



Memorandum

Secretariat

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TO: Senate

FROM: Stephen Stropole, Secretary-General

SUBJECT: Motion to Amend the McGill University Statutes

DATE: May 18, 2011

DOCUMENT #: D10-70

ACTION REQUIRED: INFORMATION APPROVAL/DECISION

ISSUE: The University Statutes must be amended to reflect the Centre for Continuing Education’s name change to “School of Continuing Studies.”

BACKGROUND & RATIONALE: At its February 16, 2011 meeting, Senate overwhelmingly approved the name change of the Centre of Continuing Education to “School of Continuing Studies”. The name change was subsequently approved by the Board of Governors on March 15, 2011. However, the approval did not specifically authorize a corresponding amendment of the Statutes to reflect this change. Sections 1.1.2, 6.1.1, 6.1.1.4, 8.1.1, 8.1.5, 8.1.7, and 10.3 specifically address the Centre and Dean of Continuing Education and are attached as appendix A. Ordinarily, pursuant to article 15.1 of the McGill University Statutes, notice of proposed amendments are required to be given in advance, and a 2/3 majority vote is required at a subsequent meeting to recommend approval to the Board of Governors; however, since the amendment of the Statutes is a consequence of the name change already approved by Senate and substantively the same matter, it is proposed that we accept the February 16th approval as “notice of motion” on this occasion, and proceed to vote on the amendment to the Statutes at this time.

MOTION OR RESOLUTION FOR APPROVAL: *Be it resolved that Senate approve, and recommend to the Board of Governors for approval, that in all relevant articles of the McGill University Statutes and University regulations that require Senate’s approval the name of the Centre for Continuing Education be changed to the School of Continuing Studies (SCS) – École d’éducation permanente (ÉÉP).*

Be it further resolved that Senate approve, and recommend to the Board of Governors for approval, that in all relevant articles of the McGill University Statutes and University regulations that require Senate’s approval of the title of the Dean of Continuing Education be changed to the Dean of the School of Continuing Studies – Doyen(ne) de l’École d’éducation permanente.

**PRIOR
CONSULTATION:** Academic Policy Committee

NEXT STEPS: Approval by Board of Governors

APPENDICES: Appendix A: Relevant sections of the McGill University Statues

**Relevant Sections of the McGill University Statutes pertaining to the name change of the
Centre for Continuing Education and Dean of Continuing Education**

1.1.2 The McGill Association of Continuing Education Students (MACES) shall elect from amongst its members, under electoral procedures approved by the Board, an Observer to the Board of Governors, to serve a one-year term. The student elected to represent MACES shall be registered in the Centre for Continuing Education in a certificate or diploma program and taking at least one course, or a degree candidate who has been assessed the association fee.

6.1.1 The Senate shall be composed of:

- The Chancellor;
- The Principal and Vice-Chancellor;
- The Chair of the Board of Governors;
- The Provost;
- The Deputy Provost;
- The vice-principals;
- The deans of faculties;
- The Dean of Graduate and Postdoctoral Studies;
- The Dean of Students;
- The Dean of Continuing Education;
- The Director of Libraries;

Three members of the Board of Governors, elected by the Board for a period of three years, at least one of whom shall be a representative of the Alumni Association of McGill University. If the offices of Chancellor and of the Chair of the Board are held by the same person, the number of Governors on the Senate shall be increased to four;

Three members, each of whom shall be elected for a term of three years, and shall be eligible for re-election, the electorate to be all librarians performing the function of librarian in the University's library system;

Six members of the non-unionized administrative and support staff for a period of three years, namely:

Two representatives from the Faculties of Arts, Education, Law, Management, Music, and Religious Studies; Centre for Continuing Education; and non-faculty administrative and support services reporting to the Provost, the Vice-Principal (Research and International Relations), the Principal, and the Secretary-General, each to be elected by mail ballot conducted by the Dean of Arts.

6.1.1.4 They are registered in the Centre for Continuing Education.

8.1.1 There shall be a dean of each faculty appointed as provided in Articles 1.3.4.2 and 3.4.2. There shall also be a Dean of Students, a Dean of Graduate and Postdoctoral Studies, and a Dean of Continuing Education.

8.1.4 The dean of each faculty shall, under the direction of the Principal, administer the affairs of the faculty, academic and executive. The Dean of Graduate and Postdoctoral Studies and the Dean of Continuing Education shall, under the direction of the Principal, administer academic and administrative affairs appropriate to their office.

8.1.5 The dean of each faculty and the Dean of Continuing Education shall make to the Principal all recommendations for appointment and promotion of their teaching staff in accordance with such regulations relating to the employment of academic staff as are from time to time promulgated by the Board of Governors.

8.1.7 The dean of each faculty shall be responsible for the preparation of the budget of the faculty for submission to the Principal. In faculties with departments, the dean shall consult with chairs of departments before preparing the budget. The Dean of Students, the Dean of Graduate and Postdoctoral Studies, and the Dean of Continuing Education shall each be responsible for the preparation of a budget for submission to the Principal.

10.3 Articles 10.1 and 10.2 do not apply to the Centre for Continuing Education.