

**Ad Hoc Advisory Committee on COVID Academic Planning and Policies
MINUTES**

Meeting of December 15th, 2021 at 1:00 p.m. TEAMS Conferencing Application

Present: Chris Buddle (Co-Chair)
Angela Campbell (Co-Chair)
Jennifer Chen
Nancy Czemmel
Claire Downie
Rebecca Fuhrer
Petra Rohrbach
Daniel Weinstock
Laura Winer
Elyse Cragg (communications)
Gillian Nycum (SME/resource person)
Paola Colapelle (secretary)

Communication on Accommodations for Academic staff

The Committee called a special meeting to discuss the Provost's decision regarding requests from instructors with cohabiting family members facing COVID vulnerabilities for pedagogical arrangements. The Provost has decided that requests for such arrangements may be made where the instructor's family member has a medically documented health condition that places them at enhanced risks associated with COVID. Requests must be made to the instructor's Chair/Director, who will decide in consultation with the relevant Dean and the co-chairs of the Committee. The deadline to submit a request is Monday, December 20th so that decisions can be made by early January, to ensure that students affected by a change in pedagogical arrangements can be informed as early as possible and before the end of the add/drop period for the Winter 2022 term.

A memo outlining the Provost's decision will be distributed to Faculty Deans this afternoon, and they will be asked to distribute this to Chairs and Directors who will in turn relay the information to instructors.

Omicron variant

The committee agreed to maintain its scheduled meeting of Friday, December 17th to discuss government announcements that would come over the course of this week due to the recent increase in COVID-19 cases and the OMICRON variant.