

# Minutes of ASIS&T McGill Student Chapter Executive Meeting,

December 1, 2020, 10:00 a.m.

Held on Zoom Conference Call

## Present

Philips Ayeni, Chair

Michelle Mussuto, Secretary

Muhe Wang, Communications Director

Cynthia Tarlao, Treasurer

Saiyan Islam, First Year Student Representative

Dr. Rebekah Willson, Faculty Advisor

Richard Yanaky, past-Chair

## Meeting Agenda

1. Adoption of agenda
  - a. Michelle moved to adopt agenda; Becky seconded.
2. Review of minutes from the November meeting
  - a. Michelle moved to approve the minutes; Cynthia seconded.
3. Review of ASIS&T website plan update
  - a. Philips asked everyone to look at potential web pages this week and Michelle will compile them.
  - b. Other suggestions on the general plan were discussed and Michelle will update the plan to include the suggestions.
4. Update on programs and events for the year
  - a. SIS Writing Retreat has low numbers, always the same people attending.
    - i. Cynthia suggested that the writing retreat may be at the wrong time of day given that many students aren't in Montreal.
  - b. EBSI/SIS Symposium: Philips, Michelle & Muhe attended an introductory meeting with EBSI symposium coordinators on November 26.
    - i. EBSI will host and we'll collaborate.
    - ii. Next meeting is scheduled for December 17.
    - iii. Virginie from EBSI sent a proposed program schedule.
    - iv. EBSI wants to ask people outside of Canada to submit proposals, including those that are French speaking. They and SIS are to ask specific individuals if they know anyone who may have some interest in participating.
    - v. Cynthia asked how many people EBSI had to help with the symposium. Philips didn't know but will ask at the next meeting.
    - vi. Muhe asked how much EBSI will depend on SIS. Again, Philips will ask at the next meeting.
  - c. First professor presentation went well. Philips mentioned that 11 people attended including people we haven't seen in a year.
  - d. Treasury: Cynthia has still not heard from the treasurer of MISSA Gavin Goodwin. She will contact him directly.
5. Other business/suggestions
  - a. Philips suggested that maybe we should have an all students ASIS&T meeting twice a semester as a social event.
  - b. Cynthia mentioned that the social events should be scheduled for ASIS&T members in the beginning of the semester.
  - c. Philips suggested having one writing retreat in January and two in February.

- d. Chair-elect vote needs to happen in February/March.
- e. We have two more professor presentations next semester that still need to be scheduled: Dr. Brilmyer and Dr. Frisson.
- f. Philips will send out a Doodle poll for the day and time we'll meet for executive committee in the winter semester.
- g. Suggestions on getting increase membership/people to events
  - i. Cynthia suggested that we have students come to [X#] of events and receive a free membership.
  - ii. Richard suggested a drawing for a free membership [must be present to win].
  - iii. Philips suggested that we could have the ASIST President-elect (Prof. Naresh Agarwal) come to speak
  - iv. Saiyan suggested we have an alumni social event
    - 1. Philips mentioned that we have a few alumni still around: Fei Shu (also Chair of ASIST SIG Metrics); Vera; and Morgannis.

The meeting was adjourned at 11:00 AM