

Minutes of a meeting of the APC Subcommittee on Courses and Teaching Programs (SCTP) held **Thursday, October 23, 2008** at 3:00 p.m. in Room 310, James Administration Building.

PRESENT: John Hobbins, Fiona Lees, Charlotte Légaré, Ryan Luther, Mary MacKinnon, Morton J. Mendelson (Chair), Bruce Minorgan, Caroline Riches, David Ronis, Yixin Shao, Cindy Smith (Secretary)

GUEST: Professor Danielle Donnelly, Faculty of Agricultural and Environmental Sciences

02.01 The Agenda was approved as circulated.

02.02 The Minutes from the meeting of September 18, 2008 were approved as circulated.

02.03 **BUSINESS ARISING**

None.

02.04 **FACULTY OF AGRICULTURAL AND ENVIRONMENTAL SCIENCES – 08-SCTP-10-02**

Department of Plant Science

Barbados Interdisciplinary Tropical Studies Field Study Semester (15 cr.)

Professor Donnelly joined the meeting to present, and respond to questions about, the new self-funded Field Study Semester to be held in Barbados. She explained the differences between this Field Study Semester and the existing Barbados Field Study Semester.

SCTP requested [forward this information to SCTP Secretary cindy.smith@mcgill.ca]:

- that the budget be reviewed and revised with the current exchange rate, as it is now significantly different;
- information on the number of students necessary to run this Field Study Semester;
- written consent from the Dean of the Faculty of Science that confirms the availability of the Bellairs Research Institute in Barbados, which is administered by the Faculty of Science;
- additional information of how students will be selected and how they will be assessed to ascertain if they have proper background for these courses, as no prerequisites are indicated for these courses on the proposals.

SCTP's requested change:

- revise page 7 of the supporting document, under "Student Selection", second paragraph, first sentence – revise this sentence because graduate students will not be able to take these courses for credit towards their graduate program [because the courses are below the 500 level].

For expedited approval by SCTP Chair.

02.05 **FACULTY OF SCIENCE – 08-SCTP-10-03**

Departments of Biology and Mathematics and Statistics

B.Sc.; Joint Major in Biology and Mathematics (76 cr.)

SCTP's requested changes:

- delete NEUR 603 from the Neurosciences Stream, as this graduate course may not be taken for credit towards an undergraduate program;
- delete PHYS 102 from the Molecular Evolution and Neurosciences Streams and list this course referring to the two streams in box 8.0 with the other program prerequisites; forward revised program proposal to SCTP Secretary [cindy.smith@mcgill.ca].

New program approved; it will be reported to APC for approval once the revised proposal is received.

02.06 **OTHER BUSINESS**

- (a) Report 1 from Enrolment Services [ES] to SCTP for September 18, 2008 was circulated and questions from ES were answered.

The meeting ended at 4:10 pm.