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(May 8, 2012 meeting, in preparation for Senate meeting, May 16, 2012)

### **1. APPROVAL OF MINUTES OF SENATE**

The minutes of the meeting of April 18, 2012 were circulated and the Steering Committee provided feedback. It is recommended that they now be considered for approval.

### **2. APPROVAL OF CONFIDENTIAL MINUTES OF SENATE**

The Steering Committee reports that it has scrutinized the confidential minutes of the meeting of April 18, 2012 and has approved them on behalf of Senate. These minutes are not published or circulated but are available for perusal by Senators in the office of the Secretary of Senate.

### **3. CONFIDENTIAL SESSION**

The Steering Committee recommends that Senate enter into confidential session for its discussion of item IIB1, Report of the Honorary Degrees and Convocations Committee (D11-62).

### **4. BUSINESS ARISING FROM THE MINUTES**

The Ad Hoc Committee on the Recording and Transmission of Senate Meetings has begun its deliberations. It intends on submitting its recommendations at the September, 2012 Senate meeting.

As suggested at the April 18, 2012 meeting, the Vice-Principal (Administration and Finance) will deliver an update in the fall on the workforce planning project arising out of the Strategic Reframing Initiative.

### **5. APPROVAL OF AGENDA**

The Steering Committee has reviewed the Agenda for the present meeting and recommends it for approval.

**Present:** Professor Heather Munroe-Blum (Chair); Ms Emily Yee Clare; Professor David Covo; Professor John Galaty; Ms Lily Han; Professor David Harpp; Professor Richard Janda; Professor Anthony Masi. Stephen Strople (Secretary).

**Regrets:** Gregg Blachford.

**Guest:** Haley Hatch-Dinel