



McGill Memorandum

TO:	Senate
FROM:	Anthony C. Masi, Provost
SUBJECT:	<i>Policy on Safe Disclosure – Annual Report</i>
DATE:	5 November 2009
DOCUMENT #:	D09-27
FOR:	<input type="checkbox"/> INFORMATION <input type="checkbox"/> DISCUSSION <input checked="" type="checkbox"/> APPROVAL / DECISION
ISSUE:	Annual Report on <i>Policy on Safe Disclosure</i> for 2008-2009
BACKGROUND:	<p>The <i>Policy on Safe Disclosure</i>, calls for the Provost, following consultation with the Vice-Principal (Research & International Relations) and the Vice-Principal (Administration & Finance) to report annually to Senate and the Board of Governors on reports received and disposed of under the Policy.</p> <p>Safe disclosures are primarily administered by the Secretary-General. The resolution seeks to share the responsibility for reporting disclosures with the Secretary-General since that office is most likely to be able to provide additional information and context to those disclosures.</p>
MOTION OR RESOLUTION FOR APPROVAL:	<p>Be it resolved that Senate approve and recommended to the Board of Governors for approval the following amendment to section 8.1 of the <i>Policy on Safe Disclosure</i>:</p> <p>8.1 Once per academic year, the Provost <u>Secretary-General</u>, following consultation with <u>the Provost</u>, the Vice-Principal (Research & International Relations) and the Vice-Principal (Administration & Finance) shall make a report to Senate and the Board of Governors, which report shall include:</p> <ul style="list-style-type: none"> (i) the number of reports filed by Disclosers; (ii) the number of reports investigated; (iii) the findings of investigations conducted pursuant to a report; (iv) any action taken pursuant to an investigation.
RATIONALE:	See Background, above
PRIOR CONSULTATION:	Vice-Principal (Research & International Relations) Vice-Principal (Administration & Finance) Secretary-General
NEXT STEPS:	Report to Board of Governors
APPENDICES:	Appendix A: Report on the <i>Policy on Safe Disclosure</i> for 2008-2009

APPENDIX A

REPORT ON THE *POLICY ON SAFE DISCLOSURE* FOR 2008-2009

Introduction

The *Policy on Safe Disclosure* approved by Senate and the Executive Committee of the Board of Governors (see Senate minutes (23 May 2007, Minute 6) and Board of Governors minutes (30 October 2007, Minute 7)), came into force on 30 October 2007.

The Policy calls for the Provost to report annually to Senate on the application of the Policy. This report is presented to Senate in discharge of this obligation for the period 1 November 2008 through 31 October 2009.

Report

During the twelve month period from 1 November 2008 through 31 October 2009, no reports utilizing the process established by the *Policy on Safe Disclosure* have been filed with the Secretary General (or any other member of the senior administration of the University). Thus, no reports utilizing the Policy have been filed since it came into effect.