

POLICY NAME	POLICY CONCERNING SMOKING AT MCGILL UNIVERSITY
Approving Body	Board of Governors
Initial Approval Date	December 12, 2017
Date of last review	
Date of next review	December 12, 2022
Executive Sponsor	Vice-Principal (Administration and Finance)
Related Documents	<ul style="list-style-type: none"> - <i>Tobacco Control Act</i>, CQLR c L-6.2 - <i>Act to bolster tobacco control</i>, SQ 2015, c 28 - Le ministère de la Santé et des Services sociaux (MSSS). [2016] <i>Orientations ministérielles - Politique de lutte contre le tabagisme dans les établissements d'enseignement collégial ou universitaire</i>. 16-006-14. Québec: MSSS. - Procedure concerning Smoking at McGill University

PART I – PURPOSE AND SCOPE

- 1.1** This Policy and its procedures aim to regulate smoking at McGill University (“University”) in order to comply with the *Tobacco Control Act* CQLR c L-6.2, (“Act”) and the Departmental guidelines for Tobacco Control Policy in Colleges and Universities from the Department of Health and Social Services which require university-level educational institutions to adopt a tobacco control policy geared to establishing a smoke-free environment in order to promote and preserve the health and well-being of all members of the University community, while allowing for the exercise of personal choice.
- 1.2** The purpose of this Policy is to reduce exposure to second-hand smoke, reduce social exposure to smoking, and ensure a safer, healthier and cleaner campus for the entire McGill community.
- 1.3** This Policy applies to all members of the University community (“Community Members”).
- 1.4** This Policy applies to all University-owned and occupied property in the Province of Quebec (collectively “University Property”), with the exception of immovable property leased to the University and private residential properties leased from the University.
- 1.5** This Policy supersedes and replaces any and all existing policies related to smoking and tobacco at the University.

PART II –CONTENT

2. DEFINITIONS

For purposes of this Policy,

- 2.1** ‘Smoking’ is defined as the usage or consumption of any product whether or not it contains or otherwise utilizes tobacco or tobacco-derived substances, and emits a vapor or smoke.
- 2.2** ‘University Property’ includes the interior and exterior campus areas of any University campus in the Province of Quebec. University Property includes buildings, structures, parking lots, grounds, and outdoor areas owned and occupied by the University, and vehicles owned, leased or rented by the University. Private vehicles on University-owned and occupied land or in University-owned and occupied parking structures are also subject to this Policy.
- 2.3** ‘Community Members’ include, but are not limited to, employees, contractors, sub-contractors, students, visitors, and guests of the University.
- 2.4** ‘Designated Smoking Areas’ refer to identified exterior campus areas designated under this Policy and its Procedure as places where smoking is permitted.

3. POLICY

- 3.1** Smoking is prohibited outside any Designated Smoking Area on University Property. Smoking on University Property is permitted only within outdoor Designated Smoking Areas.
- 3.2** The University shall remove any smoking receptacles located outside the Designated Smoking Areas, and ensure that a sufficient number of signs are posted on University Property so as to identify that smoking is prohibited outside Designated Smoking Areas, in accordance with the *Act*.
- 3.3** The University shall place smoking receptacles along the perimeter of University Property to minimize impact on public property.
- 3.4** Designated Smoking Areas are a transitional measure and will be phased out within a maximum period of five years from this Policy’s effective date, making the University completely smoke-free.

4. EDUCATION AND OUTREACH

- 4.1** Educational campaigns, outreach, communication and the promotion of tobacco cessation treatment options will be the primary means to promote compliance. A comprehensive education and outreach campaign, including resources and referrals for cessation will be made available as part of campus implementation programs. These resources and referrals are outlined in the Procedure.

5. EVALUATION, MONITORING AND REPORTING

- 5.1** A baseline survey, in addition to a follow-up survey every two years, will be administered by the University to students, staff and faculty to determine the impact of the Policy.
- 5.2** In accordance with the Act, a report on the application of this Policy will be submitted to the Board of Governors every two years.
- 5.3** The results of this survey and the report on the application of the Policy will be provided to the Minister of Health and Social Services within 60 days of its submission to the Board of Governors.

PART III – AUTHORITY TO APPROVE PROCEDURES

- 6.1** The Vice-Principal (Administration and Finance) has the authority to establish and amend procedures necessary for the purpose of implementing this Policy.

PART IV – REVIEW

- 7.1** This Policy will come into force May 1, 2018.
- 7.2** This Policy will be reviewed by the Board of Governors every five years following its effective date.