



Memorandum

Deputy Provost (Student Life and Learning)
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TO: Senate
FROM: Professor Ollivier Dyens, Deputy-Provost (Student life and Learning)
SUBJECT: Annual Report of the Committee on Enrolment and Student Affairs
(2014-2015)
DATE: November 18, 2015
DOCUMENT #: D15-18
ACTION REQUIRED: INFORMATION APPROVAL/DECISION

ISSUE: Presentation of the annual report of the Committee on Enrolment and Student Affairs 2014-2015 and of plans and priorities for 2015-2016.

BACKGROUND & RATIONALE: The terms of reference for the Committee on Enrolment and Student Affairs (CESA) stipulate that the Committee shall report annually to Senate about:

- policy recommendations
- actions taken in the name of Senate
- awards and financial aid provided to McGill students

CESA will continue to address issues pertaining to admissions, the academic calendar, academic integrity, and scholarships and student aid.

MOTION OR RESOLUTION FOR APPROVAL: N/A

PRIOR CONSULTATION: CESA

NEXT STEPS: N/A

APPENDICES: Appendix A: 2014-2015 Annual Report of the Committee on Enrolment and Student Affairs



McGill

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Committee on Enrolment and Student Affairs (CESA)
2014-2015 Annual Report

Terms of reference:

1. The Committee shall review and recommend to Senate:

- a. policies as they affect course timetabling, student records, and student affairs in general;
- b. principles regarding sessional dates and specific sessional dates for all faculties and for the Centre for Continuing Education, including the beginning and end of the session, holidays, and examinations.

2. The Committee shall review and recommend to Senate, where appropriate in collaboration with the faculties and Academic Policy Committee:

- a. policies related to academic integrity;
- b. policies related to student advising and orientation.

3. The Committee shall review and approve in the name of Senate:

- a. new awards and changes in the conditions of existing awards made by the University to its students; awards include scholarships, fellowships, prizes, medals, bursaries, loans, and the work-study program;
- b. the admissions standards and policies of the University.

4. The Committee shall report annually to Senate about:

- a. policy recommendations;
- b. actions taken in the name of Senate;
- c. awards and financial aid provided to McGill students.

5. The Committee shall strike a subcommittee with the Dean of Students as Chair that would make recommendations regarding procedures for review of admissions decisions and, as needed, review the application of such procedures in individual cases. The subcommittee shall report annually to the Committee.

6. The Committee shall meet at least three times during the academic year.

Approved by Senate on May 20, 2009

Composition (approved by Senate, 20 May 2009)

Deputy-Provost (Student Life and Learning), Chair

Associate Provost (Graduate Education) or delegate

Dean of Students or delegate

Three (3) delegates of Deans from among the large faculties

One (1) delegate of a Dean from among the small faculties

One (1) representative of Senate from the administrative and support staff

Three (3) representatives of Senate from the academic staff

One (1) representative named by the Alumni Association

Two (2) undergraduate student representatives

One (1) graduate student representative

One (1) student representative of Macdonald Campus

Secretary

2014-2015 membership*Ex-officio:*

Ollivier Dyens

Deputy-Provost (Student Life and Learning) - Chair

Laura Nilson

Associate Provost (Graduate Education) delegate

Andre Costopoulos

Dean of Students

Delegates of Deans from among the large faculties:

Danielle Donnelly

Agricultural & Environmental Sciences

Nicole Allard

Science

Elaine Davis

Medicine

Delegate of a Dean from among the small faculties:

Hoi Kong

Law

Representative of Senate from the administrative and support staff

Ruth Kuzaitis

Arts

Representatives of Senate from the academic staff

Lucyna Lach

Arts

Vikram Bhatt

Architecture

Shahrokh Esfandiari

Dentistry

Representative of the Alumni Association

Louise Kierans

Student representatives:

Max Blumberg

Undergraduate student, SSMU

Kareem Ibrahim

Undergraduate student, SSMU

Mathieu Rouleau

Graduate student, PGSS

Andre Maynard

Undergraduate student, Macdonald Campus

Secretary to the Committee:

Jonathan Nordland

Academic Planning Officer, Office of the Deputy Provost

Report on CESA activities, 2014-2015

The Committee met on 4 occasions with the following issues being addressed:

1. Reviewed and recommended to Senate:

1.1 Policies as they affect course timetabling, student records, and student affairs in general

a) The Committee recommended changes to the Student Assessment Policy.

1.2 Principles regarding sessional dates and specific sessional dates for all faculties and for the Centre for Continuing Education, including the beginning and end of the session, holidays, and examinations

No recommendations were made.

2. Reviewed and recommended to Senate in collaboration with the faculties and APC:

2.1 Policies related to academic integrity

No policy recommendations were made.

2.2 Policies related to student advising and orientation

No policy recommendations were made.

3 Reviewed and approved in the name of Senate:

3.1 New awards and changes in the conditions of existing awards made by the University to its students; awards include scholarships, fellowships, prizes, medals, bursaries, loans, and the work-study program.

The Committee approved revisions to the restrictions and preferences of the official named awards of the University. The Committee allows awards that meet pre-established conditions set out in a template to be approved in the name of the Committee by its Chair, the Deputy-Provost (Student Life and Learning). Other awards that do not meet this template, often due to donor preferences towards certain groups receiving the award, are brought before the Committee, which decides if the terms are consistent with the values of the University. These preferences may include such things as the geographic origins or gender of the student as well as minimum donation limits. The approved revisions moved some non-template conditions into the template category, allowing University Advancement and the Deputy-Provost to work with donors more efficiently to approve gifts and ultimately bring more funding to meritorious students. The change, was based on the following guiding statement:

McGill is committed to promoting diversity and excellence among its student body and to facilitate access to higher education through financial support. Student awards may state preferences that facilitate the achievement of these goals. Consequently, preferences that support excellence among university students as well as participation of under-represented groups will be accepted. Excellence is defined broadly and goes beyond traditional academic endeavors to include all student activities at the University.

The following summarized the activities of CESA, with regard to new and revised awards for the year 2014-2015:

New Non-Template awards approved:	16
New awards conforming to an approved template:	36
Revisions to awards conforming to an approved template:	46

3.2 The admissions standards and policies of the University

- a) The Committee approved an amendment to the basic Science prerequisites for admission to the M.D., C.M. program in the Faculty of Medicine;
- b) The Committee approved an amendment to the terms of the MCAT requirement for admission to M.D., C.M. program in the Faculty of Medicine;
- c) The Committee approved the inclusion of awards notation on the co-curricular record.

4 Report annually to Senate about:

4.1 Policy recommendations

No policy recommendations were made, except the one noted above.

4.2 Actions taken in the name of Senate

No actions were taken in the name of Senate, besides the ones reported above.

4.3 Awards and financial aid provided to McGill students

No awards and financial aid were provided by this committee.

5 Subcommittee on Admissions Review:

- a) Approved the membership of the Subcommittee on Admissions Review.

Plans for 2015-2016

In addition to the regular business of the committee, CESA will continue to work on the following items:

- 1. Continue to provide oversight for scholarships and admission criteria.

CESA will meet at least three times during the 2015-2016 academic year.

Jon Nordland