



Memorandum

Office of the VP (Administration and Finance)
James Administration Building, room 531
845 Sherbrooke St. West, Montreal, QC H3A 0G4
Tel: (514) 398-6037 | Fax: (514) 398-5902

TO: Senate
FROM: Dr. Cameron Charlebois, Executive Director, Campus Planning and Development Office / Chair, Senate Committee on Physical Development
SUBJECT: Annual Report from the Senate Committee on Physical Development (2019-20)
DATE: December 2, 2020
DOCUMENT #: D20-27
ACTION REQUIRED: INFORMATION APPROVAL/DECISION

ISSUE Presentation, for information, of the 2019-2020 annual report of the Senate Committee on Physical Development, a Senate standing committee.

BACKGROUND & RATIONALE The Senate Committee on Physical Development (SCPD) has been active since 1971. It operates with a composition and terms of reference that were last revised by Senate in October 2017. The terms of reference of SCPD require that the Committee report annually to Senate.
The report on activities of the Committee over the 2019-2020 session is attached (Appendix A), along with the 2019-2020 list of members (Appendix B), and the terms of reference of the Committee (Appendix C).
Five meetings are scheduled for the 2020-2021 session. The SCPD membership list for the 2020-2021 session is attached (Appendix D).

PRIOR CONSULTATION Members of the Senate Committee on Physical Development.

SUSTAINABILITY CONSIDERATIONS The Committee has a sustainable framework in place in order to fulfill its mandate, and, includes within its membership the Executive Director of the Office of Sustainability.

IMPACT OF DECISION AND NEXT STEPS The Committee will continue regular meetings, and will report on its deliberations to Senate and the Building and Property Committee.

MOTION OR RESOLUTION FOR APPROVAL This item is presented for information.

APPENDICES Appendix A: SCPD Annual Report 2019-2020
Appendix B: SCPD Membership 2019-2020
Appendix C: SCPD Terms of Reference
Appendix D: SCPD Membership 2020-2021

Senate Committee on Physical Development Annual Report 2019-2020

ACTIVITIES DURING THE 2019-2020 ACADEMIC YEAR

The Committee held two (2) meetings during the 2019-2020 session, due to the impact of COVID-19. This document summarizes activities related to the physical development of McGill University, for this period, as presented and discussed at meetings of the Senate Committee on Physical Development (SCPD). The Membership list for 2019-2020 and 2020-2021, the Committee Terms of Reference, and the Membership list for 2020-2021 are attached as appendices B, C and D.

Major Planning Initiatives

- **Wilson Hall:** The planned major project is to be limited to renovation of the interior and restoration of the exterior, based on a \$45M budget (of which \$35M is provided by the government). The functional building programming has been completed, in collaboration with the users and the project architects.
- **New Vic Project:** Work on the programming is completed. A functional and technical program (FTP) development process was launched at the beginning of May 2019. Draft 2 of the FTP was presented to all user groups on November 2019. The third and final round of user group meetings took place at the end of January 2020 to finalize the FTP. An indigenous user group was created. A protocol agreement and project governance structure has been implemented and project committee meetings are occurring on a regular basis. The *Dossier d'opportunité (DO) détaillé* was submitted to the government in September 2020.
- **Macdonald Stewart Library Building (Schulich Library):** The building was closed as of May 15, 2019, for the duration of the renovation project. During this period, student study space has been relocated to the McLennan Redpath Library. In order to free up the required study space, library staff have been relocated to temporary space off-campus. Project initiation is pending.
- **Max Bell School of Public Policy:** A major project to house the new School, to be located on the 6th floor of 680 Sherbrooke. Project was scheduled for delivery for the fall of 2019.
- **Powell Site Redevelopment:** Functional programming for the new building is being prepared.
- **Fiat Lux (Library) Project:** A project office was established, including the hiring of an Executive Director. Additional fundraising efforts for the project are continuing. The current target start date for the project is late 2022.
- **Library Collection Facility:** The new facility will be located off-campus. The selected location will be within 60-90 minute drive from the downtown campus. The facility will be ready so the material may be moved out in time for the start of the Fiat Lux project in 18-24 months.
- **Campus Master Plan and Stakeholder Engagement:** The Master Plan, developed by the Campus Planning and Development Office (CPDO) was adopted by the Board of Governors on May 23, 2019. The Master Plan consists of three key components: Conceptual Framework, Governance, and Implementation. The Finance Committee and Board of Governors also endorsed the financial plan for the implementation of the Master Plan. Discussions are ongoing with the City of Montreal, the Town of

Sainte-Anne-de-Bellevue, the Ministry of Culture and Communications, and the Ministry of Higher Education to support the implementation of the Master Plan.

Major Infrastructure & Deferred Maintenance Projects 2019-2020

- **Main Road Project:** Work from the Roddick Gates to the Y-intersection began following the spring 2019 convocation, and included replacement of underground infrastructure including the addition of a drainage retention system. The work was completed in spring 2020.
- **Deferred Maintenance:** Capital funding from the Quebec government has increased from \$85 million in Fiscal Year 2019 to \$115M in Fiscal Year 2020. McGill is increasing its construction and renovation activities accordingly. The City of Montreal requires that property owners manage runoff the water within their respective sites and this must be incorporated within landscaping planning.

Update Reports

The Committee received reports from the following units on their respective activities:

- RVH Redevelopment (New Vic Project)
- Office of Sustainability
- Teaching and Learning Services
- Macdonald Campus Physical Facilities Committee
- Equity, Diversion, and Inclusion Strategic Plan 2020-2025

Other

Presentations were made to the Committee during the session on the following topics:

- Indigenous Space Needs
- Macdonald Campus Building-Architecture-Research Node (B.A.R.N.) Project

**SENATE COMMITTEE ON PHYSICAL DEVELOPMENT (SCPD)
MEMBERSHIP (2019-20)**

REVISED OCTOBER 7, 2019

- Chair, Executive Director (Campus Planning and Development): Dr. Cameron Charlebois
- Associate Vice-Principal (Facilities Management and Ancillary Services) or delegate: Robert Couvrette (Delegate: Lorraine Mercier – Director, Design Services)
- Provost or Delegate: Chris Manfredi (Delegate: Dr. Leigh Yetter, Senior Director, Strategy and Operations)
- Associate Vice-Principal (Macdonald Campus): Prof. Anja Geitmann
- Director - Gault Nature Reserve: David Maneli (Delegate for Executive Committee: Maria Babiak)
- Trenholme Dean of Libraries or delegate: Colleen Cook (Delegate: Diane Koen, Senior Director, Planning and Resources)
- Director of the Office of Sustainability: Francois Miller

Eight Representatives of Senate:

- Professor Bradley Siwick (Chemistry, SCIENCE) – 2020
- Professor Craig Mandato (Anatomy and Cell Biology, MEDICINE) – 2021
- Professor Benoît Côté (Natural Resource Sciences, AES) – 2021
- Professor Nate Quitariano (Mining and Materials Engineering, ENGINEERING) – 2021
- Professor Laurie Snider (Physical and Occupational Therapy, MEDICINE) – 2021
- Professor Angela Campbell (LAW; Associate Provost (Equity and Academic Policies) – 2022
- Mr. Mark Michaud (Director of Administration, Desautels Faculty of Management) – 2022
- Professor Christopher Ragan (Economics, ARTS) – 2022

Four student members:

- Undergraduate: Leyla Moy (ARTS)
- Undergraduate: Brian Buraga (ARTS)
- Graduate: vacant
- Macdonald Campus: Austin Rickley-Krindle (AES)

Resource persons:

- Brian Karasick, Manager (Space Allocation and Compliance), Campus Planning and Development Office
- Lorraine Mercier, Director, Facilities Management and Ancillary Services.

Secretary:

Beste Karli, Lease Administrator, Campus Planning and Development Office

**Senate Committee on Physical Development
TERMS OF REFERENCE**

**As approved by Senate - May 2009
Approved Revision – September, 2017**

The Committee on Physical Development is a Standing Committee of Senate charged with advising on the nature of physical development as it reflects the academic priorities and needs of the University.

Specific Areas of Responsibility

The Committee shall:

1. Advise Senate on the extent to which major physical development projects on campus reflect the academic plans and priorities of the University as expressed in the principles defining the University's Master Plan. These nine principles are:
 - a. facilitate a dynamic intellectual community
 - b. achieve strategic growth
 - c. reinforce campus identities
 - d. support excellence in research, teaching and learning
 - e. invest in priority service areas
 - f. conserve and build upon strengths of historic buildings and landscapes
 - g. provide appropriate facilities and infrastructure
 - h. improve campus accessibility
 - i. Develop and maintain the campus open spaces for maximum benefit.
2. Consider possible modifications to the Master Planning principles over time.
3. Appoint subcommittees and workgroups that may assist the Committee in carrying out its mandate, and to dissolve them as necessary.
4. Monitor trends in the use, for academic purposes, of facilities, including those not located on the main campuses, to receive reports on these facilities and to advise Senate and the Executive Director (Campus Planning and Development) on such matters.
5. Report on the Committee's deliberations and to submit the appropriate recommendations, on behalf of Senate, to the Board of Governors Building and Property Committee.
6. The Committee shall meet at least four times per year and report annually to Senate.

Composition

- The Executive Director (Campus Planning and Development) - Chair
- The Associate Vice-Principal (Facilities Management and Ancillary Services or delegate
- The Provost or delegate
- The Associate Vice-Principal (Macdonald Campus)
- The Director of the Gault Nature Reserve
- The Trenholme Director of Libraries or delegate
- The Director (Office of Sustainability)
- Eight representatives of Senate, approved by Senate on the recommendation of Senate Nominating Committee
- Two undergraduate students
- One graduate student
- One student representative of Macdonald Campus

**SENATE COMMITTEE ON PHYSICAL DEVELOPMENT (SCPD)
MEMBERSHIP (2020-21)**

- Chair, Executive Director (Campus Planning and Development): Dr. Cameron Charlebois
- Associate Vice-Principal (Facilities Management and Ancillary Services) or delegate: Denis Mondou (Delegate: Lorraine Mercier – Director, Design Services)
- Provost or Delegate: Chris Manfredi (Delegate: Dr. Leigh Yetter, Senior Director, Strategy and Operations)
- Associate Vice-Principal (Macdonald Campus): Prof. Anja Geitmann
- Director - Gault Nature Reserve: David Maneli (Delegate for Executive Committee: Maria Babiak)
- Trenholme Dean of Libraries or delegate: Colleen Cook (Delegate: Diane Koen, Senior Director, Planning and Resources)
- Executive Director of the Office of Sustainability: Francois Miller

Eight Representatives of Senate:

- Professor Craig Mandato (Anatomy and Cell Biology, MEDICINE) – 2021
- Professor Benoît Côté (Natural Resource Sciences, FAES) – 2021
- Professor Nate Quitariano (Mining and Materials Engineering, ENGINEERING) – 2021
- Professor Laurie Snider (Physical and Occupational Therapy, MEDICINE) – 2021
- Professor Angela Campbell (LAW; Associate Provost (Equity and Academic Policies) – 2022
- Mr. Mark Michaud (Director of Administration, Desautels Faculty of Management) – 2022
- Professor Christopher Ragan (Economics, ARTS) – 2022
- Professor Eric Galbraith (Department of Earth and Planetary Sciences) - 2023

Four student members:

- Undergraduate: Jemark Earle (LAW) – 2021
- Undergraduate: Gaspard Vadot (ARTS) – 2021
- Graduate: TBD
- Macdonald Campus: Karl-Antoine Hogue (AES) – 2021

Resource persons:

- Brian Karasick, Manager, Space Allocation and Compliance, Campus Planning and Development Office
- Lorraine Mercier, Director, Design Services, Facilities Management and Ancillary Services.

Secretary:

Beste Karli, Lease Administrator, Campus Planning and Development Office