



Memorandum

Secretariat

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TO: Senate

FROM: Mr. Stephen Strople, Secretary-General

SUBJECT: Annual Report on the *Policy on Safe Disclosure* (2013-2014)

DATE: April 22, 2015

DOCUMENT #: D14-54

ACTION REQUIRED: INFORMATION APPROVAL/DECISION

ISSUE: Annual Report of the Policy on Safe Disclosure for 2013-2014.

BACKGROUND & RATIONALE: Section 8 of the *Policy on Safe Disclosure* states:

8.1 Once per academic year, the Secretary-General following consultation with the Provost, the Vice-Principal (Research & International Relations) and the Vice-Principal (Administration & Finance) shall make a report to Senate and the Board of Governors, which report shall include:

- (i) the number of reports filed by Disclosers;
- (ii) the number of reports investigated;
- (iii) the findings of investigations conducted pursuant to a report;
- (iv) any action taken pursuant to an investigation.

8.2 The annual report of Improper Activities shall respect the privacy of Disclosers and Respondents

MOTION OR RESOLUTION FOR APPROVAL: N/A

PRIOR CONSULTATION: N/A

NEXT STEPS: N/A

APPENDICES: Appendix A: Annual Report of the Policy on Safe Disclosure

Annual Report of the Policy on Safe Disclosures 2013-2014

Introduction

The *Policy on Safe Disclosure* was approved by Senate in May 2007 and by the Board of Governors in October 2007, and came into force on 30 October 2007.

Section 8.1 of the Policy calls for the Secretary-General to report annually to Senate and the Board of Governors on the application of the Policy. This report is presented to Senate in discharge of this obligation for the period November 1, 2012 through October 31, 2013.

Report

During the twelve-month period from November 1, 2013 to October 31, 2014, no reports were filed with the Secretary-General in accordance with the process established by the *Policy on Safe Disclosure*.

The *Policy on Safe Disclosure* is currently being reviewed. This initiative is being led by the Associate Provost (Policies, Procedures and Equity), and will be presented to Senate at a future meeting.