Minutes of a meeting of the APPC Subcommittee on Courses and Teaching Programs held Thursday, June 8, 2000 at 2:30 p.m. in the ISR Conference Room (Room 635, James Administration Building).

PRESENT: Laura Beraha, Denis Berthiaume, Martha Crago (Chair), Sam Drury, Chandra Madramootoo, Clara Péron, Cindy Smith (Secretary), Nina Spada

REGRETS: Radan Capek

GUESTS: Professors Tony Masi and John Zucchi, Faculty of Arts
Professor Ian Henderson, Faculty of Religious Studies

15.01 The Agenda was approved with the following additions:

- under Business Arising – Report from the Faculty of Arts [00-SCTP-03-37 REVISED (06/6)]; and
- under Regular Business – Report from the Faculty of Science [00-SCTP-06-60].

15.02 The Minutes of the meeting of May 25, 2000 were approved with the following change:

- page 5, Item 14.07, Faculty of Engineering - 00-SCTP-05-56, B.Eng; Honours in Mechanical Engineering: the following was added to the end of the second to last sentence for the program revision “… specified; and the program credit weight was increased from 110 to 112 credits.”

15.03 BUSINESS ARISING

(a) Report from the Faculty of Arts [00-SCTP-05-52 REVISED]

B.A.; Minor Concentration in Catholic Studies (18 cr.)

The Chair explained that the course prefix has been assigned for the Catholic Studies Program, and that the course proposals have been resubmitted with the new prefix (190). These new courses were approved at the SCTP meeting of May 11, 2000. The Commission des Universités sur les programmes (CUP) report (no. 4, June 1998) was circulated to SCTP members and Professors Farrow and Masi, as this report was referred to by Mr. Berthiaume at the May 11, 2000 SCTP meeting. Professor Crago noted that the Faculty of Religious Studies (FRS) had been consulted by the Faculty of Arts concerning the proposed program and courses, write-offs were received from FRS, but correspondence from FRS dated May 5, 2000 queried course ownership for three courses proposed by the Faculty of Arts. Professor Crago invited Professor Henderson to elaborate on FRS’s concerns for the proposed program. Professor Henderson remarked that there was general consensus for support of this new program proposal by FRS, with the exception of courses 190-310 Catholic Intellectual Traditions, 190-315 Catholicism and Moral Culture, and 190-320 Scripture and Catholicism. After reviewing the course descriptions and reading lists for these courses, FRS would like to see these three courses offered under the FRS prefix 260 as they felt they were clearly religious studies content. Professor Crago queried if FRS had the staff to teach the three courses. Professor Henderson responded that there were capable, tenured staff in FRS available to teach these courses. Mr. Berthiaume commented that FRS perceived the reading lists as theology courses, and he queried if philosophy students would perceive these reading lists in a theological point-of-view. Professor Henderson responded that, according to him, these courses were definitely theology courses. Professor Crago queried a recent report submitted by Professor Bruce Trigger of the Faculty of Arts to the Board of Governors concerning the relationship of FRS and the Faculty of Arts. Professor Henderson responded that the report (dubbed the “Trigger Report”) proposed that the Faculty of Religious Studies should eventually be incorporated into the Faculty of Arts, but not until after a period of closer collaboration between the two faculties. Professor Masi commented that the timing was right and now was a good time for the change. In response to a query from Professor Spada, Professor Henderson remarked that the rationale in the “Trigger Report” for FRS being incorporated into the Faculty of Arts was that it would be easier to administer. Professor Beraha queried if the students in the proposed program would be well served in this 18-credit program if some of the courses were administered by another faculty. Professor Henderson responded that the students would be well served, the
Catholic Studies Program Chair would not be a tenured position, other courses would be moral courses, and that it would be a good idea to have the three Roman Catholic courses taught by FRS. He referred to the discussion of the CUP report at the May 11 SCTP meeting and commented that CREPUQ would not object if the Faculty of Religious Studies at McGill University offered a minor program in Catholic Studies, even if it overlapped with what was offered by Concordia University. Mr. Berthiaume commented that the Québec government wanted to abolish overlapping programs, and the government might perceive this as McGill failing to comply with their recommendations.

The Chair invited Professors Masi and Zucchi to voice the concerns of the Faculty of Arts. Professor Masi mentioned that one of the formal issues was that FRS offered a limited number of programs, and that B.A. in Religious Studies are the degrees offered by the Faculty of Arts. He commented that the Faculty of Arts definitely had the capability to administer religion and Catholicism programs. Professor Zucchi reiterated that a contribution was received by the Faculty of Arts for an endowed Chair for a Catholic Studies Program. Concerning courses 190-315 and 190-320, changes to the description were verbally requested by Professor Farrow of FRS and these changes were done. Verbal confirmation by FRS was received that these courses were acceptable. Professor Spada queried if any discussions with FRS involved the idea of cross listing courses 190-310, 190-315, and 190-320. Professor Zucchi responded that it was discussed, but FRS has now requested that these three courses be offered under the FRS prefix (260). Professor Masi indicated that the Curriculum Committee of the Faculty of Arts did consider the possibility of cross listing some courses but it was not approved. Professor Henderson remarked that this was not an FTE issue with the Faculty of Religious Studies. The Chair thanked Professors Henderson, Masi, and Zucchi for their attendance at this meeting.

Following further discussion by SCTP, the committee approved this new program as submitted and it will be forwarded to APPC for approval. The Chair commented that a copy of the summary of the “Trigger Report” would accompany the program proposal to APPC.

(b) Report from the Faculty of Management [00-SCTP-05-49 REVISED]

**Minor in Technological Entrepreneurship for Science Students** (18 cr.)

The Chair indicated that the Faculty revised the title of this proposal from the Minor in Technological Entrepreneurship after consultation, to differentiate the program offered to students in the Faculty of Engineering. She commented that the Faculty of Science requested that the Faculty of Management offer a similar technological entrepreneurship program for Science students as offered to the Engineering students. The committee suggested that the title of the program be revised as follows: “Science Minor in Technological Entrepreneurship.” This new program was approved with this change and it will be forwarded to APPC for discussion.

270-466A,B Tech. Entrepreneurship Project (3 cr.)
The Chair commented that the credit weight for this course was not indicated on the proposal. The committee suggested that the course description be revised to read as follows: “Project involving a small or medium company in the high technology field.” *Secretary’s note:* Confirmation was received from Acting Dean A. Duff of the Faculty of Management that this course was proposed as 3 credits. This new course was approved with this change.

271-210A,B Accounting for Managers (3 cr.)
This new course was approved.

(c) Report from the Faculty of Education [00-SCTP-05-53 REVISED]

**Graduate Certificate in Educational Leadership** (15 cr.)
The Chair commented that confirmation was received from Associate Dean Mary Maguire of the Faculty of Education that the bullets would be removed from the bulleted courses. The revised program proposal was reviewed. The committee approved this new program and it will be forwarded to FGSR for discussion.
(d) MSE Domains

The Chair explained that this document was distributed to APPC at a recent meeting. The document explained the direction of the various “domains” offered by the McGill School of Environment [MSE] in the four thematic areas. The document also contained registration statistics within the various domains and the growing fields. In response to a question by professor Beraha, the Chair indicated that the gender statistics was useful for the five-year review of the MSE “domains”, which will be submitted to APPC in the future. The Chair explained that the “domain” definition was acceptable by APPC as this was unique nomenclature especially for MSE programs. It was originally thought that these programs would be proposed as majors. Professor Madramootoo remarked that a “domain” could span many multidisciplines and this was a good reason not to propose the “domains” as majors. The Chair explained that an “option” was a choice in a single area, whereas a “domain” encompassed many areas. She commented that APPC requested that the MSE submit a comparison of what other universities offered.

(e) Report from the Faculty of Arts [00-SCTP-03-37 REVISED (06/6)]

Departments of Economics, Geography, Political Science, and Sociology

**M.A. in Economics; Non-Thesis - Social Statistics Option (48 cr.)**

**M.A. in Geography; Social Statistics Option (48 cr.)**

**M.A. in Political Science; Non-Thesis - Social Statistics Option (48 cr.)**

**M.A. in Sociology; Non-Thesis - Social Statistics Option (45 cr.)**

The committee agreed that the revised side-by-side comparison tables were very well done and much easier to understand. The Chair explained that the Research Paper worth 24 credits already existed in the Department of Political Science and that Professor Rytina was not in a position to make the revision of decreasing the Research Paper to 18 credits [as per the new policy in the Faculty of Graduate Studies and Research (FGSR)]; this is a revision which would have to be done by the Department of Political Science. The committee approved these new options pending a complete set of signatures of all departments involved. These proposals will be forwarded to FGSR for discussion.

**Secretary’s note:** The revisions/additional information requested by SCTP were received for the following previously-submitted proposals, reviewed by the Chair, and approved on behalf of SCTP.

**Faculty of Arts**

- new course 151-214A,B Violence, Warfare, Culture (3 cr.) [00-SCTP-04-44; April 13, 2000];

**Faculty of Education**

- **B.Ed.; Major in Physical Education** (123 cr. [153 cr. for out-of-province students]) [00-SCTP-05-54; May 25, 2000];
- **B.Ed. in Music; Elementary Moral and Religious Education (Catholic)** (120 cr.) [00-SCTP-03-31; March 16, 2000];
- **B.Ed. in Music; Elementary Moral and Religious Education (Protestant)** (120 cr.) [00-SCTP-03-31; March 16, 2000];
- new course 405-694A,B Certificate Project (3 cr.) [00-SCTP-04-41; April 13, 2000].

**Faculty of Medicine**

- new course 513-693C Statistical Inference I (2 cr.) [00-SCTP-05-51; May 25, 2000] – “Module” removed;
- course revision for 582-248A Communication Professionalism (2 cr.) – minor changes: number change from 582-251B, title, and description changes [expedited approval];
- course revision for 582-250B Health Care & Professionalism (2 cr.) – minor changes: term change from A, title and description changes [expedited approval];
- course revision for 582-251B Health Care & Professionalism II (2 cr.) – minor change: retirement [expedited approval].

Faculty of Religious Studies
- new option in an existing program M.A. in Religious Studies; Non-Thesis (45 cr.) [00-SCTP-05-52; May 11, 2000].

15.04 **FACULTY OF SCIENCE - 00-SCTP-06-57**

Department of Mathematics and Statistics
189-685D Statistical Consulting (4 cr.)
This new course was approved. It was noted that the course description was well done.

Department of Physics
198-257A Experimental Methods I (3 cr.)
This new course was approved.

198-258B Experimental Methods II (3 cr.)
The course description was revised to read: “Advanced laboratory work and …” The committee noted that the course outline indicated that 15% of the final grade was for active participation, and thought this amount was low. Therefore, it was suggested that the instructor reconsider the grading allocation. This new course was approved with the description change.

15.05 **FACULTY OF ARTS - 00-SCTP-06-58**

Department of Italian Studies
132-363A,B Gender, Literature and Society (3 cr.)
The committee recommended that the last sentence of the course description “Topic … present” be removed. This new course was approved with this change.

132-368A,B Literature of the Renaissance (3 cr.)
This new course was approved.

132-379A,B Italy and European Romanticism (3 cr.)
This new course was approved.

132-416A,B The Twentieth Century (3 cr.)
The committee recommended that the title be changed to “Twentieth Century Topics”. This new course was approved with this change.

Department of Sociology
166-450A,B Social Change in Panama (3 cr.)
The committee noted that the credit weight was too high for this 2-week course at 19 hrs/wk. Therefore, it was recommended that the course be offered for 3 weeks or the credit weight be reduced to 2 credits. The Department should indicate its decision to the committee Secretary, Cindy Smith, by e-mail (CINDY@UMS1.LAN.MCGILL.CA) or fax (4768). The SCTP Secretary can revise the course proposal appropriately. The Chair of SCTP will review the decision and approve on behalf of the committee if all is in order. **Secretary’s note:** Confirmation was received from Susan Sharpe of the Faculty of Arts that it should be indicated that this is a 4.5-week course. The Chair of SCTP approved this course on behalf of the committee.
Faculty of Religious Studies
260-389A,B Intro. to the Bahá’í Faith (3 cr.)
This new course was approved.

15.06 **FACULTY OF ARTS** – 00-SCTP-06-59

School of Social Work
407-495A Adult Foster Home Group Work (3 cr.)
The committee revised the course description to read as follows: “Practicum work in psychiatric or senior residents in foster care.” The word “Practicum” should be specified in Section 7(f) “Other” of the course proposal form, and the credit weight should match the other Practicum courses offered by the School of Social Work. The Director of the School should inform the SCTP Secretary, Cindy Smith [e-mail: CINDY@UMS1.LAN.MCGILL.CA or fax: 4768], of the revised credit weight and she will make these revisions to the course proposal form. The Chair of SCTP will review the revisions and approve on behalf of SCTP if all is in order.

15.07 **FACULTY OF SCIENCE** - 00-SCTP-06-60

Department of Physics
**B.Sc.: Joint Major in Physics and Geophysics** (68 cr.)
The program revisions consisted of: courses 198-241B and 198-259D were deleted from the list of U1 Required Courses; courses 198-257 and 198-258 were added to the list of U1 Required Courses; courses 198-331, 198-333, and 198-342 were deleted from the list of U2 Required Courses; course 186-320 was added to the list of U2 Required Courses; the credit weight for U2 Required Courses was decreased from 27 to 21 credits; courses 198-331, 198-333, and 198-342 were added to the list of U3 Required Courses; the credit weight for U3 Required Courses was increased from 9 to 18 credits; and the program credit weight increased from 65 to 68 credits. The committee noted that alternative Required Courses were listed in the U2 and U3 lists (186-510 OR 186-330 was indicated in both lists). The Chair of the Department should provide the committee with a write-off for the alternative Required Courses to confirm that the content of both courses were almost identical. If they are not identical, then the program would have to be revised to list the alternative courses in the list of Complementary Courses. This write-off should be sent to the SCTP Secretary, Cindy Smith, fax: 4768 or e-mail: CINDY@UMS1.LAN.MCGILL.CA. The Chair of SCTP will approve this program revision on behalf of the committee if all is in order.

15.08 **OTHER BUSINESS**

**Minor Changes**
The secretary reported the following minor changes for the Faculties of Arts and Science. All were approved, with one exception: the School of Social Work, title change for course 407-656 Alternative Service Organizations. SCTP requested that the School of Social Work resubmit the course revision proposal once an instructor has been obtained for this course and a description has been written. These minor changes will be reported to APPC (and FGSR, if graduate level) for information only.

Faculty of Arts
McGill School of Environment
**B.A.: Faculty Program in Environment** (54 cr.) – change to the list of pre- or corequisites for the required courses; it now reads “189-139 Calculus or 189-140 Calculus I and one of: 177-111 Principles of Organismal Biology, 198-101 Introductory Physics – Mechanics, or 180-110 Chemistry – Biological or their equivalents, or their CEGEP equivalents: (Math 103, Biology 301, Physics 101, Chemistry 101, respectively)”.

Department of History
101-336A,B France, 1789 to 1914 (3 cr.) – title and description changes;
101-337A Japanese Intellectual Hist. I (3 cr.) – title change and prerequisite removed;
101-346A,B France, 1914 to the Present (3 cr.) – title and description changes;
101-352B Japanese Intellectual Hist. II (3 cr.) – title and prerequisite changes;
101-405A European Cultural History I (3 cr.) – title and description changes;
101-415A European Cultural History II (3 cr.) – title and description changes;
101-454A Seminar: Early Modern Medicine (3 cr.) – split of full course 101-467D (second half being 101-455), and title change;
101-455B Research: Early Modern Medicine (3 cr.) – split of full course 101-467D;
101-467D Medicine and the Scientific Revolution (6 cr.) – retirement;
101-582A,B European Intellectual History (3 cr.) – title, prerequisite, and description changes.

Department of East Asian Studies
117-231D Chin Lang for Non-Mand Speakers (6 cr.) – retirement;
117-232B Chin Lang for Non-Mand Speakers (3 cr.) – retirement;
117-310C Third Level Chinese (9 cr.) – retirement;
117-355A,B Survey Trad. Chin. Lit. in Trans. (3 cr.) – retirement;
117-356A,B Survey Mod. Chin. Lit. in Trans. (3 cr.) – retirement;
117-486A,B Health Systems in Japan (3 cr.) – retirement;
117-513L Fourth Level Chinese (9 cr.) – retirement;
117-682A,B Health & Wealth in Japan (3 cr.) – retirement;
117-780A,B Social Stratification in Japan (3 cr.) – retirement.

English and French Language Centre
127-203D FSL: French for Beginners (9 cr.) – retirement;
127-213B FSL: Elementary French (3 cr.) – retirement;
127-304L FSL: Intermediate Oral French: Composition and Expression (6 cr.) – retirement;
127-305A,B FSL: Intermediate French: Writing (3 cr.) – retirement;
127-323A,B FSL: Oral and Written French II (3 cr.) – retirement;
127-403A,B FSL: Français fonctionnel II (3 cr.) – retirement;
127-404D FSL: Français fonctionnel intensif (6 cr.) – retirement.

Department of Anthropology

School of Social Work
407-631B Supervision/Management (3 cr.) – title and description changes;
407-656A Politics of the Third Sector (3 cr.) – title change; Secretary’s note: NO DESCRIPTION.

Faculty of Science
Faculty Programs
**B.Sc.: Major Program in Two Subjects for Teachers** (90 cr.) – the revisions for Fall 2000 [already in the 2000-2001 Calendar] consisted of changes to the “Course Lists Used in Various Options”; Biology List C: course number 177-455 was changed to 177-365. Chemistry List A: new course 180-180 was added; title changed for courses 180-150, 180-160, and 180-170; and course 180-404 was replaced with 507-404 is the asterisk legend “*students who have the … through 507-404 …”. Chemistry List B: course 180-404 was replaced by 507-404; and the credit weight for course 180-362 should be indicated as 2 credits. Geography List A: title changed for courses 183-201 and 183-216. Geography List B: title changed for courses 183-306, 183-308, and 183-494; and course number 183-395 was changed to 183-495. Geosciences List: course 195-330 was deleted and course 195-315 was added;

**B.Sc.: Major Program in Two Subject for Teachers** (90 cr.) - the revisions for Fall 2001 consisted of changes to the “Course Lists Used in Various Options”; Physics List A: courses 198-241 and 198-259 were
deleted and courses 198-257 and 198-258 were added. Physics List B: course 198-240 was deleted and course 198-241 was added.
School of Computer Science

**B.Sc.: Major in Computer Science (60 cr.)** – courses 308-303 and 308-525 were added to the list of Complementary Courses;

**B.Sc.: Honours in Computer Science (72 cr.)** – courses 308-303 and 308-525 were added to the list of Complementary Courses;

- 308-750B Advanced Topic: Theoretical Aspects of Computer Science (3 cr.) – retirement;
- 308-751A,B Advanced Topic: Programming (3 cr.) – retirement;
- 308-752A Advanced Topic: Systems (3 cr.) – retirement;
- 308-753A,B Advanced Topic: Computer Applications (3 cr.) – retirement.

Department of Physics

**B.Sc.: Joint Honours in Mathematics and Physics (81 cr.)** – courses 198-253 and 198-259 were deleted from the list of U1 Required Courses; courses 198-257 and 198-258 were added to the list of U1 Required Courses; course 198-253 was added to the list of U2 Required Courses; the U2 Required Courses credit weight increased from 24 to 27 credits; and the U3 Complementary Courses credit weight was reduced from 12 to 9 credits, specifically “9 credits selected from: (list of seven courses)” to “6 credits selected from: (list of seven courses)”;

**THIS PROGRAM REQUIRES ADDITIONAL REVISIONS, AS ALTERNATIVE REQUIRED COURSES WERE LISTED. A WRITE-OFF FROM THE CHAIR OF THE DEPARTMENT SHOULD BE SUBMITTED TO SCTP, WHICH INDICATES THAT THE CONTENT OF THE REQUIRED COURSES WAS IDENTICAL. IF IT IS NOT, THEN THE ALTERNATIVE REQUIRED COURSES SHOULD BE RELISTED IN A LIST OF COMPLEMENTARY COURSES.**

**B.Sc.: Honours in Physics (78 cr.)** - courses 198-253 and 198-259 were deleted from the list of U1 Required Courses; courses 198-257 and 198-258 were added to the list of U1 Required Courses; course 198-328 was deleted from the list of U2 Required Courses; and course 198-253 was added to the list of U2 Required Courses; **THIS PROGRAM REQUIRES ADDITIONAL REVISIONS, AS ALTERNATIVE REQUIRED COURSES WERE LISTED. A WRITE-OFF FROM THE CHAIR OF THE DEPARTMENT SHOULD BE SUBMITTED TO SCTP, WHICH INDICATES THAT THE CONTENT OF THE REQUIRED COURSES WAS IDENTICAL. IF IT IS NOT, THEN THE ALTERNATIVE REQUIRED COURSES SHOULD BE RELISTED IN A LIST OF COMPLEMENTARY COURSES.**

**B.Sc.: Major in Physics (60 cr.)** - courses 198-240 and 198-259 were deleted from the list of U1 Required Courses; and courses 198-257 and 198-258 were added to the list of U1 Required Courses; **THIS PROGRAM REQUIRES ADDITIONAL REVISIONS, AS ALTERNATIVE REQUIRED COURSES WERE LISTED. A WRITE-OFF FROM THE CHAIR OF THE DEPARTMENT SHOULD BE SUBMITTED TO SCTP, WHICH INDICATES THAT THE CONTENT OF THE REQUIRED COURSES WAS IDENTICAL. IF IT IS NOT, THEN THE ALTERNATIVE REQUIRED COURSES SHOULD BE RELISTED IN A LIST OF COMPLEMENTARY COURSES.**

**B.Sc.: Faculty Program in Physics (54 cr.)** - courses 198-241 and 198-259 were deleted from the list of U1 Required Courses; courses 198-257 and 198-258 were added to the list of U1 Required Courses; and course 198-241 was added to the list of Complementary Courses, specifically to the list of “at least 3 credits selected from”;

**B.Sc.: Minor in Physics (18 cr.)** – course 198-259 was deleted from the list of Required Course; course 198-257 was added to the list of Required Course; course 198-240 was deleted from the list of Complementary Courses; and “198-258 or 198-241” was added to the list of Complementary Courses;
B.Sc.; Joint Major in Physics and Computer Science (66 cr.) – courses 198-240 and 198-259 were deleted from the list of U1 Required Courses; and courses 198-257 and 198-258 were added to the list of U1 Required Courses;

198-201 Chance and Quantum Physics (3 cr.) – retirement;
198-207 Physics and Archaeology (1 cr.) – retirement;
198-209 Topics in Physics (1 cr.) – retirement;
198-217 Physics & the Life Sciences (3 cr.) – retirement;
198-219 Statistical Treatment of Data (3 cr.) – retirement;
198-235 Mathematical Physics (3 cr.) – retirement;

Department of Atmospheric and Oceanic Sciences
B.Sc.; Joint Major in Atmospheric Science and Physics (70 cr.) – courses 198-241 and 198-259 were deleted from the list of Required Courses; and courses 198-257 and 198-258 were added to the list of Required Courses;

B.Sc.; Major in Atmospheric Science (61 cr.) – course 198-259 was deleted from the list of Required Courses; and course 198-257 was added to the list of Required Courses;

B.Sc.; Honours in Atmospheric Science (70 cr.) - course 198-259 was deleted from the list of Required Courses; and course 198-257 was added to the list of Required Courses.

Department of Chemistry
180-313 Intermediate Physical Chemistry (3 cr.) – retirement;
180-387 Analytical Chemistry (4 cr.) – retirement;
180-557 Instrumental Methods of Analysis (3 cr.) – retirement;
180-600 Masters Preliminary Examination (0 cr.) – retirement;
180-606 Chem for Teachers: Special Topic I (3 cr.) – retirement;
180-607 Chem for Teachers: Special Topic II (3 cr.) – retirement;
180-608 Topics in Physical Chemistry I (4 cr.) – retirement;
180-609 Topics in Physical Chemistry II (4 cr.) – retirement;
180-622 Heterocyclic Compounds (5 cr.) – retirement;
180-625 Organometallic Chemistry (3 cr.) – retirement;
180-628 Organic Chemistry of Biological Compounds (4 cr.) – retirement;
180-671B Organic Chemistry of Synthetic Polymers (4 cr.) – retirement;
180-678 Polymer Kinetics (5 cr.) – retirement;
180-682 Nuclear Chemistry (6 cr.) – retirement;
180-720 Colloquium (0 cr.) – retirement.

FOR INFORMATION ONLY:
The following proposals were reviewed by the Faculty of Science Academic Committee:
- Faculty of Arts:  B.A.; Minor Concentration in Science for Arts Students;
- School of Computer Science: Diploma in Information Technology - title correction from the Graduate Diploma in Information Technology.

Correction: January 6, 2000 – minor change for Department of Biology course 177-365 incorrectly indicated the title as “Conservation” on the proposal form (and consequently reported to APPC and Senate as such). The course proposal form should have indicated the title as “Conservation Biology”, as a title change was not proposed for this course.

There being no further business, the meeting adjourned at 4:40 pm.