



Memorandum

Office of the Provost

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TO: Senate

FROM: Lydia White, Associate Provost (Policies, Procedures and Equity)

SUBJECT: Amendment to Regulations Relating to the Employment of Academic and Librarian Staff (Change in date of Annual Tenure Meeting)

DATE: September 22, 2011

DOCUMENT #: D11-09

ACTION REQUIRED: INFORMATION APPROVAL

ISSUE: *The Regulations Relating to the Employment of Academic Staff and the Regulations Relating to the Employment of Librarian Staff* both make reference to an annual tenure meeting. It is proposed to change the date of this meeting.

BACKGROUND & RATIONALE: Section 5.60 of the *Regulations Relating to the Employment of Academic Staff* and section 3.60 the *Regulations Relating to the Employment of Librarian Staff* both make reference to an annual tenure meeting, as follows:
 “At the beginning of each calendar year, the members of the Departmental Tenure Committees/the Library Tenure Committee, the University Tenure Committees and the University Tenure Committee for Recruitment, the tenure candidates, the MAUT President, and other interested parties shall be invited to an openly advertised meeting to discuss general criteria and the operation of the tenure system.”
 The beginning of the calendar year is too late for such meetings to be of maximum assistance to tenure candidates going up for tenure in that particular year, since the tenure process starts on June 1st. It is more useful to hold these meetings in the Fall term, giving tenure candidates a longer lead-in time.

MOTION OR RESOLUTION FOR APPROVAL: *Be it resolved that Senate approve, and recommend to the Board of Governors for approval, the phrase ‘At the beginning of each calendar year,’ at the beginning of Section 5.60 of the Regulations Relating to the Employment of Academic Staff and Section 3.60 the Regulations Relating to the Employment of Librarian Staff shall be replaced with the following phrase: ‘During the Fall term of each academic year,’.*

PRIOR CONSULTATION: MAUT

NEXT STEPS: Approval by the Board of Governors

APPENDICES: N/A