

Ad Hoc Advisory Committee on COVID Academic Planning and Policies MINUTES

Meeting of November 5th, 2021 at 8:30a.m. TEAMS Conferencing Application

Present: Chris Buddle (Co-Chair)
Angela Campbell (Co-Chair)
Jennifer Chen
Nancy Czettel
Claire Downie
Rebecca Fuhrer
Petra Rohrbach
Daniel Weinstock
Laura Winer
Gillian Nycum (resource person)
Elyse Cragg (communications)
Paola Colapelle (secretary)

I. Communications

The Q&A will be set up on the [website](#) in the coming days and a call for comments on accommodations for students and instructors will also be communicated. The Committee is keen to hear feedback and concerns from the McGill community on work and ideas within its mandate.

II. Student Accommodation

The Committee discussed how best to develop practices that could be the foundation of an infrastructure for the longer-term, post COVID, teaching environment that promoted greater accessibility for all students. The Committee will help to frame a series of recommendations for instructors, which may include allowing them to integrate a livestream option to the in-person teaching sessions, to support students who cannot attend class.

The importance of finding solutions to allow students to have access to their course material if they cannot attend in-class sessions was raised.

Committee members stressed that the options canvassed call for resources including technical requirements and support for instructors.

The following action items were suggested for next week's meeting:

- i. Consult with IT to gain a better understanding of laptop or IT supplies and procurement process.
- ii. Consult with Faculties to verify if there are instructors who have developed solutions that can be used as models, and plan for demos with those instructors.
- iii. Make an inventory of documentation and resources to support proposals
- iv. Plan implementation and rollout of operations tied to proposed solutions