School of Information Studies
McGill University

MLISSA EXECUTIVE MEETING
Wednesday, 21, November 2012
McLennan Library, Rm M217A

Present
Ariana Ross (President)
Alexandra Symons (Vice President External & PGSS Rep)
Marta Mazur-Rusak (Treasurer)
Kristy Popwell (Secretary)
Rachel Legaspi (EGSS Rep)
Halley Silverside (Chief Returning Officer Parliamentarian)
Tracey Regimbal (PGSS Rep)
Jacob Siefring (Curriculum Committee Rep (MLIS II)

Regrets
Kathleen Cauley (Vice-President Internal)
Tina Hwang (Internet Communications Officer)
Steve Daley (Archives and Documentation Officer)
Xenia Kurguzova (Prof. Assoc. Liaison Committee Chair)
Paul Grewai (Curriculum Committee Representative)

Meeting called to order - 10:10am

Approval of Agenda
Approval of Minutes

Presidents Report

-Cheques for Student Associations

Treasurer's Report

$200.00 to be given to the seven Student Associations, $100.00 from last year that was not paid and $100.00 for this year

Heads of SA's should be notified of when to apply for funding from MLISSA

SIS Christmas party budget - cap at $400.00.
SIS Christmas party December 7th 5pm (Rm 106 in SIS mansion)

SLA meeting suggests that shadow treasurer and treasurer should be on the bank account(s), not treasurer and president, MLISSA needs two signers for cheques(treasurer and president)

EGSS Representative Report
Vote on giving EGSS money for EGSS travel awards, match the same rate being paid by the Education Graduate students

EGSS previously gave money for PhD awards

SIS is also donating $100.00 to EGSS conference

Motion to vote for MLISSA to give money to EGSS for travel awards by Alex
Second by Ariana Ross
Motion passed

PGSS Representative Report

Research group, Teaching and Learning Services, wants a general survey on what classes need renovations/IT updates

University partnership research groups wants to know if MLISSA knows of any industry partners as a school?

PQ Quebec Education Summit - no earlier than Nov 2013, addressing student life, undergraduate life
Suggestion that we do a McGill Education Summit before the PQ Quebec Education Summit hand for organization purposes

PGSS attendance issue, their parties/events do not enough attendance

Chief Returning Officer Parliamentarian Report

First draft of campaign policy - every candidate will be given this during campaigning and elections
Introduce this policy before spring elections in February
Halley would like to have this policy approved as a first draft
Vote on as a document or a constitutional amendment - add to agenda for AGM to be voted on becoming part of the constitution
Hold a vote for approval in principal to be read later in meeting
Ariana and Alex readers for Campaign policy

Curriculum Committee Representative Report

Curriculum reform is in process, 2014 change to program, Streams will not be a requirement
All masters students must take same course in Organization of Information - introduce everyone to library classification in one course instead of a separate course for each stream

Another change is to have a year long IT course instead of only having 617, to focus on technical aspects of the LIS profession

These are all provisional, curriculum committee prepares and approves courses, then faculty approves courses, and then McGill administration needs to approve courses

Old Business
Date for AGM - late February

New Business
Motion to vote to pass campaign policy in principal by Halley
Second by Ariana
Motion passed

SA's should have a package/starter kit, to be given to new people for next year's SA members/successors. Including a calendar of events, carbon copies of documents to be given to your shadow so they learn how to hold position

Safety deposit box in a safe place, treasurers are having difficulty in other organizations being in control of funds year after year. Ask K. Hubbard if a safety box can be held in her office.

Discuss hosting an activities night separate from orientation to present SA's to new student's. During orientation, all of the SA's presenting is a lot for new students to take in. Maybe have tables/posters to offer information to new students during the pizza lunch at orientation.

SIS Wiki, SA's post events/meetings to SIS wiki calendar? Move away from FB, Gmail to the SIS wiki where information will not get lost

Water cooler, to donate to MLISSA if we buy a jug and a filter. If we do no want the water cooler it will be donated to another organization.

Jacob vote not to buy
Alex vote to second
SIS maybe willing to buy, ask K. Hubbard

Announcements/Good of the Order
Move to adjourn meeting