

To: Academic Committee
From: Morton J. Mendelson, Associate Dean (Academic)
Date: January 10, 2005
Re: Academic Program Review Update

Membership of the Faculty Review Group

Faculty: Don Baker, Dik Harris, Bettina Kemme, Robert Levine, Craig Mandato, Morton Mendelson (Chair), Ann Wechsler
Students: Dorothy Durnford (graduate), Christopher Lee (undergraduate)
Secretary: Jennifer Hunter

Meeting

December 15, 2004

Review Plan

Each of the following sets of programs will be reviewed by a separate Program Study Group:

All BSc Majors as a group, to be completed by the end of 2005;
All BSc Faculty Programs as a group, to be completed by the end of 2005;
All BSc Honours Programs as a group, to be completed by the end of 2005;
Diploma and certificate, separately, to be completed in 2005;
Minor programs as a group to be concluded by mid-2006;
Masters programs as a group, to be concluded by the end of 2006;
PhD programs as a group, to be concluded by the end of 2006;
The Freshman Science Program at the end of 2006 or by April 2007, if we can extend the reviews until then;
B.A. & Sc. programs at the end of 2006 or by April 2007, if we can extend the reviews until then.

Representation on Program Study Groups

A roster of individuals who might serve on the PSGs is being drafted. Not all units will be represented on any one PSG, but the reviews will be monitored by the FRG and, in turn, by Academic Committee, which has representation from all units in the Faculty. The PSGs must also have members who are students and nonacademic staff. Efforts will be made to ensure that each PSG has members from a broad range of units within the Faculty.

External Experts

The issue of external experts was discussed. In some cases experts will be called upon from outside the University. In other cases, it may be possible to rely on individuals from outside the Faculty of Science, but within McGill.