



Memorandum

Secretariat

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TO: Senate

FROM: Ms. Edyta Rogowska, Secretary-General

SUBJECT: Report from the Board of Governors to Senate

DATE: May 16, 2018

DOCUMENT #: D17-74

ACTION REQUIRED: INFORMATION APPROVAL/DECISION

ISSUE The Report of the Board of Governors on the Board meeting of April 26, 2018 and the Executive Committee meeting of March 29, 2018, is presented to Senate for information.

BACKGROUND & RATIONALE A Report from the Board of Governors to Senate is provided on a quarterly basis in order to keep Senate apprised of the Board's activities.
The last report was presented to Senate on March 28, 2018.

PRIOR CONSULTATION N/A

SUSTAINABILITY CONSIDERATIONS The Report allows for a sustainable framework that provides continuous reporting between the Board of Governors and Senate.

IMPACT OF DECISION AND NEXT STEPS The next report will be presented to Senate in October 2018.

MOTION OR RESOLUTION FOR APPROVAL This item is presented for information.

APPENDICES Appendix A: Report of the Board of Governors to Senate

The following report is presented to Senate for information.

Since last reporting to Senate on March 28, 2018, the Board of Governors met on April 26, 2018. The Executive Committee of the Board of Governors met on March 29, 2018.

Appendix A contains a series of promotions and grants of tenure, which were approved by the Board of Governors or the Executive Committee of the Board of Governors.

Appendix B contains a series of appointments and reappointments to Board standing committees, internal and external non-Board bodies, healthcare bodies, and committees arising out of University Regulations, which have been approved by the Board of Governors or the Executive Committee of the Board of Governors.

The Board of Governors meeting documents are available at:

<http://www.mcgill.ca/boardofgovernors/2017-2018-meeting-documents>

APPROVALS MADE BY THE BOARD OF GOVERNORS OR ITS EXECUTIVE COMMITTEE

I. APPOINTMENTS

1. Appointment Dean of the Faculty of Engineering

The Board of Governors, on the recommendation of the Principal, approved the reappointment of Professor Jim Nicell as Dean of the Faculty of Engineering of McGill University for a second five-year term commencing July 1, 2018.

II. OTHER APPROVALS

1. Report from Senate

1.1 Creation of the Yan P. Lin Centre for the Study of Freedom and Global Orders in the Ancient and Modern Worlds

The Executive Committee of the Board of Governors, on the recommendation of Senate, approved the creation of the Yan P. Lin Centre for the Study of Freedom and Global Orders in the Ancient and Modern Worlds. The Centre is dedicated to studying social structures, social transformations, and ideas about social values from across eras and in regions around the world.

1.2 Creation of the Azrieli Centre for Autism Research

The Executive Committee of the Board of Governors, on the recommendation of Senate, approved the creation of the Azrieli Centre for Autism Research (ACAR). The research focus of the Centre will be dedicated to Autism Spectrum Disorders and associated neurodevelopmental conditions.

1.3 Creation of the Bensadoun School of Retail Management

The Executive Committee of the Board of Governors, on the recommendation of Senate, approved the creation of the Bensadoun School of Retail Management (BSRM). The BSRM's mission will be to educate and empower a global network of leading thinkers and practitioners who research, envision and bring to life, in real time, a successful world of retail.

1.4 Repeal of the Policy on Text-Matching Software

The Executive Committee of the Board of Governors, on the recommendation of Senate, repealed the *Policy on Text-Matching Software*. The Policy had been originally approved in 2004, following the purchase of a specific license for text-matching software by the University, which it no longer owns. Repealing this Policy in no way lessens McGill's commitment to Academic Integrity. Disciplinary officers are well trained to detect alleged breaches under the [*Student Code of Conduct and Disciplinary Procedures*](#) as related to academic offences. Instructors are required to inform students about academic integrity, notably through course outlines. Students are also required to complete an online Academic Integrity module as a way to learn about plagiarism and cheating, and how to do their work in an honest manner. Overall, statistics from the annual reports from the Committee on Student Discipline suggest no meaningful increases in cases of Academic Offences, despite not adhering to the *Policy on Text-matching Software*.

2. Contracts

2.1 Amendment to Contract for Cleaning Services

The Executive Committee of the Board of Governors, on the recommendation of the Vice-Principal (Administration and Finance), approved an amendment to the cleaning services contract with *Les Services Ménagers Roy*. The amendment included the removal of Student Housing buildings and the inclusion of 680 Sherbrooke, the Gault Nature Reserve and the Macdonald Campus to the scope of the contract.

2.2 Contract for Waste Management Services on Downtown Campus

The Board of Governors, on the recommendation of the Vice-Principal (Administration and Finance), approved a contract with a new provider, *TTI Environnement*, for waste management services of the downtown campus. The scope of the contract will include collection services, landfill fees, and the rental and maintenance of compactors. The contract for recycling services will be tendered separately.

3. Policies and Governing Documents

3.1 Amendments to Procurement Policy

The Board of Governors, on the recommendation of the Vice-Principal (Administration and Finance), approved amendments to the *Procurement Policy*, which make clearer and more explicit that the Vice-Principal (Administration and Finance) has the authority to establish procedures that support the implementation of the Policy.

3.2 Repeal of Guidelines and Procedures for Disposal of Major Research Instruments, Equipment and Software

The Board of Governors, on the recommendation of the Vice-Principal (Research and Innovation) repealed the *Guidelines and Procedures for Disposal of Major Research Instruments, Equipment and Software*, which will be replaced by the new *Research Asset Management Procedure* to be issued by the Vice-Principal (Administration and Finance) pursuant to and under the umbrella of the University's *Procurement Policy*.

3.3 Revisions to Committee to Advise on Matters of Social Responsibility Terms of Reference

The Board of Governors, on the recommendation of the Nominating, Governance and Ethics Committee and the Committee to Advise on Matters of Social Responsibility (CAMSR), approved revisions to the [Terms of Reference of CAMSR](#). Consideration of the revisions were deferred by the Board of Governors at its meeting on December 12, 2017, in order to provide Governors an opportunity for additional input. Following the December Board meeting, comments received from Governors and the community were submitted to and considered by CAMSR. Based on the input provided, CAMSR held two meetings, on February 20 and March 21, 2018 to further review its Terms of Reference.

3.4 Amendments to Composition of Pension Plan Committee in SEU Pension Plan Document

The Executive Committee of the Board of Governors, on the recommendation of the Human Resources Committee, approved an amendment to the Service Employees' Union (SEU) Pension Plan document to increase the composition of the Pension Committee from 7 to 8 members.

4. Health Canada Grant Agreement

The Executive Committee of the Board of Governors, on the recommendation of the Vice-Principal (Research and Innovation), approved a contribution agreement between McGill University and Health Canada, in support of the Official Languages Health Contribution Program. The objectives of the program are to offer training and retention initiatives so that health and social services professionals have opportunities to improve their ability to provide services in English and to practice where they can meet the needs of the English-speaking population of Quebec.

5. Report of the Finance Committee

5.1 Proposed McGill University Budget 2018 – 2019

The Board of Governors, on the recommendation of the Finance Committee, approved the [2018 – 2019 McGill University Budget](#).

6. Reports of the Building and Property Committee

6.1 University Centre HVAC Replacement Lot 2

The Board of Governors, on the recommendation of the Building and Property Committee, approved Lot 2 of the electromechanical infrastructure upgrade of the University Centre Building. There have been no major building upgrades to the University Centre since the year of its construction in 1965. The building's heating, ventilation, and air-conditioning (HVAC) system has become obsolete, and the building's infrastructure systems have become difficult to maintain, as replacement parts are no longer available. As part of the overall project, the University will be replacing the HVAC systems and peripheral heating, replacing the telecommunication distribution within the building, correcting various code non-compliance issues with respect to the location where existing infrastructure is distributed, upgrading fire alarms and performing asbestos abatement in all zones affected by the construction. Construction of the project is planned to start in April 2018.

10.2 Macdonald Engineering Building Masonry Repair and Restoration Lot 2

The Board of Governors, on the recommendation of the Building and Property Committee, approved Lot 2 of a construction project for the masonry restoration of the Macdonald Engineering Building Complex. The project consists of interventions intended to restore and preserve the exterior envelope of the Building, including the full reconstruction of walls and gables, the reinstallation or stabilization of stones, the replacement of mortar joints, and the restoration and stabilization of projecting elements. Lot 1 will be executed in May 2018.

III. INFORMATIONAL ITEMS

1. Board Committee Reports

The Board received:

- Reports of the Nominating Governance and Ethics Committee (meetings of February 28, April 10 and April 18, 2018)
- Report of the Investment Committee (meeting of March 21, 2018)
- Reports of the Committee to Advise on Matters of Social Responsibility (meetings of February 20 and March 21, 2018)
- Reports of the Building and Property Committee (meetings of March 14 and April 9, 2018)
- Reports of the Human Resources Committee (meetings of March 22 and April 10, 2018)
- Reports of the Finance Committee (meetings of March 22 and April 11, 2018)
- Reports of the Executive Committee (meeting of March 29, 2018 and electronic vote of March 9, 2018)

2. Other Reports

- Reports from Senate (meetings of February 21 and March 28, 2018)
- Report of the Joint Executive and Senate Steering Committee (meeting of March 29, 2018)
- Report on Advisory Council on Human Research Ethics
- Report on Student Life and Learning
- Report on Enrolment and Strategic Enrolment Management

APPENDIX A: New Appointments, Promotions and Tenure

The following appointments and promotions were approved by the Board of Governors or the Executive Committee of the Board of Governors:

1. Promotion to the Rank of Associate Professor with Tenure

<u>Name</u>	<u>Department</u>	<u>Faculty</u>	<u>Effective Date</u>
Timothy Merlis	Atmospheric and Oceanic Sciences	Science	June 1, 2018
Sarah Woolley	Biology	Science	June 1, 2017

3. Promotion to the Rank of Full Professor

<u>Name</u>	<u>Department</u>	<u>Faculty</u>	<u>Effective Date</u>
Laila Parsons	History & Classical Studies and Islamic Studies	Arts	May 1, 2018
Michael Wagner	Linguistics	Arts	May 1, 2018
Faith Wallis	History & Classical Studies and Social Studies of Medicine	Arts	May 1, 2018
Richard Leask	Chemical Engineering	Engineering	May 1, 2018
Susan Bartlett	Medicine	Medicine	May 1, 2018
Richard Brent	Medicine	Medicine	May 1, 2018
Peter Lakatos (Clinical)	Medicine	Medicine	May 1, 2018
Maya Saleh	Medicine	Medicine	May 1, 2018

APPENDIX B: Appointments and Reappointments to Board Standing Committees, Internal and External non-Board Bodies, and Healthcare Bodies

The following appointments and reappointments were approved by the Board of Governors or the Executive Committee of the Board of Governors, on the recommendation of the Nominating, Governance and Ethics Committee:

1. Board Standing Committees

- *The reappointment of Mr. Peter Coughlin as Chair of the Building and Property Committee to coincide with his end of term on the Board of Governors ending June 30, 2021.*
- *The appointment of Mr. Samuel Minzberg as a member of the Investment Committee for a three-year term commencing July 1, 2018 and ending June 30, 2021.*
- *The appointment of Mr. Bob Babinski as a member of the Nominating, Governance, and Ethics Committee for a three-year term commencing July 1, 2018 and ending June 30, 2021.*
- *The appointment of Ms. Manon Vennat as a member of the Nominating, Governance, and Ethics Committee for a one-year term commencing July 1, 2018 and ending June 30, 2019.*

2. Appointments to Internal and External Non-Board Bodies

- *The extension of Ms. Tina Hobday's term as the Board representative on Senate until June 30, 2019 to coincide with her end of term as an Alumni Association Representative on the Board.*
- *The appointment of Mr. Myles Edwards as a member designated by the Board of Governors on the Pension Administration Committee for a three-year term commencing April 1, 2018 and ending March 30, 2021.*

3. Appointments to Healthcare Bodies

- *The appointment of Ms. Melissa Sonberg as a member of the Council for Services to Children and Adolescents (CSCA) for a term commencing April 1, 2018 and ending March 31, 2021.*

4. Appointments to Committees Arising from University Regulations

- *The appointments of Professors Gillian Bartlett-Esquillant (Department of Family Medicine, Faculty of Medicine) and Marilyn Scott (Department of Parasitology, Faculty of Agricultural and Environmental Sciences) to the University Appeals Committee, each for terms beginning September 1, 2018 and ending August 31, 2021.*
- *The appointment of Mr. Daniel Boyer (Head Librarian of the Nahum Gelber Law Library, Libraries), Professors Roe-Min Kok (Department of Music Research, Schulich School of Music), John White (Department of Physiology, Faculty of Medicine), Sonia Laszlo (Department of Economic, Faculty of Arts) and Inna Sharf (Department of Mechanical Engineering, Faculty of Engineering) to the Committee on Staff Grievances and Disciplinary Procedures, each for terms beginning September 1, 2018 and ending August 31, 2021.*
- *The appointment of Professor Kevin Wade (Department of Animal Science, Faculty of Agricultural and Environmental Sciences) as Vice-Chair of the Committee on Staff Grievances and Disciplinary Procedures, each for a term beginning immediately and ending August 31, 2018.*