



**McGILL UNIVERSITY
Faculty of Medicine
School of Communication Sciences & Disorders
Winter 2020**

**Practicum and Seminar IV
SCSD 684
Number of Credits: 1 Credit
Course Time: Monday, 11:15-13:15
Location: SCSD, Room 862**

**Instructor: Kelly Root, M.Sc., S-LP (C)
Assistant Professor (Professional) & Coordinator of Clinical Education
Office: 2001 McGill College; 8th Floor, Room 854
Office Phone: 514-398-7369
Office Hours: By appointment (set up by phone or by email)
Email: kelly.root@mcgill.ca**

COURSE OVERVIEW: This is the fourth, in a series of four practicum and seminar courses, which focus on various aspects of clinical training (scope of practice, clinical experiences, and interprofessional education). This course reviews different topics relating to professionalism, diversity and counselling. Students obtain practice preparing CVs and cover letters and gain exposure to case-based clinical ethics, conflict resolution and working with assistants. The Winter Practicum experience is part of this class.

LEARNING OBJECTIVES:

ROLE 2: COMMUNICATOR

Communicate respectfully and effectively using appropriate modalities	
Use language appropriate to the client and context taking into account age, culture, linguistic abilities, education level, cognitive abilities and emotional state	Video Presentation
Recognize and respond to the client’s verbal and non-verbal communication	Video Presentation
Use strategies to facilitate a mutual understanding of shared information	Video Presentation
Maintain client documentation	
Document informed consent	Video Presentations

ROLE 3: COLLABORATOR

Establish and maintain effective collaborations to optimize client outcomes	
Interact effectively with all team members	Working with Assistants
Recognize and respect the roles and perspectives of other individuals	Working with Assistant
Manage misunderstanding, limitations and conflicts to enhance collaborative practice	Dealing with Difficult Situations Case develop and class discussions

ROLE 5: Scholar

Maintain currency of professional knowledge and performance in order to provide optimal care	
Identify one's own professional strengths and areas for development.	Video Presentations; Weekly Practicum Summaries
Determine one's own goals for competency development.	Video Presentations; Weekly Practicum Summaries
Develop a plan and implement strategies for continued development in all seven competency roles.	Video Presentations; Weekly Practicum Summaries
Use appropriate resources to fulfill training needs (e.g., literature, continuing education, mentorship).	Video Presentations; Weekly Practicum Summaries

ROLE 7: PROFESSIONAL

Maintain a professional demeanor in all clinical interactions and settings	
Demonstrate professionalism in managing conflict	Dealing with a Difficult Situation case development and class discussions
Practice ethically	
Adhere to professional code of ethics as defined within one's jurisdiction	OOAQ Modules, Working with Assistants
Recognize and use critical judgment to respond to ethical issues encountered in practice	Ethics Case Scenario and class discussions
Adhere to professional standards and regulatory requirements	
Stay informed of and comply with professional standards and regulatory and legislative requirements within one's jurisdiction.	OOAQ Modules, working with assistants
Practice within the profession's scope of practice and one's personal capabilities.	OOAQ Modules, practicum summaries, working with assistants
Comply with regulatory body requirements to maintain competency, as defined within one's jurisdiction.	OOAQ Modules

Please note: Role 1: Expert, Role 4: Advocate, and Role 6: Manager are not specifically address in this class.

INSTRUCTIONAL METHOD:

- Lectures, Seminars, Assignments, and Practicum Experience

REQUIRED COURSE MATERIALS:

- The *Clinical Training Manual* available online
- All readings assigned by lecturers – see specific course dates for information

COURSE CONTENT

The seminars consist of:

- A focus on the job search and preparation to enter the workforce
- A focus on case based ethics and conflict resolution
- Exploration of different professional options such as working in a private practice and with assistants
- Reflection of student performance in a clinical setting

The practicum consists of:

- 12 day practicum placement in either an adult or paediatric setting

	Date	Topics and Readings
1.	January 6, 2020	Introductions
		Looking back and looking Ahead: Sharing Winter Practicum Experiences & Planning
		Overview of Semester & Assignments
		Goal Setting: Personal and Professional
2.	January 13, 2020	Goal Setting: Personal and Professional Identifying personal strengths, areas to improve, professional direction/goals
3.	January 20, 2020	Conflict Resolution: Workshop by Jonathan Elson, LLB, mediator
4.	Friday January 24, 2020 9-11	Preparing for the Job Search in S-LP
	January 27, 2020	No Practicum and Seminar switched to accommodate ACC Outreach Seminar: 5:00-7:00 Time, topic and location to be confirmed
5.	February 3, 2020	CV and Cover Letter Workshop Job Ad Submitted by 8:00am
6.	February 10, 2020 11:15-14:15	Cased Based Clinical Ethics: Lecture with Franco A. Carnevale, RN, PhD (Psych), PhD (Phil) Nurse, Psychologist, Clinical Ethicist (Pediatric) and Maya Kroupnik, S-LP.
7.	February 17, 2020	Preparing for Interviews Peer Editing of CV/ Cover Letters Consult with Kelly (optional)
8.	February 24, 2020	Working with Assistants/ Management/ Leadership
	March 2, 2020	NO CLASS READING WEEK
9.	March 9, 2020 11:15-12:15	Joining a college or an order – Option: a) 1 hour class because extended for ethics class on February 10, 2020 or b) choose your own topic.
10.	March 16, 2020	OOAQ Modules 4-6: In class for students who do not speak French and cannot complete online. Autodidactic class for students completing on-line modules.

11.	March 23, 2020	Presentation of Practicum Highlight
12.	March 30, 2020	Presentation of Practicum Highlight
13.	April 6, 2020	Presentation Practicum Highlight
		Internship Paperwork
		Well Office – How to access services on internship – Speaker TBD
		Course Evaluation
	April 13, 2020	Easter Monday – No Class

EVALUATION:

In order to receive a PASS in the SCSD 684 the students must receive a PASS in three areas:

Course Work:

- A PASS on all assignments
- A PASS on attendance. Students must attend all classes. If unable to attend for a valid reason they must inform the instructor prior to missing the class. In the case of an emergency students must notify the instructor as soon as possible after the class. Students are responsible to obtaining information received in class.

Group Work

- A PASS on group work. Effective intraprofessional and interprofessional teamwork is essential to the profession of Speech-Language Pathology and to the well-being of patients. To prepare you for the workplace, many of your practical experiences are conducted in pairs or teams. In order for these experiences to go smoothly and fairly, each student in the team must follow a set of established guidelines.

Students are expected to:

- Participate equally in group work;
- Communicate respectfully (both verbally and in writing);
- Respect personal and professional differences among team members;
- Support positive team dynamics;
- Collaborate effectively with other team members;
- Build consensus with your team;
- Respect deadlines and schedule;
- Be available for group work and planning;
- Consider working style and other obligations of team members;
- Communicate with the Coordinators of Clinical Education immediately when issues arise (well before due dates of assignments or evaluations).
- Be open to both positive and constructive feedback from your teammates. Feedback is essential to growth and professional development.

Consistent significant difficulty working in teams may result in FAILURE of the practicum or assignment.

Practicum

- A PASS from the Coordinator of Clinical Education based on the CEs weekly feedback, mid and final evaluation, and weekly summaries
- A PASS on ALL Practicum Paperwork.

PASS on Practicum Paperwork will be achieved when the student submits weekly mandatory practicum paperwork according to the guidelines outlined in the Clinical Training Manual

- Documents must be submitted from the student's name@mail.mcgill.ca account to practicum.scsd@mcgill.ca by the Sunday at 11:59 the week of completion of the activity. Please note that documents not submitted from a name@mail.mcgill.ca will go to 'spam' and will not be retrieved from that box.
- Documents may only be submitted in .doc(x) (Arial font) or .pdf format.
- Documents may not be upside down and backwards and must be legible
- Documents must be signed, dated, and complete.
- Documents that the CE has signed must be CCed to the CE with a visible CC at the same time that they are submitted to practicum.scsd@mcgill.ca

It is the student's responsibility to check that the documents they are submitting are complete and in the correct format.

The instructor or secretary team may, at times, alert a student as a courtesy that a document has been submitted incorrectly or not been received; however, it is not their mandate to do so. Please respond immediately (within 24 hours) to such alerts.

LAB HOURS

Additionally, students must submit Lab Hours acquired in other courses to practicum.scsd@mcgill.ca once they have received them from the other instructors, as these hours must be tracked and recorded by the practicum team.

REMINDER: Students are responsible to keep original copies of signed LAB HOURS and signed CLINICAL HOURS FORMS. Losing them could affect graduation and/or acquiring a license in a regulatory body following graduation.

Assignment	Date	Essential Competencies Targeted	Expected Performance Level
Dealing with Difficult Situations Case Scenario	Monday January 13, 2020 at 8:00	Establish and maintain effective collaborations to optimize client outcomes; Maintain	Competent

	am	professional demeanor in all clinical interactions and settings	
OOAQ Modules	March 17 at 8:00 am	Practice ethically; Adhere to professional standards and regulatory requirements	Competent
Ethics Case Scenario	Monday February 3, 2020 at 8:00 am	Practice ethically	Competent
CV and Cover Letter	Sunday February 2, 2020 at 11:59	Does not directly target a sub role; linked to written communication	N/A
Working with Assistants Handout and Reflection	February 24, 2020	Establish and maintain effective collaborations to optimize client outcomes; Practice ethically; Adhere to professional standards and regulatory requirements	Competent
Practicum Highlight	March 23,30 and April 6, 2020	Communicate respectfully and effectively using appropriate modalities; Maintain client documentation; Maintain currency of professional knowledge and performance in order to provide optimal care	Advanced Beginner to Competent
Clinical Outreach Talk	January 27, 2020 5:00-7:30. Date and time to be confirmed	Not directly targeted as a competency but related to Scholar: Commitment to Lifelong learning.	N/A

OFFICE FOR STUDENTS WITH DISABILITIES

As the instructor of this course I endeavor to provide an inclusive learning environment. However, if you experience barriers to learning in this course, do not hesitate to discuss them with me and the [Office for Students with Disabilities](#), 514-398-6009.

USE OF SMART PHONES, TABLETS AND LAPTOPS:

Students are permitted to use Smartphones, tablets, and computers in class for academic purposes e.g. taking notes, researching relevant information, calendar functions etc. They may not be used for social reasons e.g. texting, Facebook, Twitter, Instagram etc. If students are using technology for non-academic purposes in class they may be asked to discontinue their use in class.

McGILL POLICY STATEMENTS:

Academic Integrity

McGill University values academic integrity. Therefore all students must understand the meaning and consequences of cheating, plagiarism and other academic offences under the Code of Student Conduct and Disciplinary Procedures (see www.mcgill.ca/students/srr/honest/) for more information).

Language of Submission

In accord with McGill University's Charter of Students' Rights, students in this course have the right to submit in English or in French any written work that is to be graded.