



# Memorandum

**Secretariat**

James Administration Bldg., Room 313  
Tel.: 514-398-5127 / Fax: 514-398-4758

**TO:** Senate

**FROM:** Mr. Stephen Stropole, Secretary-General

**SUBJECT:** Amendments to the Statutes of McGill University to allow for elections conducted by electronic systems

**DATE:** December 8, 2010

**DOCUMENT #:** D10-24

**ACTION REQUIRED:**  INFORMATION     APPROVAL/DECISION

**ISSUE:** Amendments to the Statutes of McGill University to allow for the possibility to conduct Senate elections of non-unionized administrative and support staff by secure electronic systems.

**BACKGROUND & RATIONALE:** At its meeting of September 28, 2010, the Board of Governors approved amendments to the Electoral Procedures of the Board of Governors to allow for elections to be conducted via secure electronic means.

In order to provide for the possibility to use such electronic systems for Senate elections of non-unionized administrative and support staff, the following amendments to section 6.1.1 of the Statutes of McGill University are proposed, which will remove specific reference to mail ballots for such elections:

“Six members of the non-unionized administrative and support staff for a period of three years, namely:

Two representatives from the Faculties of Arts, Education, Law, Management, Music, and Religious Studies; Centre for Continuing Education; and non-faculty administrative and support services reporting to the Provost, the Vice-Principal (Research and International Relations), the Principal, and the Secretary-General, ~~each to be elected by mail ballot~~ following an election conducted by the Dean of Arts.

Two representatives from the Faculties of Agricultural and Environmental Sciences, Dentistry, Engineering, Medicine, and Science; the University Libraries; and non-faculty administrative and support services reporting to the Deputy Provost, ~~each to be elected by mail ballot~~ following an election

conducted by the Dean of Science.

Two representatives from non-faculty administrative and support services reporting to the Vice-Principals (Administration and Finance) and (Development and Alumni Relations), ~~each to be elected by mail ballot~~ following an election conducted by the University Secretariat.”

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**MOTION OR  
RESOLUTION  
FOR APPROVAL:**

*Be it resolved that the Senate Steering Committee, on the recommendation of the Secretary-General, recommend that Senate approve the following amendments to section 6.1.1 of the Statutes of McGill University:*

*“Six members of the non-unionized administrative and support staff for a period of three years, namely:*

*Two representatives from the Faculties of Arts, Education, Law, Management, Music, and Religious Studies; Centre for Continuing Education; and non-faculty administrative and support services reporting to the Provost, the Vice-Principal (Research and International Relations), the Principal, and the Secretary-General, ~~each to be elected by mail ballot~~ following an election conducted by the Dean of Arts.*

*Two representatives from the Faculties of Agricultural and Environmental Sciences, Dentistry, Engineering, Medicine, and Science; the University Libraries; and non-faculty administrative and support services reporting to the Deputy Provost, ~~each to be elected by mail ballot~~ following an election conducted by the Dean of Science.*

*Two representatives from non-faculty administrative and support services reporting to the Vice-Principals (Administration and Finance) and (Development and Alumni Relations), ~~each to be elected by mail ballot~~ following an election conducted by the University Secretariat.”*

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**PRIOR  
CONSULTATION:**

N/A

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**NEXT STEPS:**

Presentation to Senate for approval on November 17, 2010  
Presentation to the Board of Governors for final approval on November 30, 2010

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**APPENDICES:**

N/A

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