Minutes of a meeting of the APPC Subcommittee on Courses and Teaching Programs held **Thursday, January 6, 2000** at 2:30 p.m. in the ISR Conference Room (Room 635, James Administration Building).

**PRESENT:** Laura Beraha, Denis Berthiaume, Radan Capek, Martha Crago (Chair), Sam Drury, Chandra Madramootoo, Cindy Smith (Secretary), Nina Spada, Xavier Van Chau

**GUESTS:** Associate Vice-Principal (Academic) Nick de Takacsy  
Professor Faith Wallis, Faculty of Arts

The Chair welcomed Professor Laura Beraha, the new Faculty of Arts representative, to SCTP.

08.01 The Agenda was approved with the following addition:

- under Business Arising: Report from the Faculty or Arts [99-SCTP-11-19].

08.02 The Minutes of the meeting of December 9, 1999 were approved with the following changes:

- Faculty of Arts, Department of History, Classics Program, page 2 – Joint Honours programs should be listed as:  
  B.A.; Joint Honours – Classics Component; Ancient Greek and Civilization, and B.A.; Joint Honours – Classics Component; Latin and Civilization; first paragraph, 20th line – the word “amount” should read “number”; page 3, fifth line - the Classics Program should report back to SCTP by June 8, 2000;

- Faculty of Arts, Literature departments, page 5 – fourth line should read: “… next meeting when this course will be discussed again, …”

08.03 **BUSINESS ARISING**

(a) Faculty of Arts - 99-SCTP-11-19  
Department of History  
B.A.; Minor Concentration in Classics; Latin and Ancient Greek (Expandable) (18 cr.)  
B.A.; Major Concentration in Classics; Latin and Ancient Greek (36 cr.)  
B.A.; Honours in Classics (60 cr.)  
B.A.; Minor Concentration in Classics; Ancient Greek and Civilization (Expandable) (18 cr.)  
B.A.; Major Concentration in Classics; Ancient Greek and Civilization (36 cr.)  
B.A.; Joint Honours – Classics Component; Ancient Greek and Civilization (36 cr.)  
B.A.; Minor Concentration in Classics; Latin and Civilization (Expandable) (18 cr.)  
B.A.; Major Concentration in Classics; Latin and Civilization (36 cr.)  
B.A.; Joint Honours – Classics Component; Latin and Civilization (36 cr.)

Associate Vice-Principal de Takacsy circulated current registration figures for the Classics Programs, along with recommendations from the Commission des universités sur les programmes (CUP) for Québec universities. Associate Vice-Principal de Takacsy explained that the registration figures indicated that there were a total of 22 students currently in the joint honours, major, honours, and major concentration programs. There were three professors for the nine programs proposed by the Classics Program. He queried if it was worthwhile having that many programs for such a limited number of staff and students, considering the cost associated in maintaining the Calendar and cost to the Department of History. He indicated that there was pressure from the government to validate the spending of public funds on so many programs. He pointed out that there was a decrease in the number of academic staff in the Classics Programs, but not the number of programs offered. One CUP recommendation was that the Université de Montréal and McGill consider joint programs, so that resources and teaching may be shared.

Professor Wallis, head of the Department of History’s Curriculum Committee, explained how the Classics Department amalgamated with the Department of History, after several of it’s professors transferred over to the Department of History, but the Classics Programs and courses remained separate from the Department of History’s curriculum and maintained by a Classics Program Committee, of which she is an ex officio member.
Professor Wallis indicated that the reason for there being a large number of Classics Programs is that they have always existed in this structure and they would make Classics more visible to prospective students. Professor Spada queried if there was discussion at the Classics Program Committee concerning reducing the number of programs due to the fact that there was such a small number of students registered in the programs. Professor Wallis responded that Professor Richardson of the Classics Program Committee recently attended a provincial meeting where it was discussed to form a Classics Centre with other Québec universities. There was debate at that meeting on how to handle Francophone students who would have to translate Latin text into English, and there was concern over the distance that Université Laval students would need to travel. Professor Crago commented that a good example was Religious Studies – high enrolment in courses was not necessarily an indication that students would go into Religious Studies programs; their courses were popular elective courses taken by students in other programs. Associate Vice-Principal de Takacsy suggested a suitable solution would be to have one program in each stream, with a listing of different options. Professor Wallis commented that she would make this suggestion to Professor Richardson of the Classics Program. Professor Crago queried if the linked courses in the Department of Philosophy were incorporated in any of the Classics Programs as complementary courses. Professor Wallis indicated that they were. The Chair thanked Associate Vice-Principal de Takacsy and Professor Wallis for their contribution to this discussion.

Following further discussion by the committee, it was agreed that the approval of the nine proposed programs granted on December 9, 1999 be rescinded and that the proposals be returned to the Department. It is recommended that the Classics Program offer one minor, one major, and one honours program with various options. The Classics Program would need to provide SCTP with a write-off from the Chair of the Department of Philosophy, which should indicate their willingness to work with the Classics Program students.

(b) Report from the Faculty of Dentistry [99-SCTP-11-14 REVISED]

Doctor of Dental Medicine (214 cr.)
The Chair explained that this program revision consisted of credit weight changes for various courses in the fourth year in Cycle III, therefore the program credit weight was reduced from 215 to 214 credits. She commented that the credit formula was internally consistent within the Faculty. She indicated that a program worth 214 credits for 4 years was rather strenuous, but the Québec government would not allow a 5-year program. The committee approved the program revision and it will be forwarded to APPC for discussion.

As committee members did not bring the requested material to the meeting, review of the course revisions was deferred until the next meeting.

(c) Double-Prefix Issue
The Chair reviewed her document concerning the various types of double-prefix numbering systems currently used for multidisciplinary courses and examples of possible solutions to avoid this type of numbering. She explained that the Macdonald Campus had a faculty prefix used for cross departmental and intrafaculty courses; the McGill School of Environment and Women’s Studies Program have a program-specific number; and interdisciplinary, cross-departmental, cross-faculty courses listed under particular departments and offered on an alternating basis among the departments and across faculties existed (e.g. Language Acquisition Ph.D. Program Option). The Chair commented that APPC had approved the use of double-prefix courses only for the case of a jointly-appointed professor (i.e. a professor jointly-appointed in the Departments of Chemistry and Atmospheric and Oceanic Sciences, who taught courses 180-219 and 195-219, which contained the same course title and content). This approval was only temporary, pending a permanent ruling to be made by APPC from recommendations made by SCTP. The Chair noted that some statistics included in her document indicated that FTEs for a double-prefix course (shared with the Departments of Anatomy and Cell Biology [504] and Biochemistry [507]) were not split correctly, as some students in Anatomy and Cell Biology chose to register in the Biochemistry course [507]. She queried if the division of FTEs was being done for no apparent reason, as the number of students registered was very minimal in the smaller department (Anatomy and Cell Biology).

The Chair explained that Professor Rytina in the Faculty of Arts would be submitting in the near future a proposal with quadruple-prefix courses. These courses would have the same suffix, different prefixes, and courses would be bulleted when not being offered (i.e. one year one department would offer a course and the
other three same-suffix courses would be bulleted). The Chair commented that one good point to this method of numbering courses would be that students would be able to keep track of courses already taken. Mr. Berthiaume commented that a multidisciplinary prefix would be a better idea for these courses.

The Chair explained that the new Banner System would allow listing the FTEs for courses within a department and easily divide the FTEs amongst professors. She stated that SCTP can either recommend to APPC: that double-prefix courses be changed to a single course (which would have to wait until the new Banner System came into effect – approximately 2 years), or that a list be made of all double-prefix courses and in 2 years (when the new Banner System comes into effect) request that departments make a single course for existing double-prefix courses and the FTEs would be split by the Banner System. The committee agreed to recommend to APPC that no new double-prefix courses be approved and that Banner in 2 years will split the FTEs for courses. The committee agreed that no further discussion be held on, or proposals received for, double-prefix courses until the arrangements are made under the Banner System.

08.04 FACULTY OF ARTS – 00-SCTP-01-22

Department of History
101-452A Seminar: Ancient Medicine (3 cr.)
Professor Spada queried as to the meaning of a proseminar. Professor Beraha explained that it was a seminar without a major research paper. The committee suggested that "pro" be removed from the word proseminar in the first sentence of the Rationale. This new course was approved with this change.

101-453B Research: Ancient Medicine (3 cr.)
The committee suggested removing “Pro” from the word Proseminar in the prerequisite, and indicate (BC) after BCE and (AD) after CE in the course description. This new course was approved with these changes.

101-619A Ancient Medicine Seminar I (3 cr.)
This new course was approved.

101-620B Ancient Medicine Seminar II (3 cr.)
The committee suggested changing in the course description BC and AD to read “BCE” and “CE”, respectively, to be consistent with the other proposals. This new course was approved with these changes.

Faculty of Religious Studies
260-377A Religious Controversies (3 cr.)
The committee suggested that the second sentence in the course description be removed: “Although the … also examined.” This new course was approved with this change.

Department of Jewish Studies
135-261A Studies in Jewish Thought I (3 cr.)
This new course was not approved. The committee did not accept the Rationale: “This course will be taught by a new appointment that is not yet made. Hence the vagueness.” The Department should resubmit this proposal once the new staff member has joined the Department.

135-262B Studies in Jewish Thought II (3 cr.)
This new course was not approved. The committee did not accept the Rationale: “This course will be taught by a new appointment that is not yet made. Hence the vagueness.” The Department should resubmit this proposal once the new staff member has joined the Department.

135-337A Advanced Jewish Thought I (3 cr.)
This new course was not approved. The committee did not accept the Rationale: “This course will be taught by a new appointment that is not yet made. Hence the vagueness.” The Department should resubmit this proposal once the new staff member has joined the Department.

135-338B Advanced Jewish Thought II (3 cr.)
This new course was not approved. The committee did not accept the Rationale: “This course will be taught by a new appointment that is not yet made. Hence the vagueness.” The Department should resubmit this proposal once the new staff member has joined the Department.

08.05 FACULTY OF SCIENCE - 00-SCTP-01-23

McGill School of Environment

B.Sc.; Major in Environment; Food Production and the Environment (63 or 64 cr.)
Professor Beraha commented that no hidden prerequisites should exist for the domain prerequisites. Professor Madramootoo replied that the domain-prerequisite courses were for non-CEGEP students, and that previously-approved domains contained similar domain-prerequisite courses. He noted that there was a typo on page 10 of the program description: course 335-217B should read 336-217B; the SCTP Secretary will correct this. Mr. Van Chau pointed out that the McGill School of Environment’s (MSE) distribution of courses could be difficult for students in the Freshman Program, who often sample different areas in their course selection and, therefore, might not have the proper prerequisites. The Chair indicated that this point would be brought to the attention of Mr. Peter Brown, the MSE Director and Mr. Peter Barry, MSE student advisor. This new program was approved and it will be forwarded to APPC for discussion.

Department of Biology

B.Sc.; Minor in Biology (24 cr.)
This new program was approved and it will be forwarded to APPC for discussion.

B.Sc.; Joint Major in Physics and Computer Science (66 cr.)
The Chair commented that this was a good initiative. This new program was approved and it will be forwarded to APPC for discussion.

Department of Chemistry

B.Sc.; Major in Chemistry; Materials (66 cr.)
The program revisions consisted of: U3 Required Course 180-431 was renumbered to 180-531; U3 Complementary Courses 186-501, 198-558, 302-380, 302-484, 306-362, 306-465, and 306-564 were removed; course 180-585B was added to the list of U3 Complementary Courses; U3 Complementary Courses credit weight was reduced from 6 to 3; U3 Complementary Course 180-671 was renumbered to 180-571; and the program credit weight was reduced from 69 to 66. Secretary’s note: A consultation report was not included from the Dean of the Faculty of Engineering as to their agreement of the removal of some of the Engineering Complementary Courses. Therefore, the Department of Chemistry should request a write-off from the Dean of the Faculty of Engineering and forward it to the SCTP Secretary, Cindy Smith, fax: 4768 or e-mail: CINDY@UMS1.LAN.MCGILL.CA. The SCTP Chair will approve on behalf of the committee if all is in order.

B.Sc.; Honours in Chemistry; Materials (78 cr.)
The program revisions consisted of: U3 Required Course 180-431 was renumbered to 180-531; U3 Complementary Courses 186-501, 198-558, 302-380, 302-484, 306-362, 306-465, and 306-564 were removed; course 180-585B was added to the list of U3 Complementary Courses; U3 Complementary Course credit weight was reduced from 12 to 9; U3 Complementary Course 180-671 was renumbered to 180-571; and the program credit weight was reduced from 81 to 78. Secretary’s note: A consultation report was not included from the Dean of the Faculty of Engineering as to their agreement of the removal of some of the Engineering Complementary Courses. Therefore, the Department of Chemistry should request a write-off from the Dean of the Faculty of Engineering and forward it to the SCTP Secretary, Cindy Smith, fax: 4768 or e-mail: CINDY@UMS1.LAN.MCGILL.CA. The SCTP Chair will approve on behalf of the committee if all is in order.

180-470C,D Research Project (6 cr.)
The committee recommended that the first sentence of the course description be removed: “A course … experience.” This new course proposal’s Rationale indicated: “The enrolment in our Research Project courses 180-480D,N & 180-490D,N has increased steadily in the past 5 years from ca. 10 students to 27 at present(!!)” The committee queried as to why a new course was needed when the C term could be added to courses 180-480 and 180-490, and
additional staff could be added to the existing courses. The committee requested a write-off from the Chair of the Department of Chemistry concerning the committee’s query. The write-off should be forwarded to the SCTP Secretary, Cindy Smith, fax: 4768 or e-mail: CINDY@UMS1.LAN.MCGILL.CA.

180-571B Polymer Synthesis (3 cr.)
The course revisions consisted of: number change from 180-671; credit weight was decreased from 4; and a description change. These revisions were approved.

180-647A Physical Chem: Special Topic 1 (4 cr.)
The committee queried as to why the credit weight for this new course was 4 for 3 lecture hrs/wk. The committee requested a write-off from the Chair of the Department of Chemistry concerning the committee’s query. The write-off should be forwarded to the SCTP Secretary, Cindy Smith, fax: 4768 or e-mail: CINDY@UMS1.LAN.MCGILL.CA. The SCTP Chair will approve on behalf of the committee if the write-off is in order.

180-648B Physical Chem: Special Topic 2 (4 cr.)
The committee queried as to why the credit weight for this new course was 4 for 3 lecture hrs/wk. The committee requested a write-off from the Chair of the Department of Chemistry concerning the committee’s query. The write-off should be forwarded to the SCTP Secretary, Cindy Smith, fax: 4768 or e-mail: CINDY@UMS1.LAN.MCGILL.CA. The SCTP Chair will approve on behalf of the committee if the write-off is in order.

Department of Geography
183-370A Protected Areas (3 cr.)
This new course was approved.

Department of Physics
198-489A,B Special Project (3 cr.)
This new course was approved.

Department of Atmospheric and Oceanic Sciences
B.Sc.; Major in Atmospheric Science (61 cr.)
The program revisions consisted of: courses 195-310, 195-330, 198-331, 198-333, and 198-340 were removed from the list of Required Courses; courses 195-308 or 183-308, and 195-315 were added to the list of Required Courses; Required Courses credit weight was reduced from 55 to 49; courses 195-414, 195-419 or 180-419, 198-331, 198-333, and 198-340 were added to the list of Complementary Courses; and the Complementary Courses credit weight was increased from 9 to 12. These program revisions were not approved, as the double-prefix courses 183-308 and 195-308 were not approved. If APPC decides to change the current ruling for approval of double-prefix courses only for the case of a jointly-appointed professor, then the Chair of SCTP will approve on behalf of the committee. (The double-prefix issue for courses will go before APPC on January 13, 2000.)

B.Sc.; Minor in Atmospheric Science (18 cr.)
The program revisions consisted of: courses 195-310, 195-330, 195-512, 195-513, and 195-541 were removed from the list of Required Courses; courses 180-219 or 195-219, 183-308 or 195-308, and 195-315 were added to the list of Required Courses; Required Courses credit weight was reduced from 24 to 15; and a list of 3 credits of Complementary Courses (which consisted of course 195-402 or 195-540) was added. These program revisions were not approved, as the double-prefix courses 183-308 and 195-308 were not approved. If APPC decides to change the current ruling for approval of double-prefix courses only for the case of a jointly-appointed professor, then the Chair of SCTP will approve on behalf of the committee. (The double-prefix issue for courses will go before APPC on January 13, 2000.)

195-250A Natural Disasters (3 cr.)
This new course was not approved, as it contained a double prefix with the Department of Earth and Planetary Sciences’ course 186-250A. As these two courses were not taught by a jointly-appointed professor, SCTP has deferred review of this new course proposal until APPC has made a decision on the double-prefix issue. If the
Departments of Earth and Planetary Sciences and Atmospheric and Oceanic Sciences wish to make a single course out of 180-250 and 195-250, one proposal should be submitted to SCTP and the Chair of the committee will review and approve on behalf of SCTP.

Department of Earth and Planetary Sciences
186-250A Natural Disasters (3 cr.)
This new course was not approved, as it contained a double prefix with the Department of Atmospheric and Oceanic Sciences’ course 195-250A. As these two courses were not taught by a jointly-appointed professor, SCTP has deferred review of this new course proposal until APPC has made a decision on the double-prefix issue. If the Departments of Earth and Planetary Sciences and Atmospheric and Oceanic Sciences wish to make a single course out of 180-250 and 195-250, one proposal should be submitted to SCTP and the Chair of the committee will review and approve on behalf of SCTP.

186-530A Volcanology (3 cr.)
The committee recommended removing the first sentence from the course description. This new course was approved with this change.

08.06 **FACULTY OF MEDICINE - 00-SCTP-01-24**

Departments of Epidemiology and Biostatistics, and Occupational Health
392-635B-88 Environmental Risks to Health (3 cr.)
This new course was approved.

Departments of Epidemiology & Health; Health Sciences Library
524-306B,C Evidence Based Medicine (1 cr.)
This new course was approved.

Department of Surgery
564-301B,C Intro. to Clinical Surgery-ICM (5 cr.)
The course revisions consisted of: title change and credit weight change from 6. These revisions were approved.

08.07 **FACULTY OF MANAGEMENT - 00-SCTP-01-25**

273-704A,B Organizational Impacts of IT (3 cr.)
This new course was approved.

08.08 **CENTRE FOR CONTINUING EDUCATION – 00-SCTP-01-26**

**Diploma in Management; Concentration in E-Commerce** (30 cr.)
The Chair queried if this new program proposal was a graduate diploma, as the proposal is not clear. The credit weight should be indicated after each course indicated in the list of Required Courses. A list of the 15 credits to be taken from the Management courses should be indicated, along with their credit weight, in the program description. Professor Spada queried as to the admission requirements for this program (e.g. a B.A. with a specialization). Professor Crago indicated that if this new program is a graduate diploma, the program description should indicate that admission requirements of the Faculty of Graduate Studies and Research will be adhered to. The requested additional information should be forwarded to the SCTP Secretary, Cindy Smith, fax: 4768; e-mail: CINDY@UMS1.LAN.MCGILL.CA. The Chair of SCTP will review the information and approve this new program on behalf of the committee if all is in order.

**Graduate Certificate in E-Commerce** (15 cr.)
The Chair explained that the five Required Courses in this program were all at the 500 level, which was typical of a graduate certificate. She indicated that the credit weight for each course should be indicated in the list of courses on the first page of the program description. The SCTP Secretary, Cindy Smith, commented that she would add this information to the description; please e-mail the information to her at:
This new program was approved with this change, but it will only be forwarded to APPC for discussion once the revisions have been received.

642-542 Electronic Markets (3 cr.)
The committee recommended that the course description be revised to read as follows: “Fundamental information on electronic commerce, including: opportunities and pitfalls, as well as business to business, and business to consumer channels will be examined.” This new course was approved with this change.

642-543 Internet Design and Analysis (3 cr.)
The committee recommended that the course description be revised to read as follows: “Basic information on the skills and steps necessary to deploy a transactional Web site.” This new course was approved with this change.

642-544 E-Commerce Technologies (3 cr.)
The committee recommended that the course description be revised to read as follows: “Fundamental information on electronic commerce, including: opportunities and pitfalls, as well as business to business, and business to consumer channels will be examined.” This new course was approved with this change.

643-550 Internet Marketing Strategies (3 cr.)
The committee recommended that the course description be revised to read as follows: “Strategic marketing issues associated with the expanding world of electronic commerce.” This new course was approved with this change.

651-540 Electronic Commerce Logistics (3 cr.)
The committee recommended that the course description be revised to read as follows: “Introduction to the risks associated with electronic commerce, ways in which all levels of an organization need to be involved in the security issues as well as the tools and techniques that can be implemented to address security concerns.” This new course was approved with this change.

Department of Career and Management Studies

**Diploma in Management; General (30 cr.)**
The committee recommended that the program description be rewritten into the present tense. This new program was approved with this change, but it will only be forwarded to APPC for discussion once the revisions have been received.

**Diploma in Management; Concentrations in Health Care, International Business, Leadership, Marketing, Operations Management, and Treasury/Finance (30 cr.)**
The program revisions consisted of: course 645-521 was removed from the list of Required Courses; Required Courses credit weight was reduced from 21 to 15 credits; the concentration Required Courses credit weight increased from 9 to 12 credits; list of Elective Courses added – SCTP asked that this list be changed to read Complementary; course 645-534 was added to the list of Leadership Required Courses; and course 619-552 was added to the list of Health Care Required Courses. These program revisions were approved and the proposal will be forwarded to APPC for discussion.

**Graduate Certificate in Management; Concentrations in Health Care, International Business, Leadership, Marketing, Operations Management, and Treasury/Finance (15 cr.)**
The program revisions consisted of: course 645-521 was removed from the Common Core list, along with the list itself; a list of Elective Courses was added; course 619-552 was added to the list of Health Care Required Courses; concentrations Required Courses credit weight was increased from 9 to 12 credits; course 645-534 was added to the list of Leadership Required Courses; and course 619-552 was added to the list of Health Care Required Courses. The committee requested that the program description be revised by clarifying the side-by-side comparison, as the comparisons were not clear as they were listed. The credit weight for the courses should be indicated. The list of Elective Courses should be indicated as Complementary Courses. These revisions should be forwarded to the SCTP Secretary, Cindy Smith, fax: 4768 or e-mail: CINDY@UMS1.LAN.MCGILL.CA. The Chair of SCTP will approve on behalf of the committee if all is in order.
645-534 Transcultural Leadership (3 cr.)
This new course was approved.

08.09 FACULTY OF ARTS – 00-SCTP-01-27

As the time was late, review of this report was deferred until the next SCTP meeting (January 20, 2000).

08.10 OTHER BUSINESS

Minor Changes
The secretary reported the following minor changes for the Faculties of Agricultural and Environmental Sciences, Arts, Medicine, Science, and the Centre for Continuing Education, which were approved with six exceptions (not approved). The submission from the Faculty of Science, McGill School of Environment – program revisions for the B.Sc.; Major in Environment; Atmospheric Environment and Air Quality included: courses 195-308 or 183-308 were added to the list of Required Courses, but these new courses were not approved by SCTP;

program revisions for the B.Sc.; Major in Environment; Water Environments and Ecosystems included: courses 195-308 or 183-308 were added to the list of Complementary Courses, but these new courses were not approved by SCTP. The Department of Biology – retirement of course 177-199 FYS: Species Diversity (3 cr.); the Dean of Science had stated that all departments were required to offer a First Year Seminar; in actuality, this statement was from Vice-Principal (Academic) T.H. Chan to the Faculties of Arts and Science. The committee queried as to whether the Department of Biology would be offering another First Year Seminar and requested that the Chair of the Department of Biology respond to the committee in writing [memo or e-mail c/o Cindy Smith, Office of the Vice-Principal (Academic); CINDY@UMS1.LAN.MCGILL.CA]. The Department of Atmospheric and Oceanic Studies – program revisions for the B.Sc.; Honours in Atmospheric Science included: courses 195-308 or 183-308 were added to the list of Required Courses, but these new courses were not approved by SCTP; program revisions for the B.Sc.; Joint Major Atmospheric Science and Physics included: courses 195-308 or 183-308 were added to the list of Required Courses, but these new courses were not approved by SCTP; program revisions for the Diploma in Meteorology included: courses 195-308 or 183-308 were added to the list of Complementary Courses, but these new courses were not approved by SCTP.

Faculty of Agricultural and Environmental Sciences
Institute of Parasitology
333-211A Biochemistry I (3 cr.) – removal of term B, prerequisite change, and addition of corequisite.

Faculty of Arts
English and French Language Centre
128-350A,B Pronunciation and Communication (3 cr.) – retirement.

Centre for Continuing Education
Department of Languages and Translation
Graduate Diploma in Translation (30 cr.) – course 679-519 was removed from the list of Bilingual Required Courses and added to the list of Bilingual Complementary Courses; courses 679-523, 679-526, 679-527, and 679-529 were removed from the lists of Bilingual and Spanish Complementary Courses and added to the list of Bilingual Required Courses.

Department of Career and Management Studies
619-552 Legal Aspects of Health and Social Services (3 cr.) – number change from 619-452; Secretary’s note: I have requested a revised title and description for this course, as both exceed their maximums. The title and description have been changed. The title has been revised by the Department to read as follows: “Legal Aspects: Health Care Sys”, and the course description has been revised.

645-552 Strategic Management (3 cr.) – title change; Secretary’s note: I have requested a revised description for this course, as it exceeds the maximum number of words. A revised description was received.
645-561 North America in a Global Economy (3 cr.) – title change; Secretary’s note: I have requested a revised title and description for this course, as both exceed their maximums. The title and description have been revised. The title has been revised by the Department to read as follows: “North America & Global Economy,” and the course description has been revised.

Faculty of Medicine
Department of Biochemistry
507-122D Topics in Biochemistry-Phase I – retirement;

Faculty of Science
McGill School of Environment
B.Sc.; Major in Environment; Atmospheric Environment and Air Quality (57-58 cr.) – courses 180-367, 195-215, 195-330, and 195-512 were deleted from the list of Required Courses; courses 195-219 or 180-219, 195-308 or 183-308, 195-315, and 195-402 were added to the list of Required Courses; courses 195-215 and 195-419 or 180-419 were added to the list of Complementary Courses.

B.Sc.; Major in Environment; Water Environments and Ecosystems (54-55 cr.) – the following changes were made to the Physical Stream: course 195-330 was removed from the list of Required Courses; course 195-315 was added to the list of Required Courses; courses 195-310, 195-512, and 195-558 were removed from the list of Complementary Courses; courses 195-308 or 183-308, 195-402, and 195-414 were added to the list of Complementary Courses. The following changes were made to the Biological Stream: courses 195-310 and 195-330 were removed from the list of Complementary Courses; and courses 195-308 or 183-308, 195-315, and 195-402 were added to the list of Complementary Courses.

Department of Psychology
B.Sc.; Faculty Program in Psychology (54 cr.) – removed course 204-534 from the Social and Personality area of specialization in the Complementary Courses List; added course 204-534 to the Health Psychology and Psychopathology area of specialization in the Complementary Courses List;

B.Sc.; Major in Psychology (54 cr.) - removed course 204-534 from the Social and Personality area of specialization in the Complementary Courses List; added course 204-534 to the Health Psychology and Psychopathology area of specialization in the Complementary Courses List;

B.Sc.; Honours in Psychology (54 cr.) - removed course 204-534 from the Social and Personality area of specialization in the list of Complementary Courses; added course 204-534 to the Health Psychology and Psychopathology area of specialization in the list of Complementary Courses.

204-308A Behavioural Neuroscience I (3 cr.) – title and restriction changes;
204-318B Behavioural Neuroscience II (3 cr.) – title and prerequisite changes.

Department of Atmospheric and Oceanic Sciences
B.Sc.; Honours in Atmospheric Science (70 cr.) - removed the following courses from the list of Required Courses: 195-310, 195-330, 198-331, 198-333, and 198-340; added the following courses to the list of Required Courses: 195-308 or 183-308, 195-315, 195-530, and 195-480; list of Complementary Courses specified; and courses 198-331, 198-333, and 198-340 were added to the list of Complementary Courses;

B.Sc.; Joint Major Atmospheric Science and Physics (70 cr.) – removed the following courses from the list of Required Courses: 195-310, 195-330, and 198-331; added the following courses to the list of Required Courses: 195-308 or 183-308, and 195-315;

Diploma in Meteorology (30 cr.) – removed the following courses from the list of Required Courses: 195-310 and 195-330; reduced Required Courses credits from 24 to 18; added two specified lists of Complementary Courses; added the following courses to one of the lists of Complementary Courses: 195-
308, 183-308, 195-315, 195-414, 195-419, and 180-419; and increased Complementary Courses credit weight from 6 to 12.

Department of Geography
B.Sc.; Major in Geography (58 cr.) – removed course 189-203 from the list of Required Courses and added it to the list of Complementary Courses, therefore the Required Courses credit weight was reduced from 25 to 22 and the Complementary Courses credit weight was increased from 33 to 36;

B.Sc.; Honours in Geography (67 cr.) - removed course 189-203 from the list of Required Courses and added it to the list of Complementary Courses, therefore the Required Courses credit weight was reduced from 34 to 31 and the Complementary Courses credit weight was increased from 33 to 36.

183-313A,B Geography of Recreation (3 cr.) – retirement;
183-326A,B Geography of Quebec (3 cr.) – retirement;
183-333A,B,C Habitable City (3 cr.) – retirement;
183-360C Comparative Urban Geography (3 cr.) – retirement;
183-404B Environmental Management for Developing Areas (3 cr.) – addition of prerequisite and description change; Secretary’s note: I have requested a shortened title; revised title to read as follows: “Environmental Management”;
183-415A,B Geography of Tourism (3 cr.) – retirement;
183-494A Field Studies in Geography: Urban (3 cr.) – prerequisite and description changes; title was changed to read as follows: “Urban Field Studies.”

Department of Northern Studies (Geography)
197-491B Seminar in Northern Studies II (3 cr.) – retirement.

Department of Chemistry

Department of Mathematics and Statistics
189-150A Calculus A (4 cr.) – prerequisite change.

Department of Biology
177-199A FYS: Species Diversity (3 cr.) – retirement; Secretary’s note: This is a First Year Seminar;
177-240T Monteregian Flora (3 cr.) – description change;
177-274A General Genetics (3 cr.) – retirement;
177-305B Diversity of Life (3 cr.) – prerequisite and description changes;
177-333B Plant Biotechnology (3 cr.) – retirement;
177-353A Lower Eucarya: Protista and Fungi (3 cr.) – retirement;
177-365A Conservation (3 cr.) – prerequisite change;
177-431A Neurobiology Learning Memory (3 cr.) – prerequisite change;
177-453B Neotropical Environment (3 cr.) – prerequisite change;
177-472A Molecular Evolution (3 cr.) – prerequisite change;
177-499D,G Honours Seminar in Biology (3 cr.) – description change;
177-524A Topics in Molecular Biology (3 cr.) – prerequisite and description changes;
177-588A Molecular/Cellular Neurobiology (3 cr.) – prerequisite and description changes; Secretary’s note: I have requested a revised title; Prof. Carbonetto revised the title to read as follows: “Advances in Cell/Mol Neurobiol”.

Department of Earth and Planetary Sciences
186-201A,B,C Understanding Planet Earth (3 cr.) – description change;
186-220A Principles of Geochemistry (3 cr.) – removed prerequisite.

The meeting adjourned at 5:05 pm.