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Meeting of November 4, 2013 at 11:00 a.m.  
Room 301, James Administration Building

**Present:** Anthony C. Masi (Chair), Adam Bouchard, Rosemary Cooke, Antonia Di Paola, Martin Grant, Terry Hebert, Jacques Hurtubise, Ruth Kuzaitis, Gillian Lane-Mercier, Bruce Lennox, Chandra Madramootoo, Christopher Manfredi, Jim Nicell, Joey Shea,.

**Regrets:** Jamshid Beheshti, David Eidelman, Martin Grant, Martin Kreiswirth, Maya Kucij, Morty Yalovsky.

*Note to Senators:*

- *Each listing in Section 1 presents a recommendation of the Nominating Committee for Senate approval. The names shown indicate the membership of the committee that would result from Senate's approval, with new members underlined.*
- *Section 2 is for Senate's approval.*

# **1 FOR THE APPROVAL OF SENATE**

## **1.1 APPOINTMENTS TO SENATE STANDING COMMITTEES**

### **1.1.1 Academic Policy Committee**

#### RECOMMENDATION

*Approve the appointment of Alvin Kuate Defo to the Academic Policy Committee for a term ending August 31, 2014.*

#### MEMBERSHIP:

The Provost, Chair: Professor Anthony C. Masi

The Associate Provost (Policies, Procedures and Equity), Vice-Chair: Lydia White

The Deputy Provost (Student Life and Learning): Professor Ollivier Dyens

The Vice-Principal (Research and International Relations) or delegate: Professor Sarah Stroud

The Trenholme Dean of Libraries or delegate: Ms. Carole Urbain

The Associate Provost (Graduate Education) and Dean of Graduate and Postdoctoral Studies: Professor Martin Kreiswirth

The Director, Teaching and Learning Services: Professor Laura Winer

Board of Governors Representative: Mrs. Sally McDougall – Aug. 31, 2016

One member from each of the faculties (named by Senate Nominating Committee)

Professor Arun Misra (Mechanical Engineering, ENGINEERING) – 2014

Professor Laurie Hendren (Computer Science, SCIENCE) – 2014

Professor Wendy Adams (LAW) – 2014

Professor Craig Mandato (Anatomy and Cell Biology, MEDICINE) – 2014

Professor Laura Stone (DENTISTRY) – 2014

Professor William Hendershot (Natural Resource Sciences, FAES) – 2014

Professor Kimiz Dalkir (Information Studies, EDUCATION) – 2014

Professor John Galbraith (Economics, ARTS) – 2015

Professor Steven Huebner (Music Research, MUSIC) – 2015

Professor Emine Sarigöllü (MANAGEMENT) – 2016

Professor Ian Henderson (RELIGIOUS STUDIES) – 2016

#### Student members:

Undergraduate: Joey Shea

Undergraduate: Farzan Subhani

Undergraduate: Alvin Kuate Defo

Graduate: Boran Xu

Graduate (alternate): Alexander Deguise

Macdonald Campus: Stephanie Somasundaram

Continuing Studies: Amine Arezki

Secretary: Ms Helen Richard

## 1.1.2 Committee on Enrolment and Student Affairs

### RECOMMENDATION

*Approve the appointment of Ms. Ruth Kuzaitis (Faculty Adviser, Faculty of Arts) to the Committee on Enrolment and Student Affairs for a term beginning January 1, 2014 ending August 31, 2016*

*Approve the appointment of Professor Shahrokh Esfandiari to the Committee on Enrolment and Student Affairs for a term ending August 31, 2016.*

### MEMBERSHIP

Deputy Provost (Student Life and Learning), Professor Ollivier Dyens [Chair]

Associate Provost (Graduate Studies) or delegate: Professor Laura Nilson

The Dean of Students or delegate: Professor André Costopolous

Three delegates of Deans from among the large faculties:

Ms. Nicole Allard (Science) – 2015

Professor Danielle Donelley (Agriculture and Environmental Sciences) – 2016

Professor Elaine Davis (Medicine) – 2016

One delegate of a Dean from among the small faculties:

Professor Jaye Ellis (Law) – 2014

One representative of Senate from the administrative and support staff, on the recommendation of Senate Nominating Committee:

Ms. Marieke Bosch-Larose (Science Office for Undergraduate Student Advising) – January 2014

Ms. Ruth Kuzaitis (Faculty Adviser, Office of Student Advisers, Faculty of Arts) – as of January 2014 for a term ending in 2016

Three representatives of Senate from the academic staff on the recommendation of Senate Nominating Committee:

Professor Allan Hepburn (English, ARTS) – 2014

Professor Shahrokh Esfandiari (DENTISTRY) - 2016

Professor Vikram Bhatt (Architecture, ENGINEERING) – 2015

One representative named by the Alumni Association:

Louise Kierans

Student members:

Undergraduate: Joey Shea

Undergraduate: Kate Sheridan

Graduate: Benjamin Wiles

Macdonald Campus: Andre Mayrand

Secretary: Mr. Jonathan Nordland

## 1.2 APPOINTMENTS TO COMMITTEES ARISING OUT OF UNIVERSITY REGULATIONS

### 1.2.1 Committee on Student Discipline

#### RECOMMENDATION

*Approve the appointment of Anna Baghramyian to the Committee on Student Discipline for a term ending August 31, 2014.*

#### MEMBERSHIP

The Dean of Students – Professor Andre Costopoulos

The Associate Dean of Students – Glenn Zabowski

Chair, Vice-Chair and eight other members of the academic staff:

Professor Richard Leask (Chemical Engineering, ENGINEERING) – 2015 (*Chair*)

Professor Fiona Benson (Integrated Studies, EDUCATION) – 2016 (*Vice-Chair*)

Professor Helen Amoriggi (Integrated Studies, EDUCATION) – 2015

Professor David Ragsdale (Neurology, MEDICINE) – 2015

Professor Rustum Choksi (Math, SCIENCE) – 2015

Professor Benjamin Simpson (Food Science, FAES) – 2016

Professor Ingrid Sladeczek (Educational and Counseling Psychology, EDUCATION) – 2016

Professor Jason Tanny (Pharmacology, Medicine) - 2016

Professor Lyle Whyte (Natural Resource Sciences, FAES) – 2016

Professor Markus Poschke (Economics, ARTS) – 2016

Two assessors, selected from the teaching staff of the Faculty of Law:

Professor Ram Jakhu – 2016

Professor Vrinda Narain – 2015

Five SSMU students:

Guillaume Blais

Alvin Chauhan

Meghan McNeil

Kimberly Bialik

Anna Baghramyian

Three PGSS students:

Boran Xu

Jim Avik Ghoshdastidar

Jonathan Mooney

Two Macdonald Campus:

Stephanie Somasundaram

David Barrington Marquis

Continuing Studies:

Amine Arezki

Rhunah Soriano

Secretary: Ms Edith Breiner

## 1.2.2 Appeal Committee for Student Discipline and Grievances

### RECOMMENDATION

*Approve the appointment of Marc Roy to the Appeal Committee for Student Discipline and Grievances for a term ending August 31, 2014.*

### MEMBERSHIP

Chair: Professor Fritz Buchinger (Physics, SCIENCE) – 2015

Eight other academic staff:

Professor Anthony Paré (Integrated Studies in Education, EDUCATION) – 2015

Professor John Flannan Hayes (Animal Science, FAES) – 2015

Professor Tal Arbel (Electrical and Computer Engineering, ENGINEERING) – 2016

Professor Thomas Duchaine (Goodman Cancer Research Centre, MEDICINE) – 2016

Professor Bronwen Low (Department of Integrates Studies in Education, EDUCATION) – 2016

Professor Frédéric Guichard (Biology, SCIENCE) – 2016

Professor Alfred Jaeger (MANAGEMENT) – 2016

Professor Lisa Travis (Linguistics, ARTS) - 2016

Legal Assessors:

Professor Hoi Kong – 2014

Professor Frédéric Bachand – 2015

Three undergraduate student members:

Claire Stewart-Kanigan

Timur Karimov

Marc Roy

Three graduate student members:

Edwin Horton

Robyn Biggar

TBD

Secretary: Ms Bonnie Borenstein

### **1.2.3 University Tenure Committee for Recruitment**

#### RECOMMENDATION

*Approve the appointment of Professor David Ronis (Chemistry) as an alternate member from the Faculty of Science to the University Tenure Committee for Recruitment for a term ending August 31, 2016.*

#### ***Faculty of Science***

Professor Prakash Panangaden (Computer Science) - 2016

Professor David Ronis (Chemistry) [alternate] – 2016

## **2 APPROVAL OF VARIOUS TERMS OF REFERENCE**

On a motion duly proposed and seconded, the Senate Nominating Committee recommends for Senate's approval the following:

- Revised terms of reference for the Senate Nominating and Senate Steering Committees
- Terms of Reference for an Ad Hoc Committee on the Enhancement of Senate Meetings
- Terms of Reference for an Ad Hoc Committee to Review the Charter of Students' Rights
- Terms of Reference for an Ad Hoc Committee to Review the Livestreaming of Senate Meetings

## **SENATE NOMINATING COMMITTEE**

The Senate Nominating Committee is a Standing Committee of Senate charged with recommending to Senate committee membership and committee terms of reference.

## **SPECIFIC AREAS OF RESPONSIBILITY**

The Committee shall:

1. Review the terms of reference of all Senate committees and recommend revisions, the dissolution, or creation of new committees;
2. Review and recommend to Senate the membership of all its committees;
3. Recommend to Senate its representatives on all other University committees requiring such representation;
4. Receive and recommend for approval the creation of special committees charged with specific consideration of issues under Senate's mandate. Such committees shall have a specific mandate and deadline for providing recommendations to Senate and shall not be Standing Committees of Senate;
5. Meet at least three times per semester in the academic year.

### *Composition:*

Principal, Chair (ex officio)

Provost (ex officio)

The Dean of Graduate and Postdoctoral Studies (ex officio)

The Associate Vice-Principal, Macdonald Campus (ex officio)

Five Deans selected on the recommendation of the Provost (ex officio)

Ten members from among the elected academic or administrative and support staff members of Senate, nominated and elected by all ~~academic and administrative and support staff~~ members of Senate, other than student members

Two student members of Senate (one undergraduate and one graduate), nominated and elected by student members of Senate

Committee Secretary (Secretary General)

Source: Senate Minute 11, September 30, 1987

Amendments: Senate Minute 10, September 25, 1991

Senate Minute 8, September 22, 1993

Senate Minute 120, May 15, 1996

Senate Minute 6, May 21, 1997

Senate Minute 6, November 10, 1999

Senate Minute 12, March 13, 2002

Senate Minute IIB4.2, May 20, 2009

Senate Minute IIB 6.1.2, May 15, 2013



## **STEERING COMMITTEE**

The Senate Steering Committee is a Standing Committee of Senate charged with proposing Senate agenda and routine business matters.

## **SPECIFIC AREAS OF RESPONSIBILITY**

The Committee shall:

1. Recommend to Senate, the approval of the Senate agenda following review of the draft developed by the Secretary-General;
2. Report in writing to Senate on recommendations related to the development of the agenda and the Senate meeting, including recommendations for approval of the minutes of the last meeting, assignment of speaking rights, assigned items for confidential session and committee of the whole, time allotted for discussion per item as required and other items of relevance to the conduct of Senate meetings. The written report of actions taken by the Steering Committee shall be submitted to Senate at each meeting.
3. Review the Senate calendar of business including any follow up on matters arising from decisions and discussion at Senate.
4. Propose Senate representatives to Statutory Selection Committees should the scheduling of regular meetings of Senate Nominating Committee not permit timely nominations to such Committees.
5. Have the delegated authority of Senate to grant degrees and diplomas, provided that the same degree of formality obtained in Senate presentation of degrees is assured. The Steering Committee will report such degree-granting activities to Senate at the earliest possible opportunity.
6. Meet one week prior to every Senate meeting.

### *Composition:*

The Principal, Chair (ex officio)

The Provost or delegate (ex officio)

One Dean selected on the recommendation of the Provost (ex officio)

Five members from among the elected academic or administrative and support staff members of Senate, nominated and elected by all ~~academic and administrative and support staff~~ members of Senate, other than student members

Two student members of Senate (one undergraduate and one graduate), nominated and elected by student members of Senate

Secretary-General (Committee Secretary)

Source: Senate Minute 11, September 30, 1987

Amendments: Senate Minute 5, September 16, 1993

Senate Minute 120, May 15, 1996

Senate Minute 6, May 21, 1997

Senate Minute 6, November 10, 1999

Senate Minute IIB4.2, May 20, 2009

Senate Minute IIB 6.1.2, May 15, 2013

## 2013 AD HOC COMMITTEE ON THE ENHANCEMENT OF SENATE MEETINGS

### TERMS OF REFERENCE

The Ad Hoc Committee for the Renewal of Senate Meetings is a special purpose committee of Senate with a mandate to review current practices for the conduct of Senate meetings and identify ways to increase engagement of Senators and to enhance discussion/debate at Senate meetings.

Keeping in mind Senate's statutory roles, the Committee will:

1. consider strategies and mechanisms to foster the exchange of ideas, enhance discussion and increase engagement at Senate meetings; such strategies and mechanisms will take into account the suggestions made at the October 16, 2013 open discussion, and include:
  - a. potential changes to the order of Senate agendas;
  - b. review of the items of Senate's business included in the annual Calendar of Business;
  - c. appropriate guidelines for presentations to Senate (including both information and approval items);
  - d. provisions to allow for regular opportunities for open discussion or debate at Senate meetings;
  - e. potential ways to better integrate and communicate the work of Committees with Senate;
  - f. additional opportunities for input from individual Senators on planning agendas and preparations for meetings, and for providing comment and feedback on Senate meetings and Senate processes;
  - g. possible changes/additions to the Senate orientation program;
  - h. a possible alternate location for Senate meetings;
2. consult with Senators and members of the McGill community as it considers appropriate;
3. at the conclusion of its review, report to Senate by March 2013, in writing, including any recommendations on next steps and actions concerning Senate meetings.

### COMPOSITION

Chair: An academic member of the Steering Committee

Six representatives appointed by Senate (all of whom should have recent experience as Senators), as follows:

- Two members of the academic staff (preferably with experience on Senate Committees)
- One member of the administrative and support staff
- One ex officio member of Senate (preferably with experience on Senate Committees)
- Two students (one graduate, one undergraduate)

The Secretariat will provide administrative support to the Committee

## 2013 AD HOC COMMITTEE TO REVIEW THE CHARTER OF STUDENTS' RIGHTS

### TERMS OF REFERENCE

The Ad Hoc Committee to Review the Charter of Students' Rights is a special purpose committee of Senate with a mandate to review and possibly recommend amendments to the Charter of Students' Rights.

The Committee will:

1. undertake a review of the Charter of Students' Rights;
2. consult with Senators and members of the McGill community as it considers appropriate;
3. provide an interim report, in writing, to Senate by May 2013;
4. at the conclusion of its review, report to Senate, in writing, including any recommended changes to the Charter of Students' Rights.

### COMPOSITION

Chair: Dean of Students

Five representatives appointed by Senate (but not necessarily Senators), as follows:

One member of the academic staff

One member of the administrative and support staff

Two students (one graduate, one undergraduate)

One person appointed by the Board of Governors

Associate Provost (Policies, Procedures and Equity)

## **2013 AD HOC COMMITTEE TO REVIEW THE LIVESTREAMING OF SENATE MEETINGS**

### TERMS OF REFERENCE

The Ad Hoc Committee to Review the Livestreaming of Senate Meetings is a special purpose committee of Senate with a mandate to review the experience of livestreaming of Senate meetings during the pilot project for the period January 1, 2013 to December 31, 2013.

With reference to the report of the Ad Hoc Committee on the Recording and Transmission of Senate Meetings, the Committee will:

1. undertake a review of the livestreaming of Senate meetings taking into account, but not limited to, the following considerations:
  - a. the experience and outcomes of livestreaming since January 1, 2013;
  - b. the perceived benefits and limitations of livestreaming;
  - c. the cost of livestreaming;
  - d. the possible continuation of livestreaming or alternate forms of transmission;
2. consult with Senators and members of the McGill community as it considers appropriate;
3. at the conclusion of its review, report to Senate in writing by February 2013, including any recommendations related to future livestreaming.

### COMPOSITION

Chair: Principal's delegate

Five representatives appointed by Senate (all of whom should have recent experience as Senators), as follows:

- Two members of the academic staff
- One member of the administrative and support staff
- Two students (one graduate, one undergraduate)

One technical advisor (from Network and Communication Services)

The Secretariat will provide administrative support to the Committee