

Minutes of ASIS&T McGill Student Chapter Executive Meeting, October 06, 2020

Held on Zoom Conference Call

Present

Philips Ayeni, Chair

Michelle Mussuto, Secretary

Muhe Wang, Communications Director

Cynthia Tarloa, Treasurer

Saiyam Islam, First Year Student Representative

Dr. Rebekah Willson, Faculty Advisor

Richard Yanaky, past-Chair

Meeting Agenda

1. Introductions
 - a. Everyone introduced themselves as a way to continue to get to know one another better.
2. Review of minutes from the September meeting
 - a. No one had any comments.
 - b. Richard hadn't received the meeting minutes but was provided them after the meeting and had no comments.
3. Introduction of new executives
 - a. Philips stated that he received a Statement of Interest from all new executives.
 - b. Chair-elect position is still vacant. Philips stated that he hoped we'd have one in the Winter semester.
4. Dates voted for ASIS&T executive monthly meetings
 - a. We reviewed the vote and everyone was still in agreement on the first Tuesday of the month at 9:00 a.m. for the Fall semester.
5. Programs and events suggestions survey result (see Appendix A for full survey results)
 - a. Received 25 responses overall. 15 MIST and 10 PhD
 - b. 23 respondents responded that they want the Pomodoro method of writing to be on Fridays.
 - c. 68% of respondents want to have webinars
 - i. 58% responded that they'd like to have online research socials once a month.
 - ii. 56% responded that they like to have the online research socials be more participatory.
 - iii. See Appendix A for the eight open responses.
 - d. 68% responded yes to having comprehensive practice.
 - i. Philips mentioned that one student is doing a poster presentation at the upcoming October ASIS&T Annual Conference and would like to practice.

6. Programs & events for the year
 - a. MISSA Association Fair is Friday, October 9, 6-8 p.m.
 - i. Michelle & Muhe worked on a PPT presentation and presented it to the executive committee.
 - ii. Philips mentioned that we need to add this year's programs to the PPT.
 - iii. Dr. Willson mentioned that we need to distinguish between the 'free' student chapter and the \$45/yr ASIS&T international chapter.
 - b. We have a starting line-up for the professor online presentations
 - i. Dr. Willson will present on November 11 from 1:00 to 2:15 p.m. on Practical CV Building.
 1. Students will be encouraged to bring their current CV
 - ii. Dr. Ilja Frissen will present in the Winter semester on using MS Word to its full potential.
 - iii. Philips is still waiting to hear back from Dr. Gracen Brilmyer.
 - c. We discussed the School of Information Studies writing days (aka Pomodoro method) and agreed that every other Friday was adequate and that they'd be conducted via MSTeams.
 - d. We discussed having themes to the online social events. For example: how to be less anxious in an online learning environment; how to motivate to be online; AI.
 - e. EBSI-SIS Symposium
 - i. Cynthia suggested cohosting it this year.
 - ii. Philips to inquire with EBSI.
 - f. Muhe doing her orals on Friday, November 13. She'll let us know when to set a day for her to practice
7. Other business
 - a. Michelle mentioned that she & Philips will be taking two courses with McGill IT to learn how to update the McGill ASIS&T website.
 - i. First class is October 21. Second class is October 26.
 - b. Michelle mentioned that she updated the student chapter information on ASIS&T's website. She'll send the link to everyone after the meeting.