



## INTERNSHIP OPTIONS

### Industrial Practicum (IP)

(4 months) This is a zero-credit, pass/fail course which will appear on your transcript as FSCI 200 and/or FSCI 300.

**Terms:** Fall, Winter and Summer.

**Restriction:** This option is open for students in the B.Sc. and B.A. & B.Sc., as well as students in other undergraduate degrees or programs including majors in Environment, Computer Science, Geography, Mathematics and Physics. International students in the aforementioned programs can benefit from this option in the Summer semester.

### Internship Year in Science (IYS)

(8, 12 or 16 months) This is an academic program open to students in the Faculty of Science (B.Sc. only). It will be reflected on your transcript as "Internship Term-Science."

Once registered in the Science Internship Program (IP or IYS), students are not allowed to withdraw.

### Internship Program designation

Upon successful completion of two IP's or one IYS, students in the Faculty of Science (B.Sc. only) will have the "Internship Program" designation added to their transcript.



## RESOURCES

Treat your search for your internship the same way as looking for a full-time job. A plethora of tools are available to you: Career fairs, internet search, networking, etc... One excellent starting point is the *myFuture* portal.

### Career Planning Service

#### Meet a career advisor:

To make an appointment, contact the Career Planning Service:

- [www.mcgill.ca/caps](http://www.mcgill.ca/caps)
  - Career development workshops
  - CV writing
- and much more...

### For additional information:

#### Internships & Field Studies Office

#### Faculty of Science

**Burnside Hall - Room 720**

805 Sherbrooke Street West

Montreal Quebec H3A 0B9

Tel.: 1-514-398-1063 / 1-514-398-8365

[ifso.science@mcgill.ca](mailto:ifso.science@mcgill.ca)

#### Student evaluation and report, and employer's evaluation available at:

[www.mcgill.ca/science/programs/internships](http://www.mcgill.ca/science/programs/internships)



# SCIENCE INTERNSHIP PROGRAM



McGill

Faculty of  
Science



## STEP 1

### CHECK YOUR ELIGIBILITY

- You must be a full time undergraduate student before and after the IP or the IYS is completed (check the "Internship Options" section of this brochure for additional information).
- You must have completed at least 27 credits and should have at least 12 credits remaining in your degree program.
- Your CGPA must be 2.7 or higher.
- International students are eligible to apply for summer IPs (provided the student has an off-campus work permit) and to all IYS positions (unless otherwise indicated in the job posting), however they must meet with the Internship Officer prior to applying.



## STEP 2

### FIND YOUR INTERNSHIP

- Treat your search for internship the same way as looking for a full-time job.
- Use all tools available to you in your search: *myFuture*, internet search, career fairs, networking, etc.
- The world is your limit! Your opportunity may be on the other side of the globe.



## STEP 3

### CHECK YOUR INTERNSHIP ELIGIBILITY

- The internship must be in industry and outside academia.
- It must be paid and full-time.
- It must be a minimum of 12 weeks for FSCI 200 or FSCI 300, or a minimum of 8 months for Internship Year in Science.
- It must be related to your current studies (major and/or minor).



## STEP 4

### REGISTER FOR YOUR INTERNSHIP

- Submit the online registration form on [www.mcgill.ca/science/programs/internships](http://www.mcgill.ca/science/programs/internships).
- Send your internship offer letter/email to [ifso.science@mcgill.ca](mailto:ifso.science@mcgill.ca).



## STEP 5

### SUBMIT YOUR EVALUATION & REPORT

- Submit your online evaluation and internship report for FSCI 200 or 300 and IYS (a midterm questionnaire is also required for IYS).
- Have your employer submit an evaluation.
- Deadlines and evaluation/report are posted on [www.mcgill.ca/science/programs/internships](http://www.mcgill.ca/science/programs/internships)

