



Meeting of February 4, 2021 at 4:00 p.m.
Zoom Conferencing Application

Present: Angela Campbell, Eleanor Elstein, Jim Engle-Warnick, Brooklyn Frizzle, Anja Geitmann, Terry Hébert, Bruce Lennox, Christopher Manfredi (Chair), Josephine Nalbantoglu, Dilson Rassier, Brenda Ravenscroft, Kamal Salmasi, Harmehr Sekhon, Ipek Türeli, Nellie Voudouris.

Regrets: David Eidelman, Momar Ndao, Derek Nystrom.

I. FOR THE APPROVAL OF SENATE

1.1 APPOINTMENTS TO SENATE STANDING COMMITTEES

1.1.1 Committee on Enrolment and Student Affairs

RECOMMENDATION

*Approve the appointment of **Drew Harrigan** to the **Committee on Enrolment and Student Affairs**, for a term beginning immediately and ending August 31, 2021.*

MEMBERSHIP

Deputy Provost (Student Life and Learning), Professor Fabrice Labeau [Chair]
Professor Russell Steele, Associate Dean (Graduate and Postdoctoral Studies)
Professor Robin Beech, Dean of Students

Three delegates of Deans from among the large faculties:

Dr. Aimee Ryan (Associate Dean, Biomedical BSc, Graduate and Postdoctoral Affairs, MEDICINE) – 2022
Professor Michael Fronda (History, ARTS) – 2022
Professor Valérie Orsat (Bioresource Engineering, AES) – 2022

One delegate of a Dean from among the small faculties:

Professor Rosalie Jukier (LAW) – 2021

One representative of Senate from the administrative and support staff, on the recommendation of Senate Nominating Committee:

Ms. Nellie Voudouris (Faculty Adviser, ARTS) – 2022

Three representatives of Senate from the academic staff on the recommendation of Senate Nominating Committee:

Professor Caroline Riches (Integrated Studies in Education, EDUCATION) – 2021
Dr. Axel Hundemer (Mathematics and Statistics, SCIENCE) – 2022
Professor Meredith Young (MEDICINE; Institute of Health Sciences Education) – 2023

One representative named by the Alumni Association: Ms. Susan Czarnocki – 2022

Student members:

Undergraduate: Mu Rong Yang (EDUCATION)
Undergraduate: Addy Parsons (MUSIC)
Graduate: Drew Harrigan (MEDICINE)
Macdonald Campus: Nikulas Dworek (AES)

Secretary: Mr. Jonathan Nordland

1.1.2 Committee on Libraries

RECOMMENDATION

*Approve the appointment of **Dakota Rogers** to the **Committee on Libraries**, for a term beginning immediately and ending August 31, 2021.*

MEMBERSHIP

The Provost (or delegate) – Chair: Professor Christopher Buddle, Associate Provost (Teaching & Academic Programs)

The Trenholme Dean of Libraries [Professor C. Colleen Cook]

Chairs of the Library Advisory Committees (including Macdonald Campus):

Professor Andrea Bernasconi (Life Sciences)

Professor Valérie Gravel (Macdonald Campus)

Professor Michael Fronda (Humanities and Social Sciences)

Professor Lara Khoury (Law)

Professor Robert Funnell (Schulich)

Professor Julie Cumming (Music)

Three faculty members appointed by Senate:

Professor Rachel Langevin (Educational and Counselling Psychology, EDUCATION) – 2022

Professor Brendan Gillon (Linguistics, ARTS) – 2022

Professor Elizabeth Elbourne (History and Classical Studies, ARTS) – 2023

Two librarians appointed by Senate:

Ms. Robin Elizabeth Desmeules (Cataloguing Librarian, Collection Services, LIBRARIES) – 2021

Mr. Joseph Hafner (Associate Dean, Collection Services, LIBRARIES) – 2022

One administrative and support staff member from the University Libraries appointed by Senate:

Mr. Carlo Della Motta (Library Supervisor, Humanities and Social Sciences Library) – 2023

Student Members:

Undergraduate: Brianna Cheng (ARTS)

Undergraduate: Haoyi Qiu (SCIENCE)

Graduate: Dakota Rogers (MEDICINE)

Continuing Studies: Dahlia Dias

Macdonald Campus: Véronique Dion-Larivière (AES)

Secretary: Jonathan Nordland

1.1.3 Committee on Student Services

RECOMMENDATIONS

Approve the appointments of **Farah Abdalbari** and **Emmanuel Boateng** to the **Committee on Student Services**, for terms beginning immediately and ending August 31, 2021.

MEMBERSHIP

Deputy Provost (Student Life and Learning): Professor Fabrice Labeau
Executive Director of Services for Students: Ms. Martine Gauthier
Associate Dean (Student Affairs), Macdonald Campus: Professor Valerie Orsat

Two Directors of Student Services:

Dr. Vera Romano

Mr. Ian Simmie

Two Associate Deans (Student Affairs and/or Graduate and Postdoctoral Studies) or equivalent:

Dr. Aimee Ryan (Associate Dean, Biomedical BSc, Graduate and Postdoctoral Affairs, Faculty of Medicine) – 2021

Professor Lucyna Lach (Associate Dean, Faculty of Arts; Associate Professor, School of Social Work) – 2022 - (*Co-Chair*)

Three Representatives appointed by Senate:

Professor Jonathan Britt (Psychology, SCIENCE) – 2021

Professor Bassam Khoury (Educational and Counselling Psychology, EDUCATION) – 2022

Ms. Nancy Czemmel (Director of Student Life and Learning, Student Affairs Office, LAW) – 2022

Three Graduate Students:

Farah Abdalbari (SCIENCE)

Emmanuel Boateng (EDUCATION)

TBD

Macdonald Campus Student:

Ms. Marie Prémont-St-Jean (Agro Environment, AES)

Six representatives of undergraduate Student Societies (three of whom shall be from Arts, Science, Engineering, Management, or Education):

Brooklyn Frizzle (SCIENCE) (*Co-Chair*)

Maheen Akter (ARTS)

Darshan Daryanani (ARTS)

Samer Salameh (MEDICINE)

Mustafa Fakhri (ENGINEERING)

Ffion Hughes (ARTS)

Resource persons with voice, but no vote:

Ms. Darlene Hnatchuk, Director, Career Planning Service (CaPS)

Mr. Richard Hink, Director of Communications, Student Services

Secretary: Ms. Caroline Arpin

1.2 APPOINTMENTS TO COMMITTEES ARISING FROM UNIVERSITY REGULATIONS

1.2.1 Appeal Committee for Student Discipline and Grievances

RECOMMENDATIONS

*Approve the appointment of **Professor Nicole Ventura** to the **Appeal Committee for Student Discipline and Grievances**, for a term beginning immediately and ending August 31, 2023.*

*Approve the appointment of **Ozanay Burce Bozkaya** to the **Appeal Committee for Student Discipline and Grievances**, for a term beginning immediately and ending August 31, 2021.*

MEMBERSHIP

Academic staff:

Professor Jaswinder Singh (Plant Science, AES) – 2021
Professor Karine Auclair (Chemistry, SCIENCE) – 2021
Professor Ada Sinacore (Educational and Counselling Psychology, EDUCATION) – 2021
Professor Stefano Algieri (Music Performance, MUSIC) – 2021
Professor Miranda Hickman (English, ARTS) – 2022 - *Chair*
Professor Lisa-Marie Münter (Pharmacology & Therapeutics, MEDICINE) – 2022
Professor Simon Tran (DENTISTRY) – 2023
Professor Heidi Wendt (Religious Studies / History and Classical Studies, ARTS) – 2023
Professor Nicole Ventura (Anatomy and Cell Biology, MEDICINE) – 2023

Legal Assessors:

Ms. Katarina Daniels (Liaison Librarian, Nahum Gelber Law Library) – 2022
Mr. Seyed Zavarei (McGill Institute of Comparative Law) – 2023

Three undergraduate student members:

Mr. Keel Scruton (Bioresource Engineering, AES)
Ms. Eve Cable (English/Cultural Studies, ARTS)
Mr. Justin Famili (LAW)

Three graduate student members:

Kerman Sekhon (MEDICINE)
Ozanay Burce Bozkaya (MEDICINE)
TBD

Secretary: Ms Bonnie Borenstein

1.2.4 Committee on Staff Grievances and Disciplinary Procedures

RECOMMENDATION

*Approve and recommend to the Board of Governors for approval the appointment of Professor **Joann Whalen** to the **Committee on Staff Grievances and Disciplinary Procedures**, for a term beginning immediately and ending August 31, 2023.*

MEMBERSHIP

Professor John White (Physiology, MEDICINE) – 2021

Professor Inna Sharf (Mechanical Engineering, ENGINEERING) – 2021- *Vice-Chair*

Professor Daniel Bernard (Pharmacology and Therapeutics, MEDICINE) – 2022 - *Chair*

Professor Mark Brawley (Political Science, ARTS) – 2022

Professor Rob Wisnovsky (Institute of Islamic Studies, ARTS) – 2023

Professor Heidi McBride (Neurology and Neurosurgery, MEDICINE) – 2023

Professor Warren Gross (Electrical & Computer Engineering, ENGINEERING) – 2023

Professor Joann Whalen (Natural Resource Sciences, AES) – 2023

Secretary: Ms. Bonnie Borenstein

1.2.5 Statutory Selection Committees

RECOMMENDATIONS

Approve the appointments of the following professors to the *Statutory Selection Committee (Senate Pool)*, each for terms beginning September 1, 2021 and ending August 31, 2024:

- *Lyle Whyte (Natural Resource Sciences, AES)*
- *Dieter Reinhardt (DENTISTRY)*
- *Krista Muis (Educational & Counselling Psychology, EDUCATION)*
- *Martin Rochette (Electrical & Computer Engineering, ENGINEERING)*
- *Inna Sharf (Mechanical Engineering, ENGINEERING)*
- *Stephen Yue (Mining & Materials Engineering, ENGINEERING)*
- *Peer Zumbansen (LAW)*
- *Alicia Hinarejos (LAW)*
- *Laurette Dubé (MANAGEMENT)*
- *Henry Mintzberg (MANAGEMENT)*
- *Vihang Errunza (MANAGEMENT)*
- *Mehmet Gumus (MANAGEMENT)*
- *Mary Stevenson (Microbiology & Immunology/Medicine, MEDICINE)*
- *Mara Ludwig (Medicine, MEDICINE)*
- *Roderick McInnes (Biochemistry, MEDICINE)*
- *David Rosenblatt (Human Genetics/Medicine, MEDICINE)*
- *Kyoko Hashimoto (Performance, MUSIC)*
- *Wieslaw Woszczyk (Research, MUSIC)*
- *Brian Cherney (Research, MUSIC)*
- *Marcelo Wanderley (Research, MUSIC)*
- *Ehab Abouheif (Biology, SCIENCE)*
- *Gail Chmura (Geography, SCIENCE)*
- *Prakash Panangaden (Computer Science, SCIENCE)*

MEMBERSHIP (AS OF SEPTEMBER 1, 2021):

- Luis Agellon (Human Nutrition, AES) – 2022
- Suha Jabaji (Plant Science, AES) – 2022
- Michael Ngadi (Bioresource Engineering, AES) – 2022
- Paul Thomassin (Natural Resource Sciences, AES) – 2022
- Jan Adamowski (Bioresource Engineering, AES) - 2023
- Chandra Madramootoo (Bioresource Engineering, AES) - 2023
- Donald Smith (Plant Science, AES) – 2023
- Lyle Whyte (Natural Resource Sciences, AES) – 2024

- José Jouve-Martin (Languages, Literatures, and Cultures, ARTS) – 2023
- Rula Abisaab (Institute of Islamic Studies, ARTS) – 2023
- Brian Trehearne (English, ARTS) – 2023
- Angela Vanhaelen (Art History and Communication Studies, ARTS) – 2023

- Marc McKee (DENTISTRY) – 2022
 - Luda Diatchenko (DENTISTRY) – 2023
 - Maryam Tabrizian (DENTISTRY) – 2023
 - Dieter Reinhardt (DENTISTRY) – 2024
-
- Shaheen Shariff (Integrated Studies in Education, EDUCATION / LAW) – 2022
 - Jacob Burack (Educational & Counselling Psychology, EDUCATION) – 2022
 - Victoria Talwar (Educational and Counselling Psychology, EDUCATION) – 2023
 - Susanne Lajoie (Educational and Counselling Psychology, EDUCATION) – 2023
 - Steven Jordan (Integrated Studies in Education, EDUCATION) – 2023
 - Krista Muis (Educational & Counselling Psychology, EDUCATION) – 2024
-
- Richard Leask (Chemical Engineering, ENGINEERING) – 2022
 - Andrew Higgins (Mechanical Engineering, ENGINEERING) – 2022
 - Andrew Kirk (Electrical & Computer Engineering, ENGINEERING) – 2023
 - Laxmi Sushama (Civil Engineering & Applied Mechanics, ENGINEERING) – 2023
 - Thomas Szkopek (Electrical & Computer Engineering, ENGINEERING) – 2023
 - Martin Rochette (Electrical & Computer Engineering, ENGINEERING) – 2024
 - Inna Sharf (Mechanical Engineering, ENGINEERING) – 2024
 - Stephen Yue (Mining & Materials Engineering, ENGINEERING) – 2024
-
- Fabien Gélinas (LAW) – 2022
 - Peer Zumbansen (LAW) – 2024
 - Alicia Hinarejos (LAW) – 2024
-
- Robert David (MANAGEMENT) – 2023
 - Anthony Masi (MANAGEMENT) – 2023
 - Ernan Haruvy (MANAGEMENT) – 2023
 - Emma Vaast (MANAGEMENT) – 2023
 - Laurette Dubé (MANAGEMENT) – 2024
 - Henry Mintzberg (MANAGEMENT) – 2024
 - Vihang Errunza (MANAGEMENT) – 2024
 - Mehmet Gumus (MANAGEMENT) – 2024
-
- Cecile Rousseau (Psychiatry, MEDICINE) – 2022
 - Mark Eisenberg (Medicine, MEDICINE) – 2022
 - Paul Rowland Goodyer (Pediatrics, MEDICINE) – 2022
 - Melvin Schloss (Pediatric Surgery & Otolaryngology, MEDICINE) – 2023
 - Mary Stevenson (Microbiology & Immunology/Medicine, MEDICINE) – 2024
 - Mara Ludwig (Medicine, MEDICINE) – 2024
 - Roderick McInnes (Biochemistry, MEDICINE) – 2024
 - David Rosenblatt (Human Genetics/Medicine, MEDICINE) – 2024
-
- Julie Cumming (Music Research, MUSIC) – 2022
 - Kevin Dean (Performance, MUSIC) – 2023
 - Gary Scavone (Music Research, MUSIC) – 2023
 - Kyoko Hashimoto (Performance, MUSIC) – 2024

- Wieslaw Woszczyk (Research, MUSIC) – 2024
- Brian Cherney (Research, MUSIC) – 2024
- Marcelo Wanderley (Research, MUSIC) – 2024

- Galen Halverson (Earth and Planetary Sciences, SCIENCE) – 2022
- Catherine Potvin (Biology, SCIENCE / McGill School of Environment, AES) – 2022
- Karine Auclair (Chemistry, SCIENCE) – 2022
- Masad Damha (Chemistry, SCIENCE) – 2023
- Ehab Abouheif (Biology, SCIENCE) – 2024
- Gail Chmura (Geography, SCIENCE) – 2024
- Prakash Panangaden (Computer Science, SCIENCE) – 2024

1.2.6 University Tenure Committees

RECOMMENDATIONS

Approve the appointments of the following professors to the **University Tenure Committees (Senate Pool)**, each for terms beginning May 1, 2021 and ending April 30, 2024:

- **Grace Marquis (Human Nutrition, AES)**
- **Niladri Basu (Natural Resource Sciences, cross appointed in the School of Human Nutrition, AES; Associate member Epidemiology and Biostatistics and McGill School of the Environment)**
- **Jeff Cardille (Natural Resource Sciences, AES)**
- **Murray Humphries (Natural Resource Sciences, AES)**
- **Ji Zhang (DENTISTRY)**
- **Mindy Carter (Integrated Studies in Education, EDUCATION)**
- **Paul Zanazanian (Integrated Studies in Education, EDUCATION)**
- **Armando Bertone (Educational & Counselling Psychology, EDUCATION)**
- **Tara Flanagan (Educational & Counselling Psychology, EDUCATION)**
- **Caroline Temcheff (Educational & Counselling Psychology, EDUCATION)**
- **Lindsay Duncan (Kinesiology and Physical Education, EDUCATION)**
- **Laurent Mydlarski (Mechanical Engineering, ENGINEERING)**
- **Christophe Dubach (Electrical & Computer Engineering, ENGINEERING)**
- **Nik Luka (School of Urban Planning, ENGINEERING)**
- **Michael Kokkolaras (Mechanical Engineering, ENGINEERING)**
- **Yaëll Emerich (LAW)**
- **Evan Fox-Decent (LAW)**
- **Natalie Waters (LIBRARIES)**
- **Emily MacKenzie (LIBRARIES)**
- **Ann Marie Holland (LIBRARIES)**
- **Kunsoo Han (MANAGEMENT)**
- **Robert Kearney (Biomedical Engineering, MEDICINE / Associate Member: Physiology; Physical & Occupational Therapy; Mechanical Engineering)**
- **Rebecca Fuhrer (Epidemiology, Biostatistics and Occupational Health, MEDICINE)**
- **Rose Goldstein (Medicine, MEDICINE)**
- **Richard Margolese (Surgery / Oncology, MEDICINE)**
- **David Thomas (Biochemistry, MEDICINE)**
- **Guillaume Bourgoigne (Music Performance, MUSIC)**
- **Jackie Leclair (Music Performance, MUSIC)**
- **Jean Lesage (Music Research, MUSIC)**
- **Bob Hasegawa (Music Research, MUSIC)**
- **Youla Tsantrizos (Chemistry, SCIENCE)**
- **Sarah Turner (Geography, SCIENCE)**
- **Brigitte Pientka (School of Computer Science, SCIENCE)**

MEMBERSHIP (AS OF MAY 1, 2021):

- Kevin Wade (Animal Science, AES) – 2022
- Reza Salavati (Parasitology, AES) – 2022
- Jaswinder Singh (Plant Science, AES) – 2022
- Ashraf Ismail (Food Science and Agricultural Chemistry, AES) – 2022
- Stan Kubow (Human Nutrition, AES) – 2022
- Grace Marquis (Human Nutrition, AES) – 2024
- Niladri Basu (Natural Resource Sciences, cross appointed in the School of Human Nutrition, AES; Associate member Epidemiology and Biostatistics and McGill School of the Environment) – 2024
- Jeff Cardille (Natural Resource Sciences, AES) – 2024
- Murray Humphries (Natural Resource Sciences, AES) – 2024

- Brian Cowan (History and Classical Studies, ARTS) – 2022
- Sandra Hyde (Anthropology, ARTS) – 2022
- Eun Park (School of Information Studies, ARTS) – 2022
- Dietlind Stolle (Political Science, ARTS) – 2022
- Darin Barney (Art History & Communications, ARTS) – 2023
- John Galbraith (Economics, ARTS) – 2023
- Ollivier Dyens (Dept. des littératures de langue française, de traduction et de création, ARTS) – 2023

- Peter Chauvin (DENTISTRY) – 2022
- Richard Hovey (DENTISTRY) – 2022
- Jocelyne Feine (DENTISTRY) – 2022
- Paul Allison (DENTISTRY) – 2022
- Dieter Reinhardt (DENTISTRY) – 2023
- Ji Zhang (DENTISTRY) – 2024

- Annette Korner (Educational & Counselling Psychology, EDUCATION) – 2022
- Ada Sinacore (Educational & Counselling Psychology, EDUCATION) – 2022
- Anila Asghar (Integrated Studies in Education, EDUCATION) – 2022
- Mindy Carter (Integrated Studies in Education, EDUCATION) – 2024
- Paul Zanazanian (Integrated Studies in Education, EDUCATION) – 2024
- Armando Bertone (Educational & Counselling Psychology, EDUCATION) – 2024
- Tara Flanagan (Educational & Counselling Psychology, EDUCATION) – 2024
- Caroline Temcheff (Educational & Counselling Psychology, EDUCATION) – 2024
- Lindsay Duncan (Kinesiology and Physical Education, EDUCATION) – 2024

- Jun Song (Mining & Materials Engineering, ENGINEERING) – 2022
- Mustafa Kumral (Mining & Materials Engineering, ENGINEERING) – 2022
- Anne Kietzig (Chemical Engineering, ENGINEERING) – 2022
- YaoYao Fiona Zhao (Mechanical Engineering, ENGINEERING) – 2022
- Dominic Frigon (Civil Engineering & Applied Mechanics, ENGINEERING) – 2023
- Laurent Mydlarski (Mechanical Engineering, ENGINEERING) – 2024
- Christophe Dubach (Electrical & Computer Engineering, ENGINEERING) – 2024

- Nik Luka (School of Urban Planning, ENGINEERING) – 2024
- Michael Kokkolaras (Mechanical Engineering, ENGINEERING) – 2024

- Jaye Ellis (LAW) – 2022
- Lara Khoury (LAW) – 2022
- Lionel Smith (LAW) – 2023
- Ram Jakhu (LAW) – 2023
- Yaëll Emerich (LAW) – 2024
- Evan Fox-Decent (LAW) – 2024

- Carole Urbain (LIBRARIES) – 2022
- Joseph Hafner (LIBRARIES) – 2022
- Eamon Duffy (LIBRARIES) – 2022
- Natalie Waters (LIBRARIES) – 2024
- Emily MacKenzie (LIBRARIES) – 2024
- Ann Marie Holland (LIBRARIES) – 2024

- Animesh Animesh (MANAGEMENT) – 2022
- Ruslan Goyenko (MANAGEMENT) – 2022
- Paola Perez-Aleman (MANAGEMENT) – 2022
- Sergei Sarkissian (MANAGEMENT) – 2022
- Hamid Etemad (MANAGEMENT) – 2022
- Kunsoo Han (MANAGEMENT) – 2024

- Heather Durham (Neurology & Neurosurgery, MEDICINE) – 2022
- Hugh Clarke (Obstetrics & Gynecology, MEDICINE) – 2022
- Kathleen Mullen (Ophthalmology, MEDICINE) – 2022
- Nicole Beauchemin (Oncology, MEDICINE) – 2023
- Robert Kearney (Biomedical Engineering, MEDICINE / Associate Member: Physiology; Physical & Occupational Therapy; Mechanical Engineering) – 2024
- Rebecca Fuhrer (Epidemiology, Biostatistics and Occupational Health, MEDICINE) – 2024
- Rose Goldstein (Medicine, MEDICINE) – 2024
- Richard Margolese (Surgery / Oncology, MEDICINE) – 2024
- David Thomas (Biochemistry, MEDICINE) – 2024

- Jon Wild (Music Research, MUSIC) – 2022
- Matt Haimovitz (Music Performance, MUSIC) – 2022
- Patrick Hansen (Music Performance, MUSIC) – 2022
- Kyoko Hashimoto (Music Performance, MUSIC) – 2022
- Axel Strauss (Music Performance, MUSIC) – 2022
- Guillaume Bourgogne (Music Performance, MUSIC) – 2024
- Jackie Leclair (Music Performance, MUSIC) – 2024
- Jean Lesage (Music Research, MUSIC) – 2024
- Bob Hasegawa (Music Research, MUSIC) – 2024

- Paul François (Physics, SCIENCE) – 2022
- Melanie Dirks (Psychology, SCIENCE) – 2022
- Alanna Watt (Biology, SCIENCE) – 2022
- Tracy Webb (Physics, SCIENCE) – 2023
- John Gyakum (Atmospheric and Oceanic Sciences, SCIENCE) – 2023
- Virginie Millien (Redpath Museum, SCIENCE) – 2023
- Youla Tsantrizos (Chemistry, SCIENCE) – 2024
- Sarah Turner (Geography, SCIENCE) – 2024
- Brigitte Pientka (School of Computer Science, SCIENCE) – 2024

1.4 REVIEW OF TERMS OF REFERENCE

1.4.1 SENATE STEERING COMMITTEE

RECOMMENDATION

Approve the proposed revisions to the Senate Steering Committee's terms of reference, as presented in Appendix A.

BACKGROUND

Further to a commitment made in March 2019, the Steering Committee's governance processes were reviewed in Fall 2019, focusing particularly on the review of questions and motions.

Following the review, the Steering Committee approved Guidelines for the Review of Questions and Motions (the "Guidelines") on November 26, 2019, and Senate approved revisions to the Senate Standing Rules of Procedure (the "Rules") on November 18, 2020. The Steering Committee's terms of reference were last reviewed in 2015. Revisions are now being proposed to ensure alignment with the Guidelines and the Rules.

Key amendments being proposed include:

- Cosmetic changes, such as the addition of headings and subheadings, bulleted lists and separating the Committee's responsibilities into functions that are subject to the authority of Senate and functions that are delegated to the Committee by Senate.
- Clarifications with respect to the Committee's responsibilities, for example, specifying that its authority to approve the granting of degrees is limited to degrees in course (not honorary degrees) and expressly mentioning that it can develop guidelines, as necessary, for the purpose of operationalizing its mandate and approve confidential minutes of Senate.
- Updates to the section regarding the review of questions and motions [s. 3.2(d) of the revised version] to reflect the amendments made to the Senate Standing Rules of Procedure.
- Removal of the section regarding actions taken with respect to questions and motions [s. 6.1 of the current version] as it was included (and expanded upon) in the Guidelines.

1.4.2 JOINT-BOARD SENATE COMMITTEE ON EQUITY

RECOMMENDATIONS

Approve the creation of the Working Group to Review the Joint Board Senate Committee on Equity's Terms of Reference, as presented in Appendix B.

*Approve the appointment of **Senator Ipek Türeli** the Working Group to Review the Joint Board Senate Committee on Equity's Terms of Reference.*

BACKGROUND

The Terms of Reference of the Nominating Committee specify that the Committee shall receive and recommend for approval the creation of special committees charged with specific consideration of issues under Senate's mandate. A proposal has been developed for the consideration by the Nominating Committee to establish a working group to review the JBSCE's terms of reference (Appendix A). The Nominating Committee will also be asked to make recommendations concerning the Senate representative on the working group. (Appendix B).

Established in 1994, the JBSCE's terms of reference have never been subject to a comprehensive review. Given the increased recognition of equity's centrality to McGill's academic mission, notably through instruments such as:

- the [Strategic Academic Plan](#)
- the [Strategic Research Plan](#)
- the [Strategic EDI Plan](#)
- the [Report of the Task Force on Indigenous Studies and Indigenous Education](#)
- the [Action Plan to Address Anti-Black Racism](#)

a review of the JBSCE's terms of reference is opportune. Such a review should evaluate whether McGill's governance capacities can support McGill's enhanced institutional commitments to equity.

II. FOR THE INFORMATION OF SENATE

1.1 REPORT ON STATUTORY SELECTION COMMITTEE PROCESS (2019-2020)

The process for the formation of Statutory Selection Committees (SSCs), which is described in document D09-49, “Formation of Statutory Selection Committees,” as amended by Senate on March 24, 2010 and May 18, 2011, requires that a report be provided to Senate for information indicating in aggregate form a summary of the SSC process, including such items as the number of SSCs constituted, the members of the pool appointed in that year, the distribution of candidates by faculty/unit, and the number of promotions recommended.

During the reporting period from September 1, 2019 through August 31, 2020, 38 SSCs were constituted. The table below provides a summary of the process.

Faculties/Unit	No. of promotions recommended	No. of promotions denied	No. of Senate representatives who served
Agricultural & Environmental Sciences	2	0	2
Arts	3	0	2
Dentistry	2	0	3
Education	2	0	2
Engineering	1	0	2
Law	1	0	2
Management	4	1	6
Medicine	12	0	8
Music	0	0	0
Science	8	0	4
Libraries	3	0	2
TOTAL	38	1	

The following Senate representatives served on the SSCs:

- Brian Cherney (Music)
- Karin Bauer (Arts)
- Maryam Tabrizian (Dentistry)
- Jeffrey Derevensky (Education)
- Warren Gross (Engineering)
- Robert David (Management)
- Karine Auclair (Science)
- Luc Mongeau (Engineering)
- Barbel Knauper (Science)
- Johanne Poirier (Law)
- Shanling Li (Management)
- Hans Ola Ericsson (Music)
- Jacob Burack (Education)
- Peter Schubert (Music)
- Joann Whalen (AES)
- Brian Cherney (Music)
- Shaheen Shariff (Education)
- Tal Arbel (Engineering)
- Steven Huebner (Music)



<p style="text-align: center;">Senate Steering Committee Terms of Reference</p>
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1. MANDATE OF THE COMMITTEE

The Senate Steering Committee is a Standing Committee of Senate charged with proposing the Senate agenda and carrying out routine business matters, as described below.

2. GENERAL PROVISIONS

The Committee shall:

- a. Meet approximately one week prior to every Senate meeting.
- b. Submit a written report to Senate at each meeting on all actions taken by the Committee.
- c. Develop guidelines, as necessary, for the purpose of operationalizing its mandate.

1.3. SPECIFIC AREAS OF RESPONSIBILITY

Without limiting the generality of the foregoing, the Committee shall perform functions subject to the authority of Senate and functions delegated by Senate, as follows:

3.1 Functions subject to the authority of Senate

The Committee shall recommend to Senate for approval:

- a. The Senate agenda following review of the draft developed by the Secretary-General.
- b. Items related to the development of the agenda and the Senate meeting, including:
 - Assignment of speaking rights;
 - Assigned items for confidential session and committee of the whole;
 - Time allotted for discussion of agenda items;
 - Appointments of Acting Chairs for Senate meetings;
 - Other items of relevance to the conduct of Senate meetings.

b.c. The minutes of the last Senate meeting.

3.2 Functions delegated to the Committee by Senate

The Committee shall:

- 1.—
 - a. 2.—Review the Senate calendar of business including any follow up on matters arising from decisions and discussion at Senate. The Secretary-General or the Committee Chair shall provide a verbal report to the Steering Committee on follow-up from Senate decisions/discussion at each meeting.

b. Approve confidential minutes of Senate.

- ~~3. Consider and report, in writing, to Senate recommendations related to the development of the agenda and the Senate meeting, including recommendations for approval of the minutes of the last meeting, assignment of speaking rights, assigned items for confidential session and committee of the whole, time allotted for discussion per item as required, open discussion topics, questions submitted by Senators, appointments of acting Chairs and other items of relevance to the conduct of Senate meetings. The written report of actions taken by the Steering Committee shall be submitted to Senate at each meeting.~~
- ~~4. Recommend to Senate, the approval of the Senate agenda following review of the draft developed by the Secretary General;~~

c. ~~5.~~ Solicit open discussion topics from Senators through the Secretariat ~~at the beginning of the governance year~~. The Committee may select the open discussion topic(s) for the governance year and may task a Steering Subcommittee working group with the preparation of appropriate background materials for the open discussion.

d. ~~6.~~ Review written questions ~~(~~or~~and motions)~~ submitted for the Senate Question and Motion Period and determine their suitability for consideration by Senate bearing in mind ~~the following guidelines set out in Section VIII~~ Section 9 of the Senate Standing Rules of Procedure addressing the Question and Motion Period and the Guidelines for the Review of Questions and Motions ÷

~~“Question Period...should not be generally used as an opportunity to solicit opinions of individuals, to pose highly speculative questions, or to request information which is readily available through other sources.”~~

~~6.1 In reviewing written questions/motions, the Steering Committee may:~~

- ~~a) Decide to include the question/motion on the agenda of the next scheduled Senate meeting, or to defer the question/motion to the agenda for the next Senate meeting, and advise the Principal on the appropriate officer to answer the question;~~
- ~~b) Refer the question/motion back to the submitter(s) for revision and resubmission with such suggested changes as the Steering Committee may advise;~~
- ~~c) Determine that the question addresses a largely non-academic issue and direct the questioner(s) to refer the question in the first instance to the responsible University officer.~~

e. ~~7.~~ Have the delegated authority of Senate to Formally approve the granting of degrees, and diplomas and certificates conferred by McGill University (not including honorary degrees). provided that the same degree of formality obtained in Senate presentation of degrees is assured. The Steering Committee will report such degree granting activities to Senate at the earliest possible opportunity.

2.4.COMPOSITION ~~Composition:~~

The Committee shall be composed of ten members, as follows:

- The Principal, Chair (ex officio)
- The Provost and Vice-Principal (Academic) or delegate (ex officio)
- One Dean selected on the recommendation of the Provost (ex officio)
- Five members from among the elected academic or administrative and support staff members of Senate, nominated and elected by all members of Senate, other than student members
- Two student members of Senate (one undergraduate and one graduate), nominated and elected by student members of Senate

The Secretary-General ~~(Committee Secretary)~~ shall serve as secretary to the Committee.

Source: Senate Minute 11, September 30, 1987
Amendments: Senate Minute 5, September 16, 1993
Senate Minute 120, May 15, 1996
Senate Minute 6, May 21, 1997

Senate Minute 6, November 10, 1999
Senate Minute IIB4.2, May 20, 2009
Senate Minute IIB 6.1.2, May 15, 2013
Senate Minute IIB5, November 20, 2013
Senate Minute IIB3, March 18, 2015

DRAFT



**Senate Steering Committee
Terms of Reference**

1. MANDATE OF THE COMMITTEE

The Senate Steering Committee is a Standing Committee of Senate charged with proposing the Senate agenda and carrying out routine business matters, as described below.

2. GENERAL PROVISIONS

The Committee shall:

- a. Meet approximately one week prior to every Senate meeting.
- b. Submit a written report to Senate at each meeting on all actions taken by the Committee.
- c. Develop guidelines, as necessary, for the purpose of operationalizing its mandate.

3. SPECIFIC AREAS OF RESPONSIBILITY

Without limiting the generality of the foregoing, the Committee shall perform functions subject to the authority of Senate and functions delegated by Senate, as follows:

3.1 Functions subject to the authority of Senate

The Committee shall recommend to Senate for approval:

- a. The Senate agenda following review of the draft developed by the Secretary-General.
- b. Items related to the development of the agenda and the Senate meeting, including:
 - Assignment of speaking rights;
 - Assigned items for confidential session and committee of the whole;
 - Time allotted for discussion of agenda items;
 - Appointments of Acting Chairs for Senate meetings;
 - Other items of relevance to the conduct of Senate meetings.
- c. The minutes of the last Senate meeting.

3.2 Functions delegated to the Committee by Senate

The Committee shall:

- a. Review the Senate calendar of business including any follow up on matters arising from decisions and discussion at Senate. The Secretary-General or the Committee Chair shall provide a verbal report to the Steering Committee on follow-up from Senate decisions/discussion at each meeting.
- b. Approve confidential minutes of Senate.

- c. Solicit open discussion topics from Senators through the Secretariat. The Committee may select the open discussion topic(s) for the governance year and may task a working group with the preparation of appropriate background materials for the open discussion.
- d. Review written questions and motions submitted for the Senate Question and Motion Period and determine their suitability for consideration by Senate bearing in mind Section 9 of the Senate Standing Rules of Procedure addressing the Question and Motion Period and the [Guidelines for the Review of Questions and Motions](#).
- e. Formally approve the granting of degrees, diplomas and certificates conferred by McGill University (not including honorary degrees).

4. COMPOSITION

The Committee shall be composed of ten members, as follows:

- The Principal, Chair (ex officio)
- The Provost and Vice-Principal (Academic) or delegate (ex officio)
- One Dean selected on the recommendation of the Provost (ex officio)
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Senate Minute IIB3, March 18, 2015

Working Group to Review the Joint Board Senate Committee on Equity's Terms of Reference

MANDATE

A Working Group to Review the Joint Board Senate Committee on Equity (“JBSCE”)’s Terms of Reference (“Working Group”) is struck to review and make recommendations for the JBSCE’s Terms of Reference. This Working Group will investigate and respond to the following questions:

- Can the JBSCE’s mandate and composition – as currently framed – support, from a governance perspective, McGill’s institutional commitments to equity?
- Do the JBSCE’s Terms of Reference reflect best practices for central equity governance committees, as determined through a benchmarking study of peer (U15) institutions?
- Do the JBSCE’s Terms of Reference align with those of other Senate and Board committees?

The Working Group will conduct its review and submit a report that responds to these questions and includes recommendations no later than 30 June 2021.

COMPOSITION

- Associate Provost (Equity & Academic Policies) – Chair
- 1 Senator appointed by Senate
- 1 Governor or Governor Emeritus/Emerita appointed by the Board
- 2 current or past JBSCE members, one of whom is academic staff and one of whom is administrative staff, appointed by the Chair of the JBSCE
- PGSS and SSMU Equity Commissioners