



Memorandum

Office of the Provost

James Administration Bldg., Room 504
Tel.: 514-398-4177 / Fax: 514-398-4768

TO: Senate

FROM: Lydia White, Associate Provost (Policies, Procedures and Equity)

SUBJECT: Amendment to Regulations Relating to the Employment of Tenure Track and Tenured Academic Staff

DATE: May 15, 2013

DOCUMENT #: D12-65

ACTION REQUIRED: INFORMATION APPROVAL

ISSUE: The *Regulations Relating to the Employment of Tenure Track and Tenured Academic Staff* include a number of sections relating to the tenure dossier. Minor modification is required to section 7.15.1.

BACKGROUND & RATIONALE: The *Regulations Relating to the Employment of Tenure Track and Tenured Academic Staff* were approved by Senate in May 2012. These Regulations replaced the corresponding sections of the *Regulations Relating to the Employment of Academic Staff*. Both sets of regulations deal with requirements for tenure, including the tenure dossier.

Inadvertently, an error was made in Section 7.15.1 of the *Regulations Relating to the Employment of Tenure Track and Tenured Academic Staff*. In particular, the UTC and the Principal were omitted from the list of people allowed to ask for additional information to be added to the tenure dossier after November 15th.

The proposed amendment is as follows:

7.15.1 After November 15 of the year of tenure consideration, at the request of the DTC, the UTC or the Principal, new evidence relating to any category of Academic Duties may be submitted by the candidate ~~to the Committee~~, but only to clarify an issue that arises during the course of the ~~Committee's~~ deliberations.

MOTION OR RESOLUTION FOR APPROVAL: *Be it resolved that Senate approve, and recommend to the Board of Governors for approval, the amendment to the Regulations Relating to the Employment of Tenure Track and Tenured Academic Staff*

PRIOR CONSULTATION:

NEXT STEPS: Board of Governors approval

APPENDICES: