

**FACULTY OF SCIENCE
Meeting of Faculty
16 January, 2018
Leacock Council Room 232**

ATTENDANCE: As recorded in the Faculty Appendix Book.

DOCUMENTS: S-17-16, S-17-17

Dean Lennox welcomed members to the first Faculty of Science meeting of 2018. He called the meeting to order at 3:00 p.m.

1) ADOPTION OF AGENDA

501.1 In view of the low attendance at the current meeting, and in consultation with Associate Dean (Graduate Education) Laura Nilson, Dean Lennox recommended that Item #4, Group Discussion: What is a McGill Science Ph.D. in the 21st Century?, be postponed to a future Faculty of Science meeting.

501.2 In response to a graduate student who wished to participate in the group discussion and share her report, Dean Lennox suggested that she contact Associate Dean Nilson and Josie D'Amico in advance of a future meeting, and that he would be pleased to give her speaking rights.

Prof. Gyakum **moved**, seconded by Prof. Damha, that the amended Agenda be adopted.

The motion carried.

2) MINUTES OF 5 DECEMBER 2017

S-17-16

Prof. Fussmann **moved**, seconded by Prof. Gyakum, that the Minutes be approved.

The motion carried.

3) BUSINESS ARISING FROM THE MINUTES

There was no business arising from the Minutes.

4) GROUP DISCUSSION: What is a McGill Science Ph.D. in the 21st Century?

The above item was postponed to a future Faculty of Science meeting.

5) DEAN'S BUSINESS

- Announcements

505.1 **Two new staff members in the Faculty of Science:**
- **1) Mr. Eduardo Ganem-Cuenca** has been appointed as the new Research and Grants Facilitator at the Faculty of Science. Eduardo comes to the Faculty with a lot of experience at McGill. He recently worked at the Office of Innovation and Partnerships as the Senior Advisor (Research and Innovation). In addition, Eduardo was the Director of the Innovation and Entrepreneurship Program in the Faculty of Agricultural and Environmental Sciences. Eduardo holds an M.Sc. (Integrated Water Resource Management) and a B.Sc. (Agricultural and Environmental Sciences), and completed graduate-level course work in the Disaster and Emergency Management graduate

program at York University. One of Eduardo's main responsibilities will be to support the Associate Dean (Research), and to support faculty members by facilitating the process of applying for research grants, in addition to other related projects.

505.2 - **2) Mr. Fergus Grieve** has been appointed as the Faculty of Science Communications Officer/Strategist. In his most recent position, Fergus designed and built websites at McGill's Office of Communications and External Relations. Fergus's broad communications experience includes extensive work in writing and journalism, in addition to freelance work drafting press releases on issues related to medical research. Fergus has worked with units in the Faculty and has been involved in projects with the Redpath Museum.

505.3 Dean Lennox welcomed Eduardo and Fergus to the Faculty of Science. Both Eduardo and Fergus will be reaching out to professors, staff and students in the Faculty in the next few weeks.

6) REPORTS FROM THE DIRECTOR AND ASSOCIATE DEANS

a) Director (Advising Services) Nicole Allard

506.1 Regarding final examination grades, Director Allard thanked everyone for submitting their grades in a timely fashion. Mr. Peter Barry, Chief Academic Advisor, said that only a small number of grades were missing. Dean Lennox emphasized the importance of letting students know their grades.

b) Associate Dean (Academic) Axel Hundemer

There was no report from Associate Dean Hundemer, because there has been no Academic Committee meeting since the last Faculty meeting in December 2017.

c) Associate Dean (Graduate Education) Laura Nilson

506.2 (i) Graduate Mobility Awards (GMAs)

Associate Dean Nilson reminded members that funding was available for the GMAs. The GMAs were intended to encourage graduate students to travel outside Québec to complement or enhance their research projects. Email reminders had been sent out about the next application deadline, which is 1 February 2018.

506.3 (ii) Funding for Recruitment Visits by Prospective Canadian Ph.D. Students

Associate Dean Nilson said that the GPS has provided the Faculty with funding for recruitment visits for potential Canadian Ph.D. students (citizens or permanent residents). Reimbursement procedures have been slightly modified and will be communicated shortly. Starting in the 2017-2018 academic year, the eligibility criteria have been changed slightly to include potential candidates who have not yet been accepted.

d) Associate Dean (Research) Doina Precup

There were no reports from Associate Dean Precup.

7) REPORTS ON ACTIONS OF SENATE

- Senate Meeting of 6 December 2017 – Senator David Harpp

In the absence of Senator Harpp, Dean Lennox read the Report written by Senator Harpp.

V.-P. Beauchamp and Associate V.-P. Tinmouth presented the annual report on the financial state of the University (http://www.mcgill.ca/senate/files/senate/4_d17-31_financial_state_of_the_university_0.pdf).

There were numerous questions including a request that the tables for all staff groups should have a comparable multi-year span. Another request was for more details be provided in future about entertainment expenses. Principal Fortier noted that some of these expenses relate to events celebrating major donations being made to the University.

Provost Manfredi presented the first of this year's projected reports to Senate on the budget planning process for 2018-2019 (http://www.mcgill.ca/senate/files/senate/5_d17-32_budget_planning_report_i.pdf).

He also presented the report of the Senate Nominating Committee (http://www.mcgill.ca/senate/files/senate/6_d17-33_nominating_report.pdf), which was adopted.

The last item of business was the annual report of the Senate Committee on Libraries (http://www.mcgill.ca/senate/files/senate/8_d17-34_committee_on_libraries_revised.pdf

The next Senate meeting will be held on Wednesday, January 17, 2018. If you have any questions, please get in touch with us. The relatively short meeting ended well before 5 PM.

8) **MEMBERS' QUESTION PERIOD**

There were no members' questions.

9) **OTHER BUSINESS**

509.1 **(i) Financial Services Teams (FSTs)**

In reply to Prof. Ruths, Dean Lennox said that the Faculty was in the process of restructuring the relationship of the seven FSTs serving ten units in the Faculty of Science. The FSTs would not all be located in one room, but would be paired accordingly to ensure continued support to researchers during leave, vacation, etc. Three additional Account Administrators will be hired to improve the support for the FSTs.

509.2 **(ii) Computer Infrastructure**

Dean Lennox said that the Faculty's IT services were under review, and that a consultant had been hired to assess and make recommendations for an improved structure for the Faculty.

509.3 **(iii) Prep 101**

In reply to Prof. Stephens about the Faculty's policy concerning Prep 101, a company that aggressively recruits students for the sale of lecture materials, Dean Lennox asked Prof. Stephens to send the information to himself, Director Allard, and Associate Dean Hundemer. The information will be forwarded to the Deputy Provost.

There being no further business, Prof. McKenzie **moved**, seconded by Prof. Damha, that the meeting be adjourned at 3:30 p.m.

The motion carried.