

McGill University
Student
Association of Canadian Archivists
2023-2024

Chapter Meeting
Feb. 15, 2023, 3-4 pm @ SIS Mansion/ Zoom

Housekeeping Updates

- Kate taking on MyInvolvement, Kate will send out additional emails, requires confirmation of roles. Please approve any emails from my Involvement to confirm role for co-curricular records.
- Confirm ACA summer conference
- Reminder of the call for upcoming for student papers (Deadline: Feb. 19th)
 - Natasha to send out another reminder to the ACA email list to send an abstract and make a presentation to the virtual conference in mid- June.

Upcoming Events

- February 19th @ 6:30pm: Screening of Unarchived
- February 27 @ 10:30am: Tour of CCA- Kevin was in contact with Anna Heywoods, confirmed the tour is about 1.5 hours long. Limited to 15 people to avoid having to run two groups through the tour. If more than 15 are interested, Kevin can request a second group. Tour capped at 15.
- March 18th @ 6:30pm: Screening of Old Lesbians
- March 19th @ 4pm: Tour of AGQ. Tour capped at 15 with a strict limit. Presentation about the function, a tour of the archives and a presentation to see. 1 hour.
- April 2nd @ 2pm: Tour of BAnQ- Sarah Hannahan- 20 people, confirmed that tour will take place in English. Bags and coats have to be left in a locked cloakroom (limit based on elevator size). No specifics on the tour.

Treasury

- Update from treasurers- last night at the cinema, aca and missa funding has arrived. Connor has notified us of \$240 sitting in the MISSA account for ACA.
- Discuss preparation of year-end financial report- Gabby will take control of co-ordinating the report of all the line items for expenses and income.

Marketing

- Graphic of all upcoming events - To go out on the Facebook page, Kate assigned to making a poster.
- Poster updates from Kate - update on price & date for old lesbians printing
- Setting up forms for tours & last screening- Kyra to set up forms and send out an email for registrations. Priority to the ACA chapter- stagger invitations (discord invite as well as email). Kevin to assist with tour info for the CCA. Documents can be added to the Google drive.
- Email blasts for tours, last screening, all events ^^ . Tour coming up on the 27th is a priority for security registration at the CCA.
- FB event page - old lesbians
- Class announcements

Maria's Project Update

- Natasha to follow up on this with Maria.

Elections for next year process

- Proactively think about running the elections- Natasha and Riley to meet to discuss.
- Group photo for the McGill archive suggested by Riley. Polaroid film using available MISSA funds.

End-of-year meetup

- Knowledge sharing with the newly elected ACA.
- Mid-April end of semester- a few days after the end of the semester we can hold an end of year outdoors event.
- April 13th/14th floated as a potential date.