

SENATE COMMITTEE ON CONTINUING EDUCATION

2005-2006 ANNUAL REPORT TO SENATE

Committee Membership:

Professor Morton J. Mendelson, Chair – Office of the Provost
Dean Robin Eley – Centre for Continuing Education

Professor Lynn Butler-Kisber – Faculty of Education
Mrs. Kappy Flanders – Board of Governors
Professor Richard Harris – Faculty of Science
Professor Alfred Jaeger – Faculty of Management
Ms. Celia Kaplow – Alumnae Society
Ms. Valerie Mayman – McGill Libraries
Professor Peter Radziszewski – Faculty of Engineering
Professor Kathleen Sibbald – Faculty of Arts
Professor Gilles Thériault – Faculty of Medicine
Professor Denis Thérien – Faculty of Science [resigned November 2005]
Ms. Ann Vroom – Alumni Association
Professor Kevin Wade – Faculty of Agricultural and Environmental Sciences
Students:
Mr. Rance Linger – MACES
Ms. Miki Hirasawa – MACES

Ms. Cindy Smith, Committee Secretary – Office of the Provost

Terms of Reference:

The Senate Committee on Continuing Education plays a comprehensive role in the University's efforts in continuing education. The committee:

1. formulates broad policies regarding continuing education and submits recommendations to Senate;
2. seeks and maintains liaison with individuals and groups in the community in order to identify and respond to the needs that should and can be met by the University;
3. obtains information on, reviews, co-ordinates, and stimulates all continuing education activities throughout the University;
4. makes proposals to the Academic Policy and Planning Committee regarding those continuing education programs and credit courses that do not fall under the purview of faculties and acts in a consultative capacity to the Academic Policy and Planning Committee on those programs and courses that do;
5. approves non-credit courses recorded on University transcripts;
6. stimulates the University to respond to the special needs of continuing education students;
7. stimulates research in university continuing education.

Source: Senate Minute 109, May 7, 1980
Senate Minute 12, December 1, 2004

I. RECOMMENDED TO SENATE

No recommendations were made to Senate for the 2005-2006 academic year.

II. FOR THE INFORMATION OF SENATE

The Senate Committee on Continuing Education [SCCE] met twice in 2005-2006 and conducted two electronic reviews of course and program proposals.

SCCE discussed the following:

- the name for continuing education activities at the University;
- the mission statement for the Centre for Continuing Education;
- new organizational structure for SCCE;
- course and program proposals from the Centre for Continuing Education;
- future plans of the Centre for Continuing Education;
- Centre for Continuing Education 2000/20001, 2004/2005 Statistics;
- Centre for Continuing Education criteria for establishing CEU weight;
- Integrated English language and professional studies initiative;
- “White paper” and mention of continuing education.

The following credit and non-credit proposals were reviewed and approved by SCCE.

NEW CREDIT PROGRAMS – 376th Report from APPC to Senate [D05-38]

A. Translation Studies

Certificate in Translation; Spanish (30 cr.).

REVISED CREDIT PROGRAMS – 377th Report from APPC to Senate [D05-45]

A. Career and Management Studies

Certificate in Accounting (30 cr.).

RETIRED CREDIT PROGRAMS – 377th Report from APPC to Senate [D05-45]

A. Career and Management Studies

Certificate in Internal Audit (30 cr.).

NEW CREDIT COURSES – 376th Report from APPC to Senate [D05-38]

A. Translation Studies

Six new credit courses were proposed.

REVISED CREDIT COURSES – 375th Report from APPC to Senate [D05-32]

A. Translation Studies

One credit course was revised.

NEW NON-CREDIT COURSES

A. English and French Language Programs

Fourteen new non-credit courses were proposed.

B. General Studies

Two new non-transcript courses were proposed.

C. Information Technology

One new non-transcript course was proposed.

III. PLANS AND PRIORITIES FOR THE COMING YEAR

Continue to approve course and program proposals from the Centre for Continuing Education.

Consider new organizational structure for SCCE.

Consider new mission and name for the Centre for Continuing Education.

Approved by SCCE: October 10, 2006.