

PROCEDURE TITLE	PROCEDURE CONCERNING SMOKING AT MCGILL UNIVERSITY
Executive Sponsor	Vice-President (Administration and Finance)
Initial Approval Date	December 12, 2017
Date of Last Review	March 23, 2023

Related Documents	<ul style="list-style-type: none"> - Policy Concerning Smoking at McGill University - <i>Tobacco Control Act</i>, CQLR c. L-6.2 - <i>Act to bolster tobacco control</i>, SQ 2015, c. 28 - Le ministère de la Santé et des Services sociaux (MSSS). [2016] <i>Orientations ministérielles - Politique de lutte contre le tabagisme dans les établissements d'enseignement collégial ou universitaire</i>. 16-006-14. Québec: MSSS.
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PART I – PURPOSE AND SCOPE

1. PURPOSE

- 1.1 McGill University is committed to promoting an equitable environment where the fundamental rights of all of its members are respected.
- 1.2 This Procedure facilitates the implementation of the Policy concerning Smoking at McGill University (“Policy”).
- 1.3 The Vice-President (Administration and Finance) has the authority to amend this Procedure from time to time.

PART II – PROCEDURAL CONTENT

2. DESIGNATED SMOKING AREAS

- 2.1 Pursuant to the Policy, Smoking on University Property is permitted only within outdoor Designated Smoking Areas, which shall:
 - (a) be indicated by posted signage, lighting or simple landscaping;
 - (b) be equipped with smoking-related infrastructure such as receptacles;
 - (c) be used only for tobacco smoking or vaping, and for no other activities; and
 - (d) be located outside a 9-metre radius from any entrance, air-vent or openable window communicating with any University Property.
- 2.2 A map of Designated Smoking Areas on Downtown Campus is included as Appendix A.1.
- 2.3 A map of Designated Smoking Areas on Macdonald Campus and the Gault Nature Reserve is included as Appendix A.2.



Designated Smoking Areas at the Upper Residences and Solin Hall will remain in place beyond five years.

3. IMPLEMENTATION

- 3.1** The University's Office of Environment Health and Safety is responsible for the implementation and administration of this Policy.
- 3.2** Communications related to this Policy will be managed by the Communications and External Relations Office in coordination with the Office of Environmental Health and Safety.

4. COMPLIANCE

- 4.1** Community Members are responsible for enforcing compliance with this Policy.
- 4.2** The University is not attempting to stigmatize those who smoke, nor create conflict within the campus community. When informing someone about the Policy, the conversation should be factual and avoid using judgmental statements or personal attacks. Community Members that feel they are directly harassed by another member of the campus community should contact the Office of Mediation and Reporting <http://www.mcgill.ca/omr/>
- 4.3** Resources and referrals for cessation are outlined in Appendix B.
- 4.4** This Policy will be self-enforced by the Community Members. Enforcement will include the following:
 - (a)** Trained McGill Security Agents will seek to inform anyone who is ignoring/unaware of the Policy;
 - (b)** Student associations will create student outreach teams to educate anyone who is ignoring/unaware of the Policy. These teams should ideally be activated every September;
 - (c)** University directors and managers will educate all faculty and staff on the Policy and speak directly to anyone who is ignoring/unaware of the Policy.

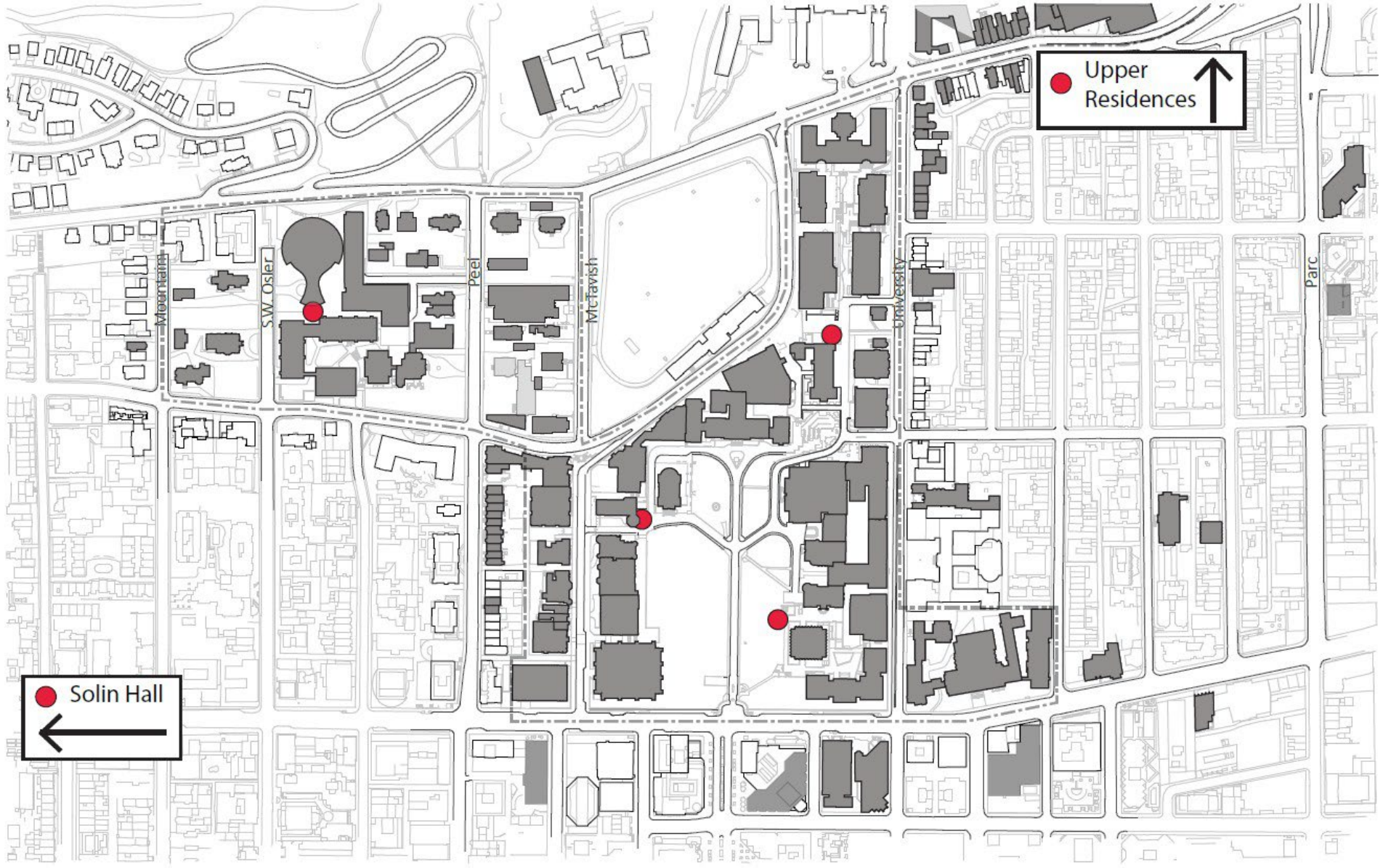
5. EXCEPTIONS

5.1 Exceptions to this Policy may be requested in writing to the Office of Environmental Health and Safety for consideration and written approval. Such exceptions may include, but are not limited to:

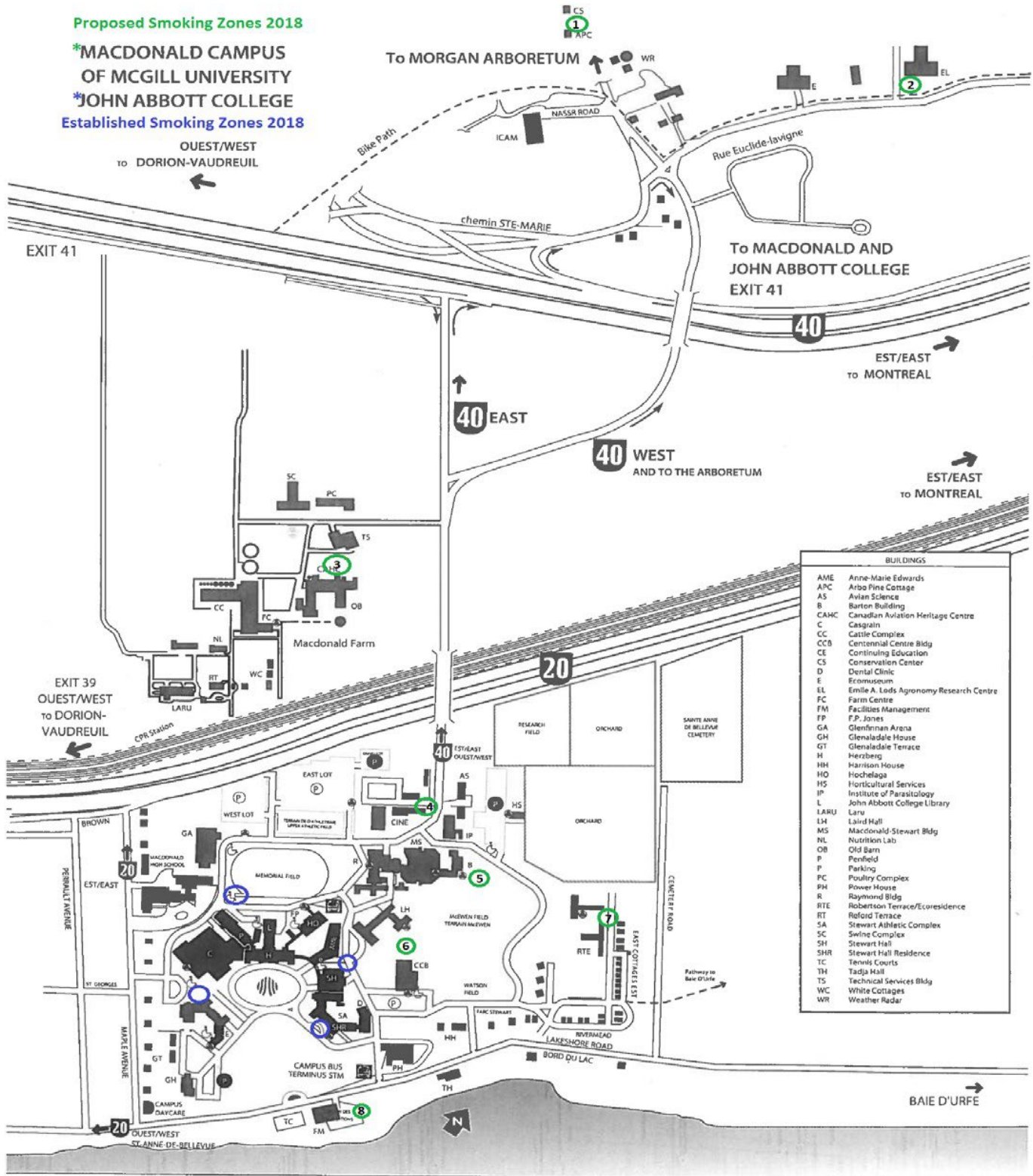
- (a)** First Nations traditional, cultural or spiritual activities;
- (b)** Official academic research;
- (c)** University-sponsored theatrical or performance events.

5.2 No exception may be made to this Policy without the prior written consent of the Office of Environmental Health and Safety.

Appendix A.1 – Map of Designated Smoking Areas on Downtown Campus



Appendix A.2 – Map of Designated Smoking Areas on Macdonald Campus and the Gault Nature Reserve



Appendix B – Resources and Referrals for Cessation

The following resources are available to assist members of the McGill community in quitting smoking:

a) Counselling

- Students have access to psychology and/or counselling through:
 - Régie de l'assurance maladie du Québec (RAMQ) coverage for all residents of Québec through a Centre Local de Services Communautaires (CLSC);
 - McGill Counseling & Mental Health Services; or
 - Private sessions are covered for SSMU and International Students through their respective Benefits Packages.
- Staff have access to psychology and/or counselling through:
 - RAMQ coverage for all residents of Québec through a CLSC;
 - Private sessions are covered through their Benefits Package.

b) Cessation Tools (e.g. gum, patches, etc.)

- Students have access to prescribed cessation tools through:
 - RAMQ coverage for all residents of Québec; coverage offers three (3) consecutive months of treatments annually;
 - Canadian (non-Québec) residents may be reimbursed for treatments through their Provincial health care plans (must be validated on a case-by-case basis);
 - SSMU, PGSS and MCSS students have additional coverage through their respective Benefits Packages.
- Staff have access to prescribed cessation tools through:
 - RAMQ coverage for all residents of Québec; coverage offers three (3) consecutive months of treatments annually.