the latest issues in new technologies and information studies, and will be able to network with a diverse group of their peers. There will also be an interactive panel discussion that will explore the theme of this year's conference, namely the tension between the promise and the reality of Web 2.0 technologies in libraries and other information centres. The 2013 symposium is open and to students, faculty, and professionals, and will allow participants to interact in an accessible, dynamic, and enriching environment.

Describe the impact your project will have on MLISSA members:

As future library and information professionals, MLISSA members will benefit from Web 2PointU as a learning and networking opportunity. The event will allow access to expert practitioners within the library and information community and give attendees a chance to interact, ask questions, and network with a group of both their peers and potential employers. The conference will explore the promise and future of Web 2.0 technologies, and also how the promise has translated in the reality of information institutions such as academic and public libraries. For MLISSA members who have yet to branch out from their coursework into extracurricular and other professional development opportunities, Web 2PointU is an accessible and engaging forum for students to enhance their MLIS experience by stepping out of the classroom and into the real world of information professionals through the lens of a rapidly changing technology.

Expected number of MLISSA participants: 55 Expected number of participants overall: 80

Project Funding

Expense	Amount
Travel expenses for keynote speaker	\$500
Hotel expenses for speakers (2 nights)	\$375
Speaker honorarium	\$250
Gold standard carbon offset	\$40

Per Diem for Speakers (Dinner, expenses)	\$100
Room Booking – Thomson House	\$225
Catering	\$1,910
Publicity (website, posters, advertising)	\$300

Total expenses

\$3,700

Other sources of funding available for this event

Contribution from Amount

**Funding
Status**

PGSS Grant	\$800	Under review
SIS Grant	\$400	Confirmed
SLA Grant	\$300	Under review
Registration revenues	\$1,900	Projected

**Total funding
available**

\$3,400

**MLISSA Funds
requested**

(=Expenses -
Available funding)

\$300

Signed,

Ian Robertson Date: November 26, 2012 Paul Grewal Date: November
26, 2012