



(February 7, 2012 meeting, in preparation for Senate meeting, February 15, 2012)

### **1. APPROVAL OF MINUTES OF SENATE**

The minutes of the meeting of January 18, 2012 have been circulated and the Steering Committee provided feedback. It is recommended that they now be considered for approval.

### **2. APPROVAL OF CONFIDENTIAL MINUTES OF SENATE**

The Steering Committee reports that it has scrutinized the confidential minutes of the meeting of January 18, 2012 and has approved them on behalf of Senate. These minutes are not published or circulated but are available for perusal by Senators in the office of the Secretary of Senate.

### **3. SPEAKING RIGHTS**

The Senate Steering Committee requests speaking rights for Ms Kathleen Massey, University Registrar and Executive Director of Enrolment Services, for item IIB5 (Annual Enrolment Report) and for Mr. Drew Love, Director of Athletics and Recreation, for item IIB6 (Report from Athletics and Recreation).

### **4. PRESENCE OF A PHOTOGRAPHER FROM PUBLIC AFFAIRS**

In order to promote the Board and Senate, the Office of Public Affairs requested permission to take pictures of Senate before the meeting is called to order and to post these on the McGill website. The Steering Committee agreed to grant permission for a photographer to take pictures in the five minutes before the February 15 meeting is called to order.

### **5. UPDATE ON TEACHING AND LEARNING EXCELLENCE**

John Galaty provided an update on this item. He informed the Steering Committee that he, Emily Clare and Lily Han has met with Teaching and Learning Services and were preparing the March 21 Senate discussion.

### **6. UPDATE ON REVIEW OF FACULTY COUNCILS**

The Provost updated the Steering Committee on the steps he would be taking in this review, starting with a February 9 meeting with Senator Galaty and the Secretary-General.

**Present:** Professor Anthony Masi (Chair); Mr. Gregg Blachford; Ms. Emily Yee Clare; Professor David Covo; Professor John Galaty; Professor David Harpp; Professor Richard Janda; Mr. Stephen Strople (Secretary).

**Regrets:** Lily Han, Heather Munroe-Blum.