

Minutes of a meeting of the APC Subcommittee on Courses and Teaching Programs (SCTP) held **Thursday, January 14, 2010** at 3:00 p.m. in Room 310, James Administration Building.

PRESENT: Charlotte Légaré, Fiona Lees, Bruce Minorgan, Caroline Riches (Acting Chair), Yixin Shao, Cindy Smith (Committee Secretary)

REGRETS: Rebecca Dooley, Laura Gougeon, Miranda Hickman, Morton J. Mendelson

GUEST: Dr. Jeffrey Myers, Faculty of Dentistry

05.01 The Agenda was approved as circulated.

05.02 The Minutes from the special meeting of January 8, 2010 were approved as circulated.

Correction: The following revision to the December 3, 2009 SCTP minutes was made.

- Item 0.3, Faculty of Agricultural and Environmental Sciences – 09-SCTP-12-09, Department of Bioresource Engineering, program title should have read “B.Eng.(Bioresource); Major in Bioresource Engineering; Professional Agrology.”

05.03 **BUSINESS ARISING**

None.

05.04 **FACULTY OF DENTISTRY – 09-SCTP-01-12**

As quorum was not met, review of this report was deferred until the next meeting. SCTP members made suggestions to Dr. Myers for revisions.

05.05 **FACULTY OF SCIENCE – 09-SCTP-01-16**

As quorum was not met, review of this report was deferred until the next meeting.

05.06 **OTHER BUSINESS**

(a) Report 6 [one on courses and one on programs] from Enrolment Services [ES] to SCTP were circulated electronically for January 14, 2010. The reports were approved by SCTP.

The meeting ended at 3:55 pm.