



IPEA 501 – *Communication in Interprofessional Teams* Winter 2020

COURSE OUTLINE

Credit: 0; Compulsory course

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Course Objective:

Welcome to IPEA 501 – *Communication in Interprofessional Teams*. This interactive Interprofessional Education (IPE) course introduces students to the competencies for interprofessional collaboration, defines relevant concepts including interprofessional communication, interprofessional teamwork and the roles and responsibilities of the different professionals of the healthcare team in relation to a theme of patient safety.

This course involves the following students from the Faculty of Medicine: Speech-Language Pathology, Nursing, Occupational Therapy, Physical Therapy, Medicine and Genetic Counselling, as well as students in the Faculty of Dentistry. This course is a pre-requisite for IPEA 502.

Course Structure:

This course includes an IPE online *Preparatory Written Assignment – “Key Points”* and in-class student activities integrating interprofessional communication through teamwork. It is given on two separate dates in January comprising two sessions per date. Students attend only one session on one date. Information regarding scheduled dates and times, including classroom locations and tables, will be posted on myCourses.

Learning Objectives:

Following participation in the **IPEA 501 course, Communication in Interprofessional Teams**, students will be able to:

1. Apply interprofessional teamwork communication principles:
 - Actively listen to other team members.
 - Be respectful, value, seek, and offer input of all health profession team members in a responsive manner.
2. Facilitate discussions and interactions among health profession team members in order to effectively share patient’s information amongst team members.
3. Create a collaborative plan in relation to a patient-related context using shared decision-making.
4. Reflect on their teamwork experience when applying knowledge, skills and attitudes relating to interprofessional communication.



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Course Content:

The Interprofessional Competency Framework of the Canadian Interprofessional Health Collaborative (CIHC, 2010; www.cihc.ca/files/CIHC_IPCompetencies_Feb1210.pdf) provides an integrative approach to describing the six competencies required for effective interprofessional collaboration and informs the instructional design of IPEA 501. This course selectively focuses on the IPE competencies of *interprofessional communication*, *team functioning* and *role clarification* using a case-based context.

The in-class course activities will facilitate learning with, from and about healthcare professionals while reflecting on the IPE competency of Interprofessional Communication. Throughout their group work and discussions, students should focus on the ‘process’ of team communication and interprofessional collaboration, while explaining their own roles and responsibilities as well as understanding the roles and responsibilities of other healthcare professionals.

IPEA 501 is a student-centred interactive World Café format course where students will work through a patient safety case within 3 rounds of discussion via rotated group. The case will evolve through each round as students receive additional information.

Course Materials:

Student Guidelines, Preparatory Written Assignment – “*Key Points*”, student schedules and additional information are available on myCourses.

An electronic device (i.e., laptop, tablet, smart phone) with Wi-Fi capability is required to complete the course evaluation.

Student Assessment and Evaluation:

Participation in all course activities is mandatory. Students must satisfactorily complete all course requirements listed below in order to receive a **PASS (P) or SATISFACTORY (S)** grade.

Requirements for Course Completion and Program Continuation:

In order to receive a **PASS (P) or SATISFACTORY(S)** grade for IPEA 501 students must fulfill the following course requirements:

1. Successfully complete and submit the IPEA 501 Preparatory Written Assignment – “Key Points” (posted on myCourses) addressing all the assignment criteria:
 - Respect of the submission due date of Friday, January 10, 2020 @ 11:59 pm.
 - Submission is made through myCourses (found under the “Assignment” tab).
2. Attend and participate during the entire IPEA 501 session. Students are responsible for signing the attendance sheet.

Students who do not fulfill the course requirements will be required to do a mandatory *remedial assignment*. Successful completion of this remedial assignment on myCourses is mandatory in order to receive a **PASS (P) or SATISFACTORY (S)**.



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Students who do not complete the course requirements including the remedial assignment will receive a **FAIL (F) or UNSATISFACTORY (U)** grade and will have to repeat this course in a future term.

Late Submissions:

Preparatory assignments must be completed and submitted by the submission deadline date (posted on myCourses), regardless of the student's scheduled session. Any submission past the due date will be considered LATE and will be reported to the student's professional program. LATE submissions may be noted on the student's file.

Students who have not completed and submitted the Preparatory Written Assignment prior to their scheduled session will not be permitted to attend the session and must complete a remedial assignment. Successful completion and timely submission of this remedial assignment on myCourses is mandatory in order to receive a **PASS (P) or SATISFACTORY (S)**. Please refer to the section entitled "*Requirements for Course Completion and Program Continuation*" above.

Attendance/Absence:

Attendance in class is mandatory as it is essential for the interactive and small group activity components of the course. Students are required to sign the attendance sheet.

Approved Absence: An absence must be communicated prior to the student's session to the IPE administrative coordinator (ipecourses.med@mcgill.ca or (514)398-3033) and approved by the Office of Interprofessional Education. The absence may require appropriate documentation when requested. A remedial assignment will be required and if successfully completed, the student will receive a PASS (P) or SATISFACTORY (S).

Unapproved absence: A student's absence from his/her scheduled IPEA 501 session without prior notification to the IPE administrative coordinator is an *unapproved absence*. A remedial assignment will be required and if successfully completed, the student will receive a PASS (P) or SATISFACTORY (S). The student's professional program will be notified of the *unapproved absence*.

Switching sessions: Students unable to attend their scheduled session in special circumstances may request permission to switch sessions with another student. It is the student's responsibility to find a classmate from the same profession with whom to switch. Requests must be communicated to the OIPE administrative coordinator at ipecourses.med@mcgill.ca as soon as possible. The student will then be provided with a form to be completed, signed by both students, and submitted back to the OIPE administrative coordinator **before Friday, January 10, 2020**. The student will receive confirmation if their request is accepted. ***There is no guarantee that the switch can be accommodated or approved for any non-justified requests or requests received beyond the deadline provided.*** A justified request includes illness, unavoidable medical appointments and family issues. Documentation may be required upon request.



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Late Arrival to a Session:

It is important that students arrive on time in order to settle into their assigned work groups and to participate fully in the session. Late arrival not only compromises the student's own learning but undermines the optimal functioning of the student group.

Students who arrive late, may not be permitted to attend the session in the event that this compromises the integrity of the learning activity. The student's professional program will be notified of the circumstance. Students MAY be reassigned to a future session, when possible. Students with valid reasons for their lateness (illness, unavoidable medical appointments, family issues, failure of public transportation) will be given priority to be rescheduled. Documentation may be required upon request.

A mandatory remedial assignment will be required of those students who cannot be rescheduled. If successfully completed, the student will receive a **PASS (P) or SATISFACTORY (S)**. Please refer to the section entitled "*Requirements for Course Completion and Program Continuation*" above.

Online Course Evaluation:

All students will complete an online course evaluation using a personal electronic device. The link to the survey will be available on myCourses under *Content Browser* in the "Content" folder. Time will be allotted at the end of the course for completion of this online course evaluation (individual work). Students' feedback and suggestions are highly valued and helpful in ensuring that the IPE Curriculum Committee makes appropriate revisions in order to facilitate student learning.

Right to submit in English or French written work that is to be graded:

In accord with McGill University's Charter of Students' Rights, students in this course have the right to submit in English or in French any written work, summative or formative.

Copyright of course materials:

The OIPE generated course materials (e.g., handouts, notes, summaries, questions, etc.) are protected by law and may not be copied or distributed in any form or in any medium without explicit permission of the OIPE. Note that infringements of copyright can be subject to follow up by the University under the Code of Student Conduct and Disciplinary Procedures.

Plagiarism/Academic Integrity:

[Amended by Senate on April 17, 2013]: McGill University values academic integrity. Therefore all students must understand the meaning and consequences of cheating, plagiarism and other academic offences under the [Code of Student Conduct and Disciplinary Procedures](#).

Technology in Class:

Respectful attentive presence is expected. While students are permitted to use a laptop in class, it is understood that they will not use a laptop or cell phone for social purposes during class time (e.g. email, Facebook, Instagram). All cell phones and communication devices must be muted during class time.



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Diversity Statement:

The OIPE recognizes its responsibility to foster a safe, respectful learning environment that is free from discrimination in which student, instructors and facilitators can engage in open dialogue and exchange of ideas without judgement or disrespect in view of their identity, views or beliefs.

Health and Wellness Resources at McGill:

Student well-being is a priority for the University. All of our health and wellness resources have been integrated into a single Student Wellness Hub, your one-stop shop for everything related to your physical and mental health. If you need to access services or get more information, visit the Virtual Hub at mcgill.ca/wellness-hub or drop by the Brown Student Services Building (downtown) or Centennial Centre (Macdonald Campus). Within your faculty, you can also connect with your Local Wellness Advisor (to make an appointment, visit mcgill.ca/lwa).

In the event of extraordinary circumstances beyond the University's control, the content and/or evaluation scheme in this course may be subject to change.