



McGill

Committee on Student Discipline ANNUAL REPORT 2007-2008

TO:	Senate
FROM:	Jane Everett, Dean of Students Secretary, Committee on Student Discipline (CSD)
SUBJECT:	Committee on Student Discipline <i>Annual Report 2007-2008</i> and Plans and Priorities 2008-2009
DATE:	18 November 2008
DOCUMENT #:	D08-27
FOR:	<input type="checkbox"/> DECISION <input type="checkbox"/> DISCUSSION <input checked="" type="checkbox"/> INFORMATION
BACKGROUND:	The annual report of the Committee on Student Discipline (CSD), a Senate standing committee, is presented for information. The CSD will continue to address issues that arise pertaining to its terms of reference.
PLANS & PRIORITIES:	<p>All new members of CSD will be invited to attend an orientation session. In addition, information sessions will be provided to disciplinary officers new to their roles. During the year, disciplinary officers will meet to discuss common issues and concerns. There will be further meetings to discuss concerns raised by students, in which student representatives from various constituencies will take part.</p> <p>In collaboration with the Committee on Student Affairs (CSA), and the Academic Integrity Subcommittee of CSA, we will continue to work to increase awareness of and respect for academic integrity. Input from CSD will be sought for the new in-house academic integrity resource that is being developed to replace Charles Lipson's <i>Doing Honest Work in College</i>. Orientation sessions for students and new faculty will continue to emphasise the values underlying the Charter of Students' Rights, the Code of Student Conduct and Disciplinary Procedures and the other codes and policies collected in the <i>Handbook on Student Rights and Responsibilities</i>.</p>
APPENDICES:	Senate Committee on Student Discipline <i>Annual Report 2007-2008</i>



The Committee on Student Discipline (CSD) is a tribunal rather than a policy committee; it functions when convened to consider a case. The policies administered by CSD are normally brought to Senate on the recommendation of the Committee on Student Affairs which is chaired *ex officio* by the Dean of Students. When CSD is not in session, the business of the Committee is conducted by the Office of the Dean of Students. The Dean and Associate Dean of Students are not themselves Disciplinary Officers (DOs), but are fully engaged in ensuring that the processes for the **Code of Student Conduct and Disciplinary Procedures** as defined in the *Handbook on Student Rights and Responsibilities* (Green Book) are respected.

This annual report includes all discipline cases formally addressed last year at McGill University. CSD hearings comprise less than 1% of this total. During the 12-month period from 1 September 2007 to 31 August 2008, 222 cases of alleged violations of the *Code of Student Conduct and Disciplinary Procedures* were reported to the Office of the Dean of Students. Of these, 201 were adjudicated by the disciplinary officers and one was heard by the Committee on Student Discipline. Twenty-one cases are in progress and will be included in the 2008-09 annual report; the high number of cases still in progress is a result of the non-availability of the students after spring and summer exam sessions.

Statistical Overview for 2005-2008

	1 September 2005 to 31 August 2006			1 September 2006 to 31 August 2007			1 September 2007 to 31 August 2008		
	Total	Academic	Non-Academic	Total	Academic	Non-Academic	Total	Academic	Non-Academic
<i>Total Number of Cases</i>	186	132	54	275	220	55	222	185	37
Undergraduate	174	122	52	255	201	54	200	166	34
Graduate	12	10	2	20	19	1	22	19	3
<i>Adjudicated by the DO</i>	163	118	45	259	206	53	201	166	35
Undergraduate	151	108	43	239	187	52	182	150	32
Graduate	12	10	2	20	19	1	19	16	3
<i>Adjudicated by CSD</i>	9	2	7	3	2	1	1	1	0
Undergraduate				3	2	1	1	1	0
Graduate				0	0	0	0	0	0
<i>Cases In Progress</i>	14	12	2	13	12	1	21	19	2
Undergraduate				13	12	1	18	16	2
Graduate				0	0	0	3	3	0

DETAILS FOR 2007-2008

ACADEMIC OFFENCES

For the range of Articles in the *Code* addressing academic offences, including various combinations, please refer to Appendix A.

NON-ACADEMIC OFFENCES

For the range of Articles in the *Code* addressing non-academic offences, including various combinations, please refer to Appendix B.

CASES REFERRED TO THE COMMITTEE ON STUDENT DISCIPLINE

One CSD Hearing took place in 2007-2008 compared to 3 in 2006-07. The disciplinary officer referred the case to the CSD. One other undergraduate student was scheduled for a full hearing following a disciplinary officer's decision, however the student cancelled the request before the hearing took place. The Article addressed at CSD is found in Appendix C.

DISCIPLINARY CLEARANCES

The Office of the Dean of Students keeps the University's official records related to student discipline. Any request for a disciplinary status report (disciplinary clearance) must come from the student to the Dean of Students. In 2007-2008, 318 disciplinary clearance letters were prepared.

COMMENTS BY THE DEAN OF STUDENTS

In 2007-2008, the total number of discipline cases reported decreased (222 versus 275 in the previous year). The "number of cases" refers to individual students; more than one Article of the Code may be cited in some cases. A decision is made for each Article cited.

The total number of cases involving allegations of academic offences decreased from 220 in 2006-2007 to 185 in 2007-2008. The proportion of cases involving plagiarism only fell from 69.2% of alleged academic offences in 2006-2007 (144 out of 208) to 59.1% of alleged academic offences in 2007-2008 (104 out of 176). The proportion of cases involving cheating only fell from 26.4% in 2006-2007 (55 out of 208) to 23.3% in 2007-2008 (41 out of 176).

CONCLUSION AND THANKS

Service as a disciplinary officer and on CSD demands an important investment of time by the staff and students appointed to these positions, and by support staff. Thanks to all for their attention to detail and to approved procedures, and for the respectful environment maintained in all disciplinary matters.

DISCIPLINARY OFFICERS IN 2007-2008

Faculty of Arts: Associate Dean (Student Affairs) Dr. Enrica Quaroni

Faculty of Agricultural and Environmental Sciences: Associate Dean (Student Affairs) Prof. David Lewis

Farm Management and Technology Program: Prof. David Lewis

Centre for Continuing Education: Dr. James Archibald, Director, Translation Studies

Faculty of Dentistry: Associate Dean (Academic Affairs) Dr. Marie Dagenais

Faculty of Education: Associate Dean (Teaching, Learning and Students) Prof. Spencer Boudreau

Faculty of Engineering: Associate Dean (Student Affairs) Prof. Subhasis Ghoshal

Faculty of Law: Associate Dean (Academic) Prof. Geneviève Saumier

Prof. Shauna Van Praagh

Prof. Fabien Gélinas

Desautels Faculty of Management: Director, BCom Program, Mr. Glenn Zabowski

Faculty of Medicine: Associate Dean (Undergraduate Students) Dr. Joyce Pickering

Faculty of Medicine: Associate Dean (Postgraduate Medical Education) Dr. Sarkis Meterissian

Schulich School of Music: Associate Dean (Student Affairs) Prof. Gordon Foote

Graduate and Postdoctoral Studies: Associate Dean Prof. Meyer Nahon

Associate Dean Prof. Heather Durham

Faculty of Religious Studies: Prof. Victor Hori

Faculty of Science: Associate Dean (Student Affairs) Prof. Henry Leighton

Department of Athletics and Recreation: Mr. Philip Quintal, Manager, Campus Recreation

Libraries: Mr. Jim Henderson, Health Sciences & Osler Librarian

Residences:

Royal Victoria College: Ms. Janice Johnson, Director

Douglas Hall: Prof. Mike Hoover, Director

Gardner Hall: Ms. Ria Rombough, Director

McConnell Hall: Prof. Gale Seiler, Director

Molson Hall: Prof. Walter Mushynski, Director

MORE (apartments and houses): Mr. John Selkirk, Director

New Residence Hall: Mr. Deane Taylor, Director

Solin Hall: Prof. Myrna Wyatt Selkirk, Director

Macdonald Campus: Mr. Gary O'Connell

CSD COMPOSITION IN 2007-2008

Chair: Professor Richard Leask, Department of Chemical Engineering
Vice-Chair: Professor Lynn Butler-Kisber, Department of Integrated Studies in Education
Legal Assessors: Professor Richard Janda, Faculty of Law
Professor Lara Khoury, Faculty of Law
Faculty Members: Professor Antonia Arnaert, Nursing
Professor Mark Brawley, Department of Political Science
Professor Peter Button, East Asian Studies
Professor Danielle Donnelly, Department of Plant Science
Professor Don Kramer, Biology
Ms. Cynthia Leive, Music Library

Student Members: Graduate, Mr. Michael Lubetsky, Management
Graduate, Mr. Roland Nassim, Medicine
Undergraduate, Macdonald Campus, Ms. Hana Goto, Agricultural and Environmental Sciences
Undergraduate, Mr. Jan Hanna, Dentistry
Undergraduate, Mr. Philip Holdsworth, Arts
Undergraduate, Mr. Ryan Luther, Science
Undergraduate, Mr. Corey Shefman, Arts

Secretary: Professor Jane Everett, Dean of Students OR
Dr. Linda Jacobs Starkey, Associate Dean of Students
Secretariat: Ms. Shannon Sullivan, Administrative Coordinator

Appendix A. Academic Offences

Article - Decision	15	16	18	19	15 & 16	15 & 17	15 & 18	16 & 18	Total Decisions
Exonerated	24	13	2		‡	‡‡‡‡‡‡‡‡	‡		48
Admonished	2	6		1	‡				10
Admonished & failed examination, paper or course	18	2	1						21
Admonished & placed on conduct probation	8	6	4						18
Admonished, failed exam, paper or course & placed on conduct probation	51	14	1			‡‡‡‡‡‡‡‡	1+‡	1	76
Reprimand, conduct probation and failed grade	1		1			1			3
TOTAL STUDENTS	104	41	9	1	1	8	2	1	167 / 176

Article 15 (Plagiarism) (10 graduate students)

Article 16 (Cheating) (5 graduate students)

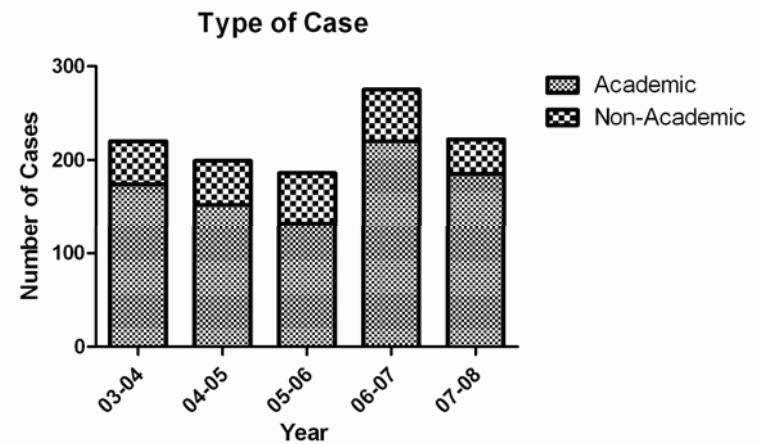
Article 17 (Confidential materials)

Article 18 (Misrepresentation of Facts) (1 graduate student)

Article 19 (Disruption of Teaching and/or Research Activities)

‡ mixed sanctions

3.11.08 rev.



Appendix B. Non-Academic Offences

Article - Decision	5	6	7	8	7 & 8	8 & 12	10	12	6, 7, 8, 10 & 14	8 & 10	7, 8, 10 & 14	Total Decisions
Exonerated		3		1		‡		3				8
Admonished						‡			‡‡‡‡			5
Admonished, fined				3								3
Admonished, req'd to make security deposit							1					1
Admonished, conduct probation	9	1	1	3								14
Admonished, community service				2								2
Admonished, req'd to make restitution			1									1
Admonished, conduct probation, restitution					1				‡‡			3
Admonished, fined, Conduct probation							1					1
Reprimanded									‡‡			2
Reprimanded, excluded from residences											1	1
Reprimanded, req'd to make restitution										1		1
TOTAL STUDENTS	9	4	2	9	1	1	2	3	2	1	1	35 42

Article 5 (Disruption)

Article 6 (Unauthorized Entry and/or Presence)

Article 7 (Theft, Damage and Destruction of Property)

Article 8 (Physical Abuses, Harassment and Dangerous Activity) (2 graduate students)

Article 10 (Unauthorized or Fraudulent Use of University Facilities, Equipment or Services)

Article 12 (Misuse of Library or Computer Resource) (1 graduate student)

Article 14 (Relationship with Civil Law and Authority)

- ‡ combinations of sanctions on various allegations

3.11.08 rev.

Appendix C. Cases referred to CSD

Article - Decision	15	Totals
Reprimand, failing grade in course	1	1
TOTALS	1	1

Article 15 (Plagiarism)