

**REPORT TO SENATE OF
THE COMMITTEE ON STUDENT DISCIPLINE
ANNUAL REPORT 2006-2007**

**Prepared by Dr. Linda Jacobs Starkey, Interim Dean of Students (2006-2007)
and Professor Jane Everett, Dean of Students
with the assistance of
Shannon Sullivan, Administrative Coordinator**

The Committee on Student Discipline (CSD) is a tribunal rather than a policy committee; it functions when convened to consider a case. The policies administered by CSD are normally brought to Senate on the recommendation of the Committee on Student Affairs which is chaired *ex officio* by the Dean of Students. When CSD is not in session, the business of the Committee is conducted by the Office of the Dean of Students. The Dean and Associate Dean of Students are not themselves Disciplinary Officers (DOs), but are fully engaged in ensuring that the processes for the *Code of Student Conduct and Disciplinary Procedures* as defined in the *Handbook on Student Rights and Responsibilities* (Green Book) are respected.

This annual report includes all discipline cases formally addressed last year at McGill University. CSD hearings comprise less than 2% of this total. During the 12-month period from 1 September 2006 to 31 August 2007, 275 alleged violations of the *Code of Student Conduct and Disciplinary Procedures* were reported to the Office of the Dean of Students. Of these, 259 alleged violations were adjudicated by the disciplinary officers and 3 were heard by the Committee on Student Discipline. Thirteen cases are in progress and will be included in the 2007-08 annual report; the high number of cases still in progress is a result of the non-availability of the students after spring and summer exam sessions.

Statistical Overview for 2004-2007

	1 September 2004 to 31 August 2005			1 September 2005 to 31 August 2006			1 September 2006 to 31 August 2007		
	Total	Academic	Non- Academic	Total	Academic	Non- Academic	Total	Academic	Non- Academic
<i>Total Number of Cases</i>	199	152	47	186	132	54	275	220	55
Undergraduate				174	122	52	255	201	54
Graduate				12	10	2	20	19	1
<i>Adjudicated by the DO</i>	184	142	42	163	118	45	259	206	53
Undergraduate				151	108	43	239	187	52
Graduate				12	10	2	20	19	1
<i>Adjudicated by CSD</i>	15	9	6	9	2	7	3	2	1
Undergraduate							3	2	1
Graduate							0	0	0
<i>Cases In Progress</i>	0	0	0	0	0	0	13	12	1
Undergraduate							13	12	1
Graduate							0	0	0

DETAILS FOR 2006-2007

ACADEMIC OFFENCES

For the range of Articles in the *Code* addressing academic offences, including various combinations, please refer to Appendix A.

NON-ACADEMIC OFFENCES

For the range of Articles in the *Code* addressing non-academic offences, including various combinations, please refer to Appendix B.

CASES REFERRED TO THE COMMITTEE ON STUDENT DISCIPLINE

Three CSD Hearings took place in 2006-2007 compared to 9 in 2005-06. Of this total, disciplinary officers referred 2 cases to the CSD and 1 student requested a full hearing following a disciplinary officer's decision. All hearings involved undergraduate students. For the range of Articles addressing academic and non-academic offences, including various combinations, please refer to Appendix C.

DISCIPLINARY CLEARANCES

The Office of the Dean of Students keeps the University's official records related to student discipline. Any request for a disciplinary status report (disciplinary clearance) must come from the student to the Dean of Students. In 2006-2007, 342 disciplinary clearance letters were prepared.

COMMENTS BY THE DEAN OF STUDENTS

In 2006-2007, the total number of discipline cases reported increased (275 versus 186 in the previous year). The "number of cases" refers to individual students; there may be more than one Article of the Code cited per case; a decision is made for each Article cited.

The total number of allegations of academic offences increased from 132 in 2005-2006, to 220 in 2006-2007. The proportion of alleged academic offences attributed to plagiarism alone increased from 62% of alleged academic offences in 2005-2006 (82 out of 132) to 68.75% of alleged academic offences in 2006-2007 (144 out of 208). The proportion of alleged academic offences attributed to cheating alone fell from 32.5% in 2005-2006 (43 out of 132) to 26.4% in 2006-2007 (55 out of 208).

CONCLUSION AND THANKS

Service as a disciplinary officer and on CSD demands an important investment of time by the staff and students appointed to these positions, and by support staff. Thanks to all for their attention to detail and to approved procedures, and for the respectful environment maintained in all disciplinary matters.

DISCIPLINARY OFFICERS IN 2006-2007

Faculty of Arts: Associate Dean (Student Affairs) Dr. Enrica Quaroni
 Faculty of Agricultural and Environmental Sciences: Associate Dean (Student Affairs) Prof. David Lewis
 Farm Management and Technology Program: Prof. David Lewis
 Centre for Continuing Education: Dr. James Archibald, Director, Translation Studies
 Faculty of Dentistry: Associate Dean (Academic Affairs) Dr. Marie Dagenais
 Faculty of Education: Associate Dean (Teaching, Learning and Students) Prof. Spencer Boudreau
 Faculty of Engineering: Associate Dean (Student Affairs) Prof. Subhasis Goshal
 Faculty of Law: Associate Dean (Academic) Prof. Geneviève Saumier
 Faculty of Management: Associate Dean (Academic Programs) Prof. Jan Jorgensen
 Faculty of Medicine: Associate Dean (Undergraduate Students) Dr. Joyce Pickering
 Faculty of Medicine: Associate Dean (Postgraduate Medical Education) Dr. Jean-Pierre Farmer
 Faculty of Music: Associate Dean (Student Affairs) Prof. Gordon Foote
 Graduate and Postdoctoral Studies: Associate Dean Prof. Jane Everett
 Faculty of Religious Studies: Prof. Torrance Kirby
 Faculty of Science: Associate Dean (Student Affairs) Prof. Henry Leighton
 Department of Athletics: Mr. Philip Quintal, Manager, Campus Recreation
 Libraries: Mr. Jim Henderson, Health Sciences & Osler Librarian

Residences:

Royal Victoria College: Ms. Janice Johnson, Director
 Douglas Hall: Mr. François Carrier, Director
 Gardner Hall: Ms. Ria Rombough, Director
 McConnell Hall: Prof. Michael Hoover, Director
 Molson Hall: Prof. Walter Mushynski, Director
 MORE (apartments and houses): Mr. John Selkirk, Director
 New Residence Hall: Mr. Deane Taylor, Director
 Solin Hall: Prof. Myrna Wyatt Selkirk, Director

CSD COMPOSITION IN 2006-2007

Chair: Professor Jean Barrette, Department of Physics
 Vice-Chair: Professor Heather Durham, Graduate Program in Neurological Sciences
 Legal Assessors: Professor Richard Janda, Faculty of Law
 Professor Lara Khoury, Faculty of Law
 Faculty Members: Professor Mark Brawley, Department of Political Science
 Professor Paul Clarke, Department of Pharmacology and Therapeutics
 Professor Danielle Donnelly, Department of Plant Science
 Professor Richard Leask, Department of Chemical Engineering
 Professor Richard Roy, Department of Biology

Student Members: Graduate, Mr. Roland Nassim, Medicine
 Graduate, Ms. Nandita Perumal, Macdonald Campus
 Graduate, Mr. Michael Lubetsky, Management
 Undergraduate, Mr. Michael Pakdaman, Medicine
 Undergraduate, Mr. Chris Newlove, Science
 Undergraduate, Mr. Jan Hanna, Dentistry
 Undergraduate, Mr. Corey Shefman, Arts
 Continuing Education, Mr. Anis Safraoui

Student Alternates:* Undergraduate, Mr. David Matthews

Secretary: Dr. Linda Jacobs Starkey, Interim Dean of Students OR
 Professor Rhonda Amsel, Interim Associate Dean of Students
 Secretariat: Ms. Shannon Sullivan, Administrative Coordinator

**Appointed ad hoc for one case by the Principal at the request of the Dean of Students when a regular Member was not available.*

Appendix A. Academic Offences

Article - Decision	15	16	18	19	Totals
Exonerated	30 (5G)	29 (3G)	4	1 (G)	64
Admonished	8 (1G)	1	3		12
Admonished & failed examination, paper or course	47 (6G)	8 (1G)			55
Admonished & placed on conduct probation	12	4	1 (G)		17
Admonished, failed exam, paper or course & placed on conduct probation	44	10			54
Withdrew from University	3 (1G)				3
Admonished, restitution					
Reprimand		3			3
TOTALS	144	55	8	1	208

Article 15 (Plagiarism)

Article 16 (Cheating)

Article 18 (Misrepresentation of Facts)

Article 19 (Disruption of Teaching and/or Research Activities)

Appendix B. Non-academic Offences

Article - Decision	5	5 & 8	6	7	8	10	10, 11, 12 & 18	10 & 12	14	Totals
Exonerated	3				1	1	2			4
Admonished			1	3		1		1		6
Admonished, fined					8					8
Admonished, fined and req'd to make security deposit					1					1
Admonished, conduct probation			1	1	1	1	1 (Art. 11)	1	2	8
Admonished, req'd to make security dep. And community service					1					1
Exonerated, reprimand, conduct probation										0
Exonerated, reprimand, conduct probation										0
Admonished, fined, and req'd to make restitution				11						11
Admonished, fined, Conduct probation										0
Admonished, fined, req'd to make restitution, conduct probation				7						7
Admonished, req'd to make restitution					1					1
Reprimanded										0
Reprimanded, conduct probation		1				1 (G)				1
Reprimanded, conduct probation, req'd to make restitution										0
Reprimanded, conduct probation, req'd to make restitution										0
Reprimanded, fined				1						1
Withdrew from University										0
Restitution										0
Fined										0
Case dropped by DO			1							1
TOTALS	3	1	3	23	13	3	3	2	2	53

Article 5 (Disruption)

Article 5 & 8 (Disruption & Physical Abuses, Harassment and Dangerous Activity)

Article 6 (Unauthorized Entry and/or Presence)

Article 7 (Theft, Damage and Destruction of Property)

Article 8 (Physical Abuses, Harassment and Dangerous Activity)

Appendix C. Cases referred to CSD

Article - Decision	8	16	18	Totals
Exonerated			1	1
Exonerated, reprimand, conduct probation				0
Exonerated, admonished				0
Admonished				0
Admonished, placed on conduct probation				0
Admonished, placed on conduct probation, restitution				0
Admonished, placed on conduct probation, failing grade				0
Conduct probation, restitution				0
Reprimand, placed on conduct probation		1		1
Reprimand, placed on conduct probation, restitution	1			1
Fined				0
TOTALS	1	1	1	3

Article 8 (Physical Abuses, Harassment & Dangerous Activity)

Article 16 (Cheating)

Article 18 (Misrepresentation of Facts)