

Minutes of a meeting of the APC Subcommittee on Courses and Teaching Programs (SCTP) held **Thursday, April 17, 2008** at 3:00 p.m. in Room 310, James Administration Building.

PRESENT: Adrian Angus, Matthew Belaen, John Hobbins, Charlotte Légaré, Mary MacKinnon (Acting Chair), Bruce Minorgan, Caroline Riches, David Ronis, Yixin Shao, Cindy Smith (Secretary)

REGRETS: Fiona Lees, Morton J. Mendelson

Mr. Angus joined SCTP as the SSMU student representative for the remaining meetings in the 2007-2008 academic year.

09.01 The Agenda was approved as circulated.

09.02 The Minutes from the meeting of March 6, 2008 were approved with the following corrections:

- item 08.05, Faculty of Medicine - 07-SCTP-03-41, **B.Sc.(Physical Therapy); Non-Practicing** – “POTJ 250” should read “POTH 250”;
- item 08.07, Minor Changes Report – 07-SCTP-03-43, Faculty of Medicine – restriction revision should have also been indicated for course POTH 434.

Secretary's note: item 08.03, Business Arising, Faculty of Agricultural and Environmental Sciences – 07-SCTP-12-13 REVISED – **Concurrent B.Sc.(F.Sc.) in Food Science/B.Sc.(Nutr.Sc.) in Nutrition** Elective Courses credit weight was increased, therefore the program credit weight was increased to 122 credits.

09.03 **BUSINESS ARISING**

(a) Desautels Faculty of Management – 07-SCTP-02-27

BUSA 201 Writing Seminar in Management (3 cr.)

Consultations and the Faculty's responses were reviewed, which were requested by SCTP at the February 7, 2008 meeting. SCTP noted that it cannot be supportive of the proliferation of writing courses offered by various departments/units.

SCTP requested:

- the Desautels Faculty of Management meet face-to-face with the appropriate professor(s) in the Faculty of Education to discuss in detail what Management students' needs are and whether the Education course can be geared towards those needs;
 - verification whether the U0 restriction is appropriate;
 - forward the results of the meeting to the SCTP Secretary [cindy.smith@mcgill.ca].
- For review by SCTP.

09.04 **FACULTY OF SCIENCE** – 07-SCTP-04-44

Department of Biology

Ph.D. in Biology; Developmental Biology (0 cr.)

SCTP's requested change:

- revise total credits in box 6.0 to read “0”.

New option of existing program approved; it will be reported to CGPS for approval.

Department of Chemistry

CHEM 319 Chem of Energy, Storage & Util (3 cr.)

SCTP's requested changes:

- include the “y” in “Energy” and the comma in the title for the Banner version of the course title;
- revise course description to remove the unnecessary capital letters, so that it reads “Energy ... development; green house gasses; primary ... electricity; energy ... storage; fossil fuels; nuclear energy; fusion and fission; bioenergetics, natural and artificial photosynthesis; novel materials; nanocomposites; photochemistry; electrochemistry; photovoltaics and batteries; fuel cells; catalysis and biomass.”

New course approved with these changes.

09.05 **DESAUTELS FACULTY OF MANAGEMENT – 07-SCTP-04-46**

CSO – Enrolment Services: Note new subject code.

MHEC 600 Création de valeur (4 cr.)

SCTP's requested change:

- revise description to read “How value ... organizations. Topics include the business ... transformation.”
- New course approved with this change.

MHEC 601 Excellence opérationnelle (4 cr.)

SCTP's requested changes:

- correct typo in title – « opérationnelle » was changed to read “opérationnelle”;
- revise description to read “How to achieve ... organizations. Topics include excellence ... in firms.”

New course approved with these changes.

MHEC 602 Outils et pratiques de gestion (4 cr.)

SCTP's requested change:

- revise description to read “Main tools ... contexts. Topics include ... to analyze operations.”

New course approved with this change.

09.06 **FACULTY OF MEDICINE – 07-SCTP-04-47**

Department of Epidemiology, Biostatistics and Occupational Health

M.Sc. in Epidemiology and Biostatistics; Non-Thesis – Epidemiology Stream – Environment (48 cr.)

New option of existing program approved; it will be reported to CPGS for approval.

EPIB 526 Society, Human Biology&Health (3 cr.)

SCTP's requested changes:

- revise Administering Faculty to read “Medicine”;
- revise Effective Term of Implementation to read “200809”;
- revise description to read “Social determinants ... influence health”;
- prerequisite structure is strange because it is a 600-level course – the Department should renumber it to the 500 level [course revision needs to be submitted for SCTP approval following usual approval process].

For expedited approval by SCTP Chair.

School of Nursing

M.Sc.(A) in Nursing (48-72 cr.)

Proposal withdrawn by the School.

NUR2 515 Applied Statistics for Nursing (3 cr.)

SCTP's requested changes:

- revise Administering Faculty to read “Medicine”;
- revise description to delete prerequisite information and to read “Pinciples of ... articles”.

SCTP requested:

- verification whether the School consulted the Department of Epidemiology, Biostatistics and Occupational Health to ascertain whether the EPIB statistics course may be taken by the Nursing students; forward response to SCTP Secretary [cindy.smith@mcgill.ca].

For review at SCTP.

NUR2 650 Practitioner Internship (8 cr.)

Proposal withdrawn by the School.

School of Physical and Occupational Therapy

POTH 685 Perception and Action (3 cr.)

New course approved.

09.07 **SCHULICH SCHOOL OF MUSIC – 07-SCTP-04-48**

Department of Music Research
MUHL 375 Intro to Ethnomusicology (3 cr.)

SCTP requested:

- the Department obtain consultations from the Departments of Anthropology, Art History and Communication Studies, Department of English – Cultural Studies, and the Faculty of Religious Studies.

For expedited approval by SCTP Chair.

MUTH 541 Analysis of Popular Music (3 cr.)

SCTP's requested change:

- revise prerequisite to replace the words “and” with commas.

New course approved with this change.

SCTP discussed the need for some appropriate body to conveniently inform the McGill community of new course offerings. It was suggested that one possibility be that the new on-line Calendar contain a listing of all new courses approved in an academic year. SCTP agreed to forward this issue to the Academic Policy Committee of Senate for discussion.

09.08 **FACULTY OF ARTS – 07-SCTP-04-49**

School of Computer Science/Faculty of Science

B.A.; Major Concentration in Software Engineering (36-37 cr.)

SCTP's requested changes:

- deleted info in box 1.2 and add it to box 1.1;
- move Required Course COMP 335 and its alternative course ECSE 321 to the list of Complementary Courses – adjust credit weights appropriately;
- correct typo in last line so it reads “Or any Computer Science course at the ...”

SCTP requested:

- to review any consultations provided for the recently-approved new program B.A. & Sc.; Major Concentration in Software Engineering [SCTP Secretary will circulate these if they were provided].

For review by SCTP.

Department of Art History and Communication Studies

COMS 354 Media Studies of Crime (3 cr.)

SCTP requested:

- consultation from the Department of Sociology.

Affected program: B.A.; Minor Concentration in Communication Studies (18 cr.)

For expedited approval by SCTP Chair.

COMS 361 Selected Topics Comm Studies 1 (3 cr.)

SCTP's requested changes:

- use Arabic numerals in title;
- delete last sentence from description and add it to the Supplementary information box.

Affected program: B.A.; Minor Concentration in Communication Studies (18 cr.)

New course approved with these changes.

COMS 362 Selected Topics Comm Studies 2 (3 cr.)

SCTP's requested changes:

- use Arabic numerals in title;
- delete last sentence from description and add it to the Supplementary information box;
- should a specific 200-level course be specified as prerequisite – verification requested from Department.

Affected program: B.A.; Minor Concentration in Communication Studies (18 cr.)

New course approved with these changes.

COMS 425 Urban Culture & Everyday Life (3 cr.)

SCTP's requested change:

- as title is too long, the word “and” was replaced with “&” – box 7.

Affected program: B.A.; Minor Concentration in Communication Studies (18 cr.)

New course approved with this change.

COMS 495 Directed Reading (3 cr.)

SCTP's requested change:

- revise description to read “Directed ... of communication studies to ...”

SCTP requested:

- verification whether some sort of enrolment mechanism exists – how will permission of the instructor be done; forward response to SCTP Secretary [cindy.smith@mcgill.ca].

Affected program: B.A.; Minor Concentration in Communication Studies (18 cr.)

For expedited approval by SCTP Chair.

COMS 497 Independent Study (3 cr.)

SCTP's requested change:

- revise description to read “Independent ... of communication studies taken ...”

SCTP requested:

- verification why this course is needed;
- explanation of the difference between this course and COMS 495 Directed Reading;
- course outline that contains the details on method and evaluation – does a standard set of requirements apply?
Forward responses to SCTP Secretary [cindy.smith@mcgill.ca].

Affected program: B.A.; Minor Concentration in Communication Studies (18 cr.)

For review by SCTP.

Department of Sociology

SOCI 477 Qualitative Methods in Sociol (3 cr.)

SCTP's requested change:

- revise description to read “Introduction to ... in an experiential, hands-on fashion.”

New course approved with this change.

09.09 **OTHER BUSINESS**

(a) Minor Changes Report – 07-SCTP-04-50

The Secretary reported the following minor changes, which were approved with requested changes – see below. These minor changes will be reported to APC (and CGPS, if graduate level) for information only.

Faculty of Arts

Sexual Diversity Studies

B.A.; Minor Concentration in Sexual Diversity Studies (18 cr.).

Department of Psychology/Faculty of Science

B.A. & Sc.; Joint Honours – Psychology Component (36 cr.);

B.A. & Sc.; Major in Psychology (36 cr.);

B.A.; Honours in Psychology (60 cr.);

B.A.; Joint Honours – Psychology Component (36 cr.);

B.A.; Major Concentration in Psychology (36 cr.);

B.A.; Minor Concentration in Behavioural Science(18 cr.).

Department of Sociology

B.A.; Honours in Sociology (51 cr.).

Department of French Language and Literature

M.A. in French Language and Literature; Gender and Women's Studies (48 cr.); SCTP's requested

change: correct title to read “M.A. in French; Gender and Women’s Studies”; indicate the Complementary Courses as “500 niveau ou plus”;

M.A. in French Language and Literature; Non-Thesis - Gender and Women’s Studies (48 cr.) – proposal withdrawn, as this program was never approved; the Department should contact the SCTP Secretary [cindy.smith@mcgill.ca].

School of Social Work

SWRK 721 Advanced Integrative Seminar (3 cr.) – title, description; SCTP’s requested change: revise description to read “Development of a research question, the ... framework.”

Department of Linguistics

LING 201 Introduction to Linguistics (3 cr.) – supplementary info;

LING 360 Introduction to Semantics (3 cr.) – prerequisites;

LING 371 Syntax 1 (3 cr.) – restriction;

LING 419 Ling Theory & Its Foundations (3 cr.) – title, description; SCTP’s requested change: revise description to read “Change linguistics ... it used, including the philosophical change ... morphology”.

Faculty of Religious Studies

RELG 232 E Orthdx Mysticism&Contemp Lit (3 cr.) – retirement;

RELG 360 Sexual Ethics (3 cr.) – retirement;

RELG 379 Eastern Orthodox Christianity (3 cr.) – number [from RELG 232], title, description, restriction;

SCTP’s requested changes: revise propose restriction to include “... and not open to students who have taken RELG 232”; revise old restriction to read “None”.

Faculty of Engineering

Faculty Programs

Minor in Environmental Engineering (21 cr.);

Minor in Mining Engineering (24 cr.).

Department of Electrical and Computer Engineering

B.Eng. in Electrical Engineering (Regular) (109-110 cr.).

Department of Mining and Materials Engineering

MIME 426 Mine Development & Services (3 cr.) – prerequisites.

Faculty of Medicine

Department of Neurology and Neurosurgery; Division of Neuroscience

M.Sc. in Neuroscience (45 cr.);

NEUR 603 Computational Neuroscience (3 cr.) – title, description; SCTP’s requested changes : revise effective date to read “200809”; revise description to read “A survey ... brain function, including mathematical ... control and attention. Data relevant ... explaining these data, using engineering ... intelligence.”

School of Nursing

NUR1 224 Advances in Therapeutic Skills (3 cr.) – retirement; *Affected program: B.N.; Non-Integrated*;

NUR2 645 Special Topics 2 (3 cr.) – description.

Schulich School of Music

Department of Music Research

B.Mus.; Major in Theory (92 cr.);

B.Mus.; Honours in Theory (98 cr.);

B.Mus.; Major in Music History (92 cr.);

B.Mus.; Honours in Music History (95-96 cr.);

MUMT 202 Fundamentals of New Media (3 cr.) – description, restriction;
MUMT 203 Introduction to Digital Audio (3 cr.) – description, prerequisite, restriction;
MUMT 302 New Media Production 1 (3 cr.) – description, prerequisites, restriction; SCTP’s requested change: revise description to read “Techniques for ... and MIR concepts”;
MUMT 303 New Media Production 2 (3 cr.) – description, prerequisite, restriction; SCTP’s requested change: revise description to read “Advanced audio ... using Jitter”;
MUMT 306 Music and Audio Computing 1 (3 cr.) – description, prerequisites, corequisite, restriction; SCTP’s requested change: delete last sentence from description as information on projects that students complete is not information included in descriptions – this is course syllabus information;
MUMT 307 Music and Audio Computer 2 (3 cr.) – description, restriction; SCTP’s requested change: delete last sentence from description as information on exercises is not information included in descriptions – this is course syllabus information;
MUHL 184 History Survey Before 1750 (3 cr.) – title;
MUHL 185 History Survey after 1750 (3 cr.) – title;
MUHL 388 Opera After 1900 (3 cr.) – title.

Faculty of Science

Cognitive Science

B.A. & Sc.; Interfaculty Program in Cognitive Science (54 cr.).

Department of Earth and Planetary Sciences

M.Sc. in Earth and Planetary Sciences (45 cr.);

Ph.D. in Earth and Planetary Sciences (0 cr.); SCTP’s requested changes: indicate in the existing and proposed columns “Ph.D. I and II sections omitted from program listing – no changes to these sections”.

Department of Psychology

B.A. & Sc.; Major Concentration in Psychology (36 cr.).

Department of Chemistry

CHEM 111 General Chemistry 1 (4 cr.) – retirement;
CHEM 113 General Chemistry (PSE) (1 cr.) – retirement;
CHEM 121 General Chemistry 2 (4 cr.) – retirement;
CHEM 123 General Chemistry Laboratory (1 cr.) – retirement;
CHEM 203 Survey of Physical Chemistry (3 cr.) – restriction;
CHEM 253 Intro Phys Chem 1 Lab (1 cr.) – corequisite, restriction;
CHEM 345 Molec Props & Structure 1 (3 cr.) – prerequisites;
CHEM 363 Physical Chem Lab 1 (2 cr.) – prerequisites;
CHEM 367 Instrumental Analysis 1 (3 cr.) – prerequisites;
CHEM 381 Inorganic Chemistry 2 (3 cr.) – restriction;
CHEM 393 Physical Chem Lab 2 (2 cr.) – prerequisites.

Department of Geography

GEOG 309 Geography of Canada (3 cr.) – restriction.

The meeting ended at 4:25 pm.