

**TABLE A: CONTRACT CLASSES ESTABLISHED PURSUANT TO ARTICLE 26 OF
THE POLICY**

The following tables (“collectively Table A”) establish by portfolio, contracts whose execution falls under the authority of the signing officers identified therein.

In accordance with article 29 of the Policy, the contract classes may not be delegated by the signing officer to other positions.

In accordance with article 28 of the Policy, a second signature is required for contracts of a value greater than \$1 million. The second signature will be obtained based on the requirements of a procedure established for this purpose.

Annotations have been added under position titles to provide the names of incumbent signing officers.

1. Provost and Vice-Principal (Academic)

Contract Class and Definition	Contract Type (Examples)	Signing Officer	Maximum Limit (\$)
<p>1.1 Canada Research Chairs</p> <p>The CRC program at McGill pertains to the Government of Canada program, administered by the Tri-agency Institutional Programs Secretariat (TIPS).</p>	<p>This contract class includes:</p> <ul style="list-style-type: none"> Grant agreements and grant applications to the Canada Research Chair programs 	<p>Provost and Vice-Principal (Academic)</p> <p>Professor Christopher Manfredi</p>	<p>\$4 million</p>
<p>1.2 International Partnership Affiliation Agreements</p> <p>International projects include research, development, training and service activities with or for foreign parties. These include participation in fundamental or applied research teams or networks, delivery of education or training programs abroad, and</p>	<p>This contract class includes partnerships agreements on international such as:</p> <ul style="list-style-type: none"> Memoranda of understanding (MOU) and memoranda of agreement (MOA) with international institutions Agreements with the Canadian government or other Canadian 	<p>a) Provost and Vice-Principal (Academic)</p> <p>Professor Christopher Manfredi</p>	<p>\$4 million</p>

<p>support to professorial mobility or student exchange activities.</p> <p>International project agreements are contracts to enter into international projects between the University and any government, or any of its departments or agencies or any international educational organization.</p> <p>These include agreements to enter into international projects with the Canadian government or one of its ministries, the provincial government or one of its ministries, foreign government or one of its ministries, philanthropic organizations, and international financial institutions.</p>	<p>entities that fund international research, mobility and programs</p> <ul style="list-style-type: none"> • Student exchange agreements 	<p>b) Deputy Provost (for student exchange agreements) Professor Fabrice Labeau</p>	<p>\$2 million</p>
<p>1.3 Academic Pursuit Agreements</p> <p>Academic pursuit agreements are agreements for the pursuit of any academically related activity, within or outside the University premises including, without limitation, the establishment or management of an arrangement, program, or organization, publishing contracts, conference agreements, training agreements,</p>	<p>This contract class includes:</p> <ul style="list-style-type: none"> • Institutional Affiliation Agreements 	<ul style="list-style-type: none"> • Provost and Vice-Principal (Academic) Professor Christopher Manfredi • Associate Provost (Equity and Academic Policies) Professor Angela Campbell • Dean & Associate Provost (Graduate Education) Professor Josephine Nalbantoglu 	<p>\$4 million</p> <p>\$2 million</p> <p>\$1 million</p>

survey contracts, editing and copyright agreements.	<ul style="list-style-type: none"> Academic Program and Project Agreements (not involving the sale of goods and services) 	Provost and Vice-Principal (Academic) Professor Christopher Manfredi	\$4 million
	<ul style="list-style-type: none"> Sale of academic goods, services, and activities 	Provost and Vice-Principal Academic Professor Christopher Manfredi	\$4 million
		Deans, for their own Faculty	\$ 1 million
	<ul style="list-style-type: none"> Academic exchange agreements, other than research exchange agreements 	Provost and Vice-Principal (Academic) Professor Christopher Manfredi	\$4 million
Associate Provost (Equity and Academic Process) Professor Angela Campbell		\$1 million	
<ul style="list-style-type: none"> Publishing and copyright agreements, academic training and professional development agreements 	Provost and Vice-Principal (Academic) Professor Christopher Manfredi	\$4 million	

2. Vice-Principal (Administration and Finance)

Contract Class and Definition	Contract Type (Examples)	Signing Officer	Maximum Limit (\$)
<p>2.1 Acquisition of Immoveable Property</p> <p>Immoveable Property means any immovable property owned by or premises leased by RIAL or vested in RIAL wherever situated. All property is categorized as investment property, academic property, non-academic property, or residence.</p> <p>Acquisition relates to any contract under which the University gains real rights in immovable property, either through purchase, rights of superficies, emphytheusis, usufruct or similar arrangements.</p>	<p>This contract class includes:</p> <ul style="list-style-type: none"> Contracts concerning the acquisition of immoveable property 	<p>a) Vice-Principal (Administration and Finance) Professor Yves Beauchamp</p>	<p>\$4 million</p>
<p>2.2 Servitudes</p> <p>Servitudes supporting the University's acquisition or the grant of conditional rights of use with respect to immovable property.</p>	<p>This contract class includes:</p> <ul style="list-style-type: none"> Servitudes for the acquisition of conditional rights of use with respect to immovable property 	<p>a) Vice-Principal (Administration and Finance) Professor Yves Beauchamp</p>	<p>\$4 million</p>
		<p>b) Executive Director, Campus Planning and Development Office T.B.D.</p>	<p>\$ 1 million</p>

	<ul style="list-style-type: none"> • Servitudes supporting the grant of conditional rights of use with respect to immovable property 	a) Vice-Principal (Administration and Finance) Professor Yves Beauchamp	\$ 1 million
2.3 Leases (except for student residences) Lease means a contract by which a party acquires or cedes personal rights in immovable property.	This contract class includes: <ul style="list-style-type: none"> • Lease of immovable property, as lessor or lessee • Lease of residence accommodation • Lease of rental dwellings for short-term use 	a) Vice-Principal (Administration and Finance) Professor Yves Beauchamp	\$4 million
		b) Executive Director, Campus Planning and Development Office T.B.D. Director, c) Administration Academic & Administrative Services, FAES (only for Residential Leases for Staff Housing at Macdonald Campus) Ms. Christine Butler	\$ 1 million \$100,000

Contract Class and Definition	Contract Type (Examples)	Signing Officer	Maximum Limit (\$)
Construction and Renovation			
<p>2.4 Construction and Renovation A contract by which materials and services are purchased, rented, or otherwise obtained for the purpose of or related to the construction, renovation, repair or alteration, of immoveable property owned by or vested in RIAL wherever situated including, but without limitation, contracts for professional services, general contracts, and sub-contracts.</p>	<p>This contract class includes:</p> <ul style="list-style-type: none"> Contracts that relate to construction and/or renovation projects which have prior approval by the Board of Governors, the Building and Property Committee, the Principal or the Vice-Principal (Administration and Finance), as the case may be. <p>More specifically:</p> <ul style="list-style-type: none"> Any contract that pertains to the construction, renovation or maintenance of University buildings and properties Project management contracts 	<p>Associate Vice-Principal, Facilities Management and Ancillary Services (FMAS) Mr. Denis Mondou</p>	<p>\$500,000 and over, provided the contract amount falls within the budget parameters of the approved project</p>
		<p>Director, Project Management (FMAS) Mr. Jean Ouellet</p>	<p>\$100,000 up to \$500,000 provided the contract amount falls within the budget parameters of the approved project</p>
		<p>Associate Director, Facilities Management and Ancillary Services (FMAS) Mr. Yves Lamoureux (Interim)</p>	<p>Up to \$100,000 provided the contract amount falls within the budget parameters of the approved project</p>
	<ul style="list-style-type: none"> Amendments to construction and renovation projects for general contractors ensuing from an approved project, either by the Board of Governors, the Principal or the Vice-Principal 	<p>Associate Vice-Principal (FMAS) Mr. Denis Mondou</p>	<p>All amendments of a total cumulative value of 10% or more of the value of the</p>

	(Administration and Finance), as the case may be.		original contract provided that they fall within the budget parameters of the approved project
		Associate Director, Project Management Ms. Johanne Guay	All amendments of a cumulative value of up to 10% the value of original contract, provided that they fall within the budget parameters of the approved project
	<ul style="list-style-type: none"> Amendments to construction and renovation contracts for all other services and supplies ensuing from an approved project, either by the Board of Governors, the Principal or the Vice-Principal (Administration and Finance), as the case may be. 	Associate Vice-Principal (FMAS) Mr. Denis Mondou	\$500,000 and over, provided the contract amount falls within the budget parameters of the approved project
		Director, Project Management (FMAS) Mr. Jean Ouellet	\$100,000, up to \$500,000 provided the contract amount falls within the budget parameters of the approved project

		Associate Director, Project Management Ms. Johanne Guay	Up to \$100,000 provided the contract amount falls within the budget parameters of the approved project
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Contract Class and Definition	Contract Type (Examples)	Signing Officer	Maximum Limit (\$)
2.5 Investment Contracts (related to endowment funds)			
<p>Contracts related to endowed funds are funds that are primarily invested through the McGill Investment Pool (“MIP”) and are composed of: (i) bequests and donations received by the University, for the most part externally restricted, and generally to be held in perpetuity (ii) those assets of entities affiliated to McGill which have been invested in the MIP as an investment vehicle (iii) such other assets as may be designated by the Board to be endowed or invested.</p>	<p>This contract class includes:</p> <ul style="list-style-type: none"> Contracts related to investment of endowment funds 	<p>a) Vice-Principal (Administration and Finance) Professor Yves Beauchamp b) Chief Investment Officer Ms. Sophie Leblanc c) Director and Assistant Treasurer Ms. Debra Hinds d) Director Mr. Mathieu Boivin e) Senior Manager Ms. Kendra Racine Mr. Robert Vozzella</p>	<p>up to 2% of McGill Investment Pool (MIP) up to 1.5% of the MIP up to 0.3% of the MIP up to 0.3% of the MIP up to 0.3% of the MIP</p>
Investments of Cash and Borrowing			
<p>2.6 Borrowing (short-term borrowing: for less than a year)</p>	<p>This contract class includes:</p> <ul style="list-style-type: none"> all short-term* and long-term borrowing contracts <p>*the cumulative value of all contracts does not exceed the value of the annual borrowing limit established by the Board of Governors</p>	<p>a) Vice-Principal (Administration and Finance) Professor Yves Beauchamp or Associate Vice Principal (Financial Services) Ms. Cristiane Tinmouth or Chief Investment Officer Ms. Sophie Leblanc</p>	<p>Up to borrowing limit established by the Board</p>

		b) Director and Assistant Treasurer Ms. Debra Hinds	\$3 million
2.7 Borrowing (long-term borrowing: for more than one year)		Vice-Principal (Administration and Finance) Professor Yves Beauchamp	\$4 million
		Associate Vice-Principal (Financial Services) Ms. Cristiane Tinmouth or Chief Investment Officer Ms. Sophie Leblanc	\$1 million
2.8 Financial Services Contract Financial Services contracts mean contracts the University holds with financial institutions for services that are only provided by financial institutions.	This contract class relates to: <ul style="list-style-type: none"> • Payment solution in any system used to settle financial transaction instead of tendering cash. Typical payment solutions include wires, credit and debit cards, electronic funds transfer, internet banking and e-commerce payment systems. 	Vice-Principal (Administration and Finance) Professor Yves Beauchamp	\$4 million
		Associate Vice-Principal (Financial Services) Ms. Cristiane Tinmouth	\$1 million

Contract Class and Definition	Contract Type	Signing Officer	Maximum Limit (\$)
Contracts Relating to IT			
<p>2.9 Contracts relating to IT infrastructure that involve integration with University systems</p> <p>Contracts relating to IT infrastructure that involve integration with University system are contracts that pertain to the acquisition of IT infrastructure that integrates or connects to the McGill IT network and/or for the acquisition of technologies that affect cybersecurity of McGill IT infrastructure and informational assets.</p>	<p>This contract class includes:</p> <ul style="list-style-type: none"> Contracts related to the acquisition of any IT infrastructure that is physically connected to the McGill University network to provide shared services to a team or a unit and the acquisition of any technologies that run on any devices attached to the McGill IT Infrastructure. 	<p>Vice-Principal (Administration and Finance) Professor Yves Beauchamp</p>	<p>\$4 million</p>
		<p>Chief Information Officer Mr. Marc Denoncourt</p>	<p>\$1 million</p>
		<p>Director Mr. Elliot Stekewich</p>	<p>\$500,000</p>
<p>2.10 IT contracts that pertain to the acquisition of goods and services (that involve integration with McGill’s enterprise systems)</p> <p>These contracts pertain to the acquisition of technologies or services that require Institutional Data* transfer or system</p>	<p>This contract class includes:</p> <ul style="list-style-type: none"> Contracts related to the acquisition of technologies or services that require the transfer of data or system integration 	<p>Vice-Principal (Administration and Finance) Professor Yves Beauchamp</p>	<p>\$4 million</p>
		<p>Chief Information Officer Mr. Marc Denoncourt</p>	<p>\$1 million</p>

<p>integration with university's enterprise systems. An enterprise system is any departmental and university-wide solutions that manage electronic contents (data, electronic documents, electronic media files).</p> <p>*As defined by University policy</p>		<p>Director Mr. Elliot Stekewich</p>	<p>\$500,000</p>
<p>2.11 Contracts that pertain to the acquisition of software applications or cloud services (stand-alone systems, not integrated into University systems)</p> <p>Contracts related to the acquisition of any locally installed software application or cloud-based services that process, host or access Institutional Data (as defined by University policy).</p>	<p>This contract class includes contracts pertaining to:</p> <ul style="list-style-type: none"> • Infrastructure as a Service (IaaS) • Platform as a Service (PaaS) • Software as a Service (SaaS) • Business Function as a Service (BFaaS, i.e. the outsourcing of a business function, such as outsourced payroll service). 	<p>Vice-Principal (Administration and Finance) Professor Yves Beauchamp</p>	<p>\$4 million</p>
		<p>Chief Information Officer Mr. Marc Denoncourt</p>	<p>\$1 million</p>
		<p>Director Mr. Elliot Stekewich</p>	<p>\$500,000</p>

3. Vice-Principal (Research and Innovation)

Contract Class and Definition	Contract Type (Examples)	Signing Officer	Maximum Limit (\$)
Research and Commercialization			
<p>3.1 Applications for Research Funding</p> <p>A Research Application is an agreement between the University and a Sponsor to carry out research activities according to a scope of work defined by a researcher or a group of researchers, which is often in response to a Call for Proposals and aligned with the mandate and mission of the sponsor. The use of funding is determined by the sponsor's terms and conditions. A Sponsor usually selects applications for funding by a peer-review process. The researchers keep unrestricted rights for publications and any Intellectual Property (IP) remains with the researchers and the University.</p>	<p>This contract class includes:</p> <ul style="list-style-type: none"> • Grant Applications • Proposals • Bids • Letters of Intent • Memoranda of Understanding • Any other document that includes commitments and creates contractual obligations 	<p>a) Vice-Principal (Research and Innovation) Professor Martha Crago</p>	<p>a) \$15 million</p>
		<p>b) Associate/Assistant Vice-Principal/Deputy Vice-Principal Professor Philippe Gros Ms. Kristina Ohrvall Professor Debra Titone Professor Benoit Boulet</p>	<p>b) \$10 million</p>

An Application is binding until the sponsor has decided on whether to fund the proposed project. If it is funded, a Letter of Acceptance will be provided, or an Agreement will be put in place. If not funded, the Application is no longer a binding contract.

Examples of this contract class:

- Grant Applications
- Proposals
- Bids
- Letters of Intent
- Memoranda of Understanding

Any other document that includes commitments and creates contractual obligations.

c) Director
[Mr. Brett Hooton](#)
[Ms. Olga Naiberguer](#)
[Mr. Mark Weber](#)

c) \$4 million

d) Associate Director

[Ms. Carole Goutorbe](#)
[Ms. Rupa Narasimhadevara](#)
[Ms. Olivia Novac](#)
[Ms. Giovanna Sebastiani](#)

d) \$2 million

<p>3.2 Research Award Agreements</p> <p>A Research Agreement is a contract between the University and a Sponsor or a third party. Research Agreements can be of the following types:</p> <ol style="list-style-type: none"> 1. Costs Reimbursement 2. Fixed-price 	<p>This contract class includes:</p> <p>1. Costs Reimbursement: This agreement provides funding for a project to reimburse costs incurred and requires accountability on how funds were used even though Sponsor may pay via fixed accountable advances. The typical characteristics include (but are not limited to): i) funding is awarded via a peer review process by a sponsor. ii) The University retains data and IP ownership but can include assignments, licenses, or options to license; iii) Accountability of how funds are used with detailed claims or financial reports.</p> <ul style="list-style-type: none"> - Grant Agreement (subvention/convention d'aide) - Award Agreement - Contribution Agreement - Research Agreement that requires financial reports or detailed per-expenses invoices/claims <p>2. Fixed-price: This agreement outlines the terms of a research project, including project deliverables, and does not require detailed</p>	<p>a) Vice-Principal (Research and Innovation) Professor Martha Crago</p>	<p>a) \$4 million</p>
		<p>b) Associate/Assistant Vice-Principal/ Deputy Vice-Principal Professor Philippe Gros Ms. Kristina Ohrvall Professor Debra Titone Professor Benoit Boulet</p>	<p>b) \$2 million</p>

	<p>invoices and financial reports. Most often, these agreements are with an industry sponsor, but could also be with a government entity. Often this agreement is a contract resulting from a competitive bid. Typical characteristics include (but are not limited to):</p> <ul style="list-style-type: none"> i) Scope of work is either mutually agreed upon by the lead researcher and the sponsor or dictated by sponsor; ii) Not vetted by a peer-review process; iii) Defined deliverables and timelines; iv) IP terms, confidentiality and indemnification are negotiated; v) Sponsor has right to pre-review proposed publications; vi) payments are linked to milestones. <ul style="list-style-type: none"> - Research Contracts - Research Agreements - Clinical Trial Agreements <p>Note that this contract class includes research infrastructure awards from Canada Foundation for Innovation (CFI):</p> <ul style="list-style-type: none"> - CFI award agreement - Inter-institutional agreements with partners on CFI-funded projects 	<p>c) Director</p> <ul style="list-style-type: none"> Mr. Brett Hooton Ms. Olga Naiberguer Mr. Mark Weber 	<p>c) \$1 million</p>
		<p>c) Associate Director</p> <ul style="list-style-type: none"> Ms. Carole Goutorbe Ms. Rupa Narasimhadevara Ms. Olivia Novac Ms. Giovanna Sebastiani 	<p>d) \$500 000</p>

<p>3.3 Research Sub-agreements</p> <p>A Research Sub-agreement is linked to the previous contract class (research agreements). It is a contract with a third party, under a signed prime research agreement, which authorizes a portion of the scope of work to be conducted by another party. A sub-agreement follows the terms and conditions of the prime award and confirms obligations (including financial) and responsibilities of respective parties. When McGill is the prime holder of the original agreement, the sub-agreement can be issued by McGill to a third party. McGill can also sign sub-agreements with another prime holder.</p>	<p>This contract class includes:</p> <ul style="list-style-type: none"> • Sub-awards, sub-contracts, sub-grants Consortium agreement • Inter-institutional agreements • In and Out Sub-Agreements 	<p>a) Vice-Principal (Research and Innovation) Professor Martha Crago</p>	<p>a) \$4 million</p>
		<p>c) Associate/Assistant Vice-Principal/ Deputy Vice-Principal Professor Philippe Gros Ms. Kristina Ohrvall Professor Debra Titone Professor Benoit Boulet</p>	<p>b) \$2 million</p>
		<p>a) Director Mr. Brett Hooton Ms. Olga Naiberguer Mr. Mark Weber</p>	<p>b) \$1 million</p>
		<p>d) Associate Director Ms. Carole Goutorbe Ms. Rupa Narasimhadevara Ms. Olivia Novac Ms. Giovanna Sebastiani</p>	<p>d) \$500 000</p>
<p>3.4 Research-related Service Agreements</p> <p>A Research-related Service Agreement is a contract between the University and a Sponsor for</p>	<p>This contract class includes:</p> <ul style="list-style-type: none"> • Service Agreements • Consulting Agreements 	<p>a) Vice-Principal (Research and Innovation) Professor Martha Crago</p>	<p>a) \$4 million</p>

<p>services with a defined scope of work and deliverables. The Sponsor usually retains IP rights and data ownership, data use and publication rights may be restricted but the University ensures use of results for academic and teaching purposes.</p> <p>Also, McGill might sign a research-related service agreement with a service provider (e.g. external consultant).</p>		<p>b) Associate/Assistant Vice-Principal/ Deputy Vice-Principal Professor Philippe Gros Ms. Kristina Ohrvall Professor Debra Titone Professor Benoit Boulet</p>	b) \$2 million
		<p>c) Director Mr. Brett Hooton Ms. Olga Naiberguer Mr. Mark Weber</p>	c) \$1 million
		<p>d) Associate Director Ms. Carole Goutorbe Ms. Rupa Narasimhadevara Ms. Olivia Novac Ms. Giovanna Sebastiani</p>	d) \$500 000
<p>3.5 Research Commercialization Agreements</p> <p>Research Commercialization Agreements govern the right to explore commercialization of research outcomes and are derived from the University Policy on Inventions and Software.</p>	<p>This contract class includes:</p> <ul style="list-style-type: none"> • Shareholder Agreements • Asset Purchase Agreement • Shareholders Resolutions • Receipts for share certificates or any other consideration • License and Option Agreements • Documents related to the filing and assignment of Intellectual Property (IP), 	<p>a) Vice-Principal (Research and Innovation) Professor Martha Crago</p>	a) \$4 million
		<p>b) Associate/Assistant Vice-Principal/ Deputy Vice-Principal Professor Philippe Gros Ms. Kristina Ohrvall Professor Debra Titone Professor Benoit Boulet</p>	b) \$2 million

	<p>such as Patents and Copyrights</p> <ul style="list-style-type: none"> • Inter-institutional Agreements • MOU related to commercialization agreements • Term sheets and IP term confirmation • Sub-Licensing approvals • IP release letters • Assignment of IP • Inventorship and Revenue agreements between inventors • Interpretation Letters & Side Letters related to Licenses and sub-Licenses • Adoption of non-McGill Inventors • MOU with patent firms for IP related matters 	<p>c) Director Mr. Brett Hooton Ms. Olga Naiberguer Mr. Mark Weber</p>	<p>c) \$1 million</p>
<p>3.6 Research-related Exchange Agreements</p> <p>A Research-related Exchange Agreement governs the transfer of tangible research materials and data sets between two organizations, when the recipient</p>	<p>This contract class includes:</p> <ul style="list-style-type: none"> • Material Transfer Agreements [MTA] • Data Transfer Agreements [DTA] • Non-Disclosure Agreements [NDA] 	<p>a) Vice-Principal (Research and Innovation) Professor Martha Crago</p>	<p>a) \$4 million</p>
		<p>b) Associate/Assistant Vice-Principal Professor Philippe Gros Ms. Kristina Ohrvall Professor Debra Titone Professor Benoit Boulet</p>	<p>b) \$2 million</p>

<p>intends to use it for his or her own research purposes. It also includes contracts that govern confidential and proprietary information. MTA/DTA outlines the terms and conditions for the transfer of tangible research materials and/or data between McGill and another organization. NDA/CDA outlines the terms of the exchange of confidential material, knowledge or information that the parties wish to share.</p>	<ul style="list-style-type: none"> Confidentiality Agreements [CDA] 	<p>c) Director Mr. Brett Hooton Ms. Olga Naiberguer Mr. Mark Weber</p>	<p>c) \$1 million</p>
<p>3.7 Research Collaboration / Partnerships Agreements</p> <p>A Research Collaboration or Partnerships Agreement is an agreement between the University and another organization that describes high-level terms (often not including specific deliverables or commitments) of the relationship between parties. It establishes a relationship and outlines what each party agrees to bring to the relationship/partnership. Funding details might be under separate agreements.</p>	<p>This contract class includes:</p> <ul style="list-style-type: none"> Memoranda of Understanding Collaboration Agreements Multi-institutional Network/Partnership Agreements Consortium Agreements 	<p>a) Vice-Principal (Research and Innovation) Professor Martha Crago</p>	<p>a) \$4 million</p>
		<p>b) Associate/Assistant Vice-Principal Professor Philippe Gros Ms. Kristina Ohrvall Professor Debra Titone Professor Benoit Boulet</p>	<p>b) \$2 million</p>
		<p>c) Director Mr. Brett Hooton Ms. Olga Naiberguer Me. Mark Weber</p>	<p>c) \$1 million</p>
		<p>d) Associate Director Ms. Carole Goutorbe Ms. Rupa Narasimhadevara Ms. Olivia Novac Ms. Giovanna Sebastiani</p>	<p>d) \$500 000</p>

4. Vice-Principal (University Advancement)

Contract Class and Definition	Contract Type (Examples)	Signing Officer	Maximum Limit (\$)
<p>4.1 Donation, philanthropic agreements and honorific naming agreements</p> <p>A Donation Agreement is a contract evidencing a gift of immovable or movable property, and shall include pledges, deeds of donation and memoranda of agreement.</p> <p>In cases of gifts, donations or bequests of immovable property, the provisions of this Table relating to the acquisition of immovable property apply. See section 2.</p> <p>An Honorific Naming Agreement is a memorandum of understanding or other contractual agreement regarding the naming of physical property of the University.</p>	<p>This contract class includes or relate to:</p> <ul style="list-style-type: none"> • Gifts, donations and bequests, including monetary and in-kind • Fund-raising agreements • Naming agreements and memoranda of understanding • Consulting contracts for advancement, development and alumni relations • Branding related campaigns 	<p>Vice-Principal (University Advancement) Mr. Marc Weinstein</p> <p>Assistant Vice-Principal Development & Volunteer Partnerships Ms. Marie-Josée Gariépy</p>	<p>\$4 million</p> <p>\$1 million</p>

5. Vice-Principal (Communications and External Relations)

Contract Class and Definition	Contract Type (Examples)	Signing Officer	Maximum Limit (\$)
<p>5.1 Contracts for the acquisition of services that relate to brand and public relations</p> <p>Contracts for the acquisition of services that related to brand and public relations pertain to any aspect of the University’s reputation and public identity</p>	<p>This contract class includes:</p> <ul style="list-style-type: none"> Contracts relating to trademark, logo, proprietary fonts, maxim, slogan, social media presence and the like. This class also includes contracts that pertain to the acquisition of advertising or marketing services. 	<p>Vice-Principal (CER) Mr. Louis Arseneault</p> <ul style="list-style-type: none"> Deans, for their respective Faculty Managing Director, Communications, University Advancement Mr. Derek Cassoff Senior Communications and Marketing Manager, Athletics and Recreation Ms. Stephanie Malley 	<p>\$4 million</p> <p>\$25 000</p>
<p>5.2 Sponsorship Agreements</p> <p>Sponsorships are defined in the Sponsorship Policy. A sponsorship is generally referred to the relationship formed between the University and the Sponsor pursuant to a Sponsorship Agreement, whereby the Sponsor provides</p>	<p>This contract class includes:</p> <ul style="list-style-type: none"> All sponsorship agreements 	<p>Vice-Principal (UA) for sponsorship agreements supporting UA activities Mr. Marc Weinstein</p> <p>Vice-Principal (CER) for all other sponsorship agreements Mr. Louis Arseneault</p>	<p>\$4 million</p> <p>\$ 4 million</p>

<p>funding and/or in-kind services/benefits to the University in return for permitted association with the University. Such permitted association may take the form of publicity, promotional activities, Sponsor presence at University events, merchandising opportunities, etc.</p>			
<p>5.3 Contracts for the acquisition of Audio-Video or Multimedia services</p> <p>Contracts permitting audio/video multimedia firms to conduct external projects on campus.</p>	<p>This contract class includes:</p> <p>Contracts that pertain to any of the following phases of Audio-Video or Multimedia contents, as applicable:</p> <ul style="list-style-type: none"> - Development - Pre-production - Post-production <p>This contract class extends to the following contracts:</p> <ul style="list-style-type: none"> - Photography services; - Podcasts; - Virtual tours 	<p>Vice-Principal (CER) Mr. Louis Arsenault</p> <p>In addition, the use of facilities or other University property must be pre-authorized by the Vice-Principal (Administration and Finance) Professor Yves Beauchamp</p>	<p>\$4 million</p>

		<ul style="list-style-type: none"> • Deans for their respective Faculty • Managing Director, Communications, University Advancement Mr. Derek Cassoff • Senior Communications and Marketing Manager, Athletics and Recreation Ms. Stephanie Malley 	\$25 000
5.4 Contracts for the acquisition of website development / creation services	Services that pertain to the development / creation of a website.	<ul style="list-style-type: none"> • Deans, for their respective Faculty • Managing Director, Communications, University Advancement Mr. Derek Cassoff • Senior Communications and Marketing Manager, Athletics and Recreation Ms. Stephanie Malley 	\$25 000

6. Deputy-Provost (Student Life and Learning)

Contract Class and Definition	Contract Type (Examples)	Signing Officer	Maximum Limit (\$)
6.1 Leases for student residences	This contract class includes: <ul style="list-style-type: none"> • Leases for student residences 	Deputy Provost (Student Life and Learning) Professor Fabrice Labeau	\$2 million

7. General Counsel

Contract Class and Definition	Contract Type (Examples)	Signing Officer	Maximum Limit (\$)
7.1 Legal Services Contracts Legal Services contracts include contracts for external Legal Services, Legal Consulting Services, Settlement agreements other than those concerning insured losses, labour grievances or labour matters in front of judicial or quasi-judicial tribunals), legal claims.	This contract class includes: <ul style="list-style-type: none"> • External Legal Services • Consulting Services • Settlement agreements • Legal Claims 	General Counsel Me Line Thibault	\$2 million

