

**TO:** Senate

**FROM:** Ms. Edyta Rogowska, Secretary-General

**SUBJECT:** Follow-up on Question Regarding Senate Steering Committee Documents

**MEETING DATE:** March 27, 2019

As requested at the February 20, 2019 Senate meeting, information on the number of questions and motion submitted to the Senate Steering Committee for review and the number of questions and motions accepted for inclusion on Senate agendas was compiled and summarized in the table below. The information is provided for the current year and the past five years.

	<b>2018-Feb 2019 (in progress)</b>	<b>2017-2018</b>	<b>2016-2017</b>	<b>2015-2016</b>	<b>2014-2015</b>	<b>2013-2014</b>
<b>Total number of questions and motions submitted to the Secretariat</b>	7 (5 questions and 2 motions)	10 (8 questions and 2 motions)	22 (20 questions and 2 motions)	19 (19 questions and 0 motions)	20 (20 questions and 0 motions)	17 (15 questions and 2 motions)
<b>Number of questions and motions that were withdrawn by submitters prior to Steering Committee meeting</b>	1 motion	0	1 question	1 question	0	1 question
<b>Number of questions and motions submitted to the Steering Committee for review</b>	6	10	21	18	20	16
<b>Number of questions and motions accepted by the Steering Committee (either as is or with revisions)</b>	4 (1 of which was deferred to a later meeting)	5 (none of which were deferred to a later meeting)	15 (1 of which was deferred to a later meeting)	16 (2 of which were deferred to a later meeting)	19 (3 of which were deferred to a later meeting)	12 (1 of which was deferred to a later meeting)
<b>Number of questions and motions reviewed by Steering that were <u>not</u> accepted for inclusion on Senate agenda</b>	2 (1 question and 1 motion)	5* (5 questions and 0 motions)	6** (5 questions and 1 motion)	2 (2 questions and 0 motions)	1 (1 question and 0 motions)	4 (2 questions and 2 motions)

Notes:

- Average percentage of submissions accepted by the Steering Committee (2013-present): 78%
- Reasons questions or motions were not accepted by the Steering Committee for inclusion on Senate agendas include:
  - The information requested was readily available.
  - The questions concerned matters that were under negotiation between the University and a union.

- The questions or motions concerned non-academic matters (for example, some questions concerned HR matters).
- The questions would be addressed in the context of a presentation of a report on the same meeting agenda.
- The questions or motions were more suitable for an open discussion or for discussion at another venue (for example, one motion was directed to the Academic Policy Committee for consideration).
- \*More particularly, in 2017-18:
  - 2 questions related to HR matters and were referred to the responsible University officer for a response;
  - 2 questions were answered in the context of the presentation of a report on the same meeting agenda;
  - 1 question was already answered at a previous Senate meeting.
- \*\*More particularly, in 2016-17:
  - 1 question was incorporated in the February 2018 Senate open discussion
  - 1 question was accepted with revisions but the Senators never submitted a revised question;
  - 1 motion concerned matters that were already being addressed by the Nominating, Governance and Ethics Committee of the Board of Governors;
  - 1 question concerned student fees and was referred directly to PGSS for a response;
  - 1 question was addressed at another venue;
  - 1 question concerned information that was readily available and the Senator was referred to the appropriate resources.