

**McGILL UNIVERSITY  
SENATE COMMITTEE ON CONTINUING EDUCATION  
ANNUAL REPORT 2006-2007**

**ACTIVITIES DURING 2006-2007 ACADEMIC YEAR**

**1. E-learning Committee at the Centre for Continuing Education (CCE):**

The SCCE reviewed the mandate and responsibilities outlined in a document, which also listed the membership of CCE's E-Learning Committee. It was suggested that membership include members from the teaching support team, specifically from the following units: Teaching and Learning Services, Instructional Multimedia Services, and Library and Information Studies.

**2. Proposed name change of the McGill Institute for Learning in Retirement (MILR) to the McGill Institute for Lifelong Learning:**

At its meeting of November 14, 2006, the Senate Committee on Continuing Education (SCCE) approved the renaming of the McGill Institute for Learning in Retirement [MILR] to the McGill Institute for Lifelong Learning. This was sent to Academic Policy Committee which referred it back to the Senate Committee on Continuing Education for further consideration.

**3. Future of SCCE:**

The Committee discussed possible governance structures to serve the needs of continuing education at McGill. It was agreed that a recommendation be submitted to the Senate Nominating Committee that SCCE be abolished.

**4. Recommended to Senate:**

11 new teaching programs in Career and Management Studies were recommended to Senate for approval.

**5. For the information of Senate, the following credit proposals were reviewed and approved by SCCE:**

**Revised Credit Programs**

- A. Career and Management Studies  
26 revised credit programs in Career and Management Studies.
- B. English and French Language Programs  
2 revised credit programs in English and French Language Programs.

**Retired Credit Programs**

5 credit programs were retired.

**New Credit Courses**

58 new credit courses.

**Revised Credit Courses**

45 credit courses were revised.

**Retired Credit Courses**

42 credit courses were retired.

**7. SCCE Meeting Dates 2006-2007:**

October 10, 2006; November 14, 2006; January 16, 2007; February 13, 2007 (electronic review); March 13, 2007 (electronic review); April 24, 2007 (electronic review); May 22, 2007 (electronic review).

**8. Membership of SCCE**

- Members for 2006-2007:

The Provost or delegate, Chair – Professor Morton J. Mendelson  
The Dean of Continuing Education – Professor Glenn Cartwright (Interim Dean)

Ms. Valerie Mayman – McGill Library  
Professor Richard Harris – Department of Physics  
Professor John E. Leide – School of Information Studies  
Professor Gilles Thériault – Faculty of Medicine  
Professor Kevin Wade – Department of Animal Science  
Professor Suzanne Morton – Department of History  
Professor Peter Radziszewski – Faculty of Engineering  
Professor Sue Whitesides – School of Computer Science  
Mrs. Kappy Flanders – Board of Governors  
Ms. Ann Vroom – Alumni Association

Students:

Ms. Miki Hirasawa – MACES  
Mr. Rance Linger – MACES

Ms. Cindy Smith, Secretary

**Senate Committee on Continuing Education Terms of Reference**

The Senate Committee on Continuing Education plays a comprehensive role in the University's efforts in continuing education. The committee:

1. formulates broad policies regarding continuing education and submits recommendations to Senate;
2. seeks and maintains liaison with individuals and groups in the community in order to identify and respond to the needs that should and can be met by the University;
3. obtains information on, reviews, co-ordinates, and stimulates all continuing education activities throughout the University;
4. makes proposals to the Academic Policy Committee regarding those continuing education programs and credit courses that do not fall under the purview of faculties and acts in a consultative capacity to the Academic Policy Committee on those programs and courses that do;
5. approves non-credit courses recorded on University transcripts;
6. stimulates the University to respond to the special needs of continuing education students;
7. stimulates research in university continuing education.

*Source:*

*Senate Minute 109, May 7, 1980*  
*Senate Minute 12, December 1, 2004*  
*Senate Minute 9, October 11, 2006*

